

FRIENDS OF THE MANCHESTER LIBRARY (FOML)
Regular Board Meeting Minutes for March 25, 2026

Action items:

- 1) None

Motions approved:

- A) None

Call to Order: President Dave Denniston called the meeting to order at 7:03 p.m. Dave determined there was a quorum (6/7) present. All attending introduced themselves.

Attending: D. Denniston, P. Johnson, J. Winslow, T. McBride, B. Peterson, D. O'Connell, K. Wilson, E. Cisney, H. Bhargo, Wendy Kile, R. Prebbenou, John Read, Pat Read Excused: C. Williams

Wendy Kile presentation: Wendy Kile of the KRL Foundation visited us and told us that there would be a Friends of the Library Appreciation Luncheon on Thursday June 4th from 12-2PM at the Heronswood Gardens. RSVP's are required to foundation@KRL.org by May 22nd. Special guest speaker is Joe Gaydos. Wendy also noted that the funding drive for the new Port Orchard branch is underway; they hope to raise \$2M from the community and seek another \$2M in grants from the State. The siting of the new library was temporarily thrown for a loop with the recent acquisition of Kitsap Bank.

Minutes of the previous meeting: The minutes of 2/25/26 meeting were approved as written.

Correspondence: None.

Two-minute reports:

Treasurer: Theresa submitted her written reports, and there were no questions.

Secretary: No items.

Branch Manager: Kathleen submitted her normal written report.

Kitsap Regional Library (KRL) Board: Eric Cisney said that KRL has undertaken an effort to loan out laptop computers for up to 2 hours use in the branches.

Bookstore: Peggy submitted her written report and it was noted that the bargain books continue to 3/28.

Gardens/Plant Sales: Carol Campbell submitted a written report and sent an update that they have taken in \$700 in sales so far this year.

Newsletter: Mary Margaret sent out the most recent edition about a week ago.

Facilities: The HVAC system was serviced on March 5 with the help of Eric. KRL is monitoring the fire extinguishers monthly and is scheduled to send them out for servicing in early April. John Winslow also noted that he replace the warning buzzer battery on the AED and that needs to be service annually. Replacement schedule for the actual AED batteries is two or more years; John is still analyzing that cycle. It was also announced that John Read has agreed to take over the responsibility as our Building Maintenance Manager. John Winslow will be training him over the next several months.

Salmon Bake: Kathleen noted that all the needed new items have been received and unloaded. There was an “all hands” Zoom meeting on March 10th and all items are moving along ahead of last year’s timing.

Port Meeting: The new Commissioner, Scott Williams, replaces Jim Strode was selected at this month’s meeting. It was noted that Scott lives in the Anchors condos and seems highly qualified. The Port is facing \$450,000+ in dock repairs with unknown funding at this point.

MCAC: No report.

MCA: Earth Day will be celebrated on Saturday April 25, which is the same day as our big Spring Plant Sale and Book Sale.

Social Media: Himesh plans to link the website with social media to keep all notices up to date.

Website: Himesh has the new website close to going live.

Old Business:

Siding replacement/Repainting: Eric said that he continues to make progress on the siding and still plans to have the building ready for new paint this summer.

Interior door replacement: The new interior door should arrive in about six weeks. Eric will coordinate the installation.

Purchase of Tables, Cans, Cord safety cover for Salmon Bake: All items have arrived and are in storage.

Newsletter and website status: Previously noted.

Great Give Results: John said that we had 23 donors for a rough total of \$5586.

Policies review: John said that our Bylaws, Policy 100-Mission Statement, and Policy 105-Shed Storage should all be ready for final signatures if there were no objections. Everyone agreed with them as written and those in attendance signed all. We still need Chuck Williams to sign all. We also briefly discussed the Policy 103-Bookstore and agreed to suspend that existing policy.

New Business:

Audit Results: Peggy submitted the unsigned Audit for 2025. In the report she noted that we should delete two old checks that were not deposited in the last 2 year to get them off the books and to take steps to not have any prices shown on our website that mention businesses in local businesses.

Other New Business: Dennis offered Kathleen some trinkets that she could use for the Salmon Bake.

Adjournment of official business: The meeting adjourned at 7:47 p.m.

Minutes by Secretary, John Winslow

Next Meeting: Wednesday April 22 at 7:00 p.m. in Library meeting room.

Schedule of future events in 2026:

Board Meetings: (all 7-8:15 p.m.) 4/22, 5/27, 6/24, 7/22, 8/26, 9/23, 10/28, 12/2

Special Book Sales: 4/25, 6/21, 8/1 (Manchester Days), 10/3 (Octoberfest), 12/4.

Book Bargains: 3/16-28, 6/15-27, 9/14-26, 12/14-24

Plant Sales: Spring sales started ~3/14, Main Sale 4/25, Summer Sale 6/27-7/11, Fall Sale 9/19-10/3

Salmon Bake (Fathers' Day): 6/21

Garden Weeding (9:30 a.m.): Second Fridays 4/10/26, 5/8, 6/12, 7/10, 8/14, 9/11, 10/9