

Alex Vargas, Mayor
Katrina Manning, Mayor Pro Tem
Angie Reyes English, Councilmember
Alex Monteiro, Councilmember
L. David Patterson, Councilmember



Dayna S.
Marie Poindexter

**CITY OF HAWTHORNE
CITY COUNCIL REGULAR MEETING
AGENDA FOR DECEMBER 10, 2024 6:00
COUNCIL CHAMBER AT CITY HALL
4455 W. 126th STREET, HAWTHORNE, CALI**

MEETING INFORMATION

IF YOU ARE AN INDIVIDUAL WITH A DISABILITY AND NEED REASONABLE ACCOMMODATION OR MODIFICATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT (ADA) PLEASE CONTACT THE CITY CLERK DEPARTMENT AT CITYCLERK@CITYOFHAWTHORNE.ORG OR CALL (310) 349-2915 PRIOR TO THE MEETING FOR ASSISTANCE.

THE MEETING IS SHOWN LIVE ON CABLE CHANNEL 22, AND WILL BE REBROADCAST AS PART OF THE REGULAR CITY COUNCIL, SUCCESSOR AGENCY, AND RELATED MEETINGS ACCORDING TO THE PUBLISHED CABLE SCHEDULE OF PROGRAMS. IT SHALL ALSO BE BROADCAST LIVE AND BE MADE AVAILABLE THEREAFTER ON THE CITY OF HAWTHORNE'S WEBSITE:

[MEETING VIDEO](#)

Or online on YouTube by searching for Hawthorne Community Television

THE AGENDA, STAFF REPORTS AND ATTACHMENTS ARE AVAILABLE ONLINE AT [AGENDA, STAFF REPORTS, ATTACHMENTS](#) AND THEN SELECTING THE DESIRED MEETING. MEMBERS OF THE PUBLIC MAY INSPECT (AT NO COST) AND/OR OBTAIN COPIES (UPON PAYMENT OF THE CITY'S CURRENT COPYING FEE) OF ANY REGULAR SESSION ITEM BY CONTACTING THE CITY CLERK DEPARTMENT AT CITY HALL VIA TELEPHONE (310) 349-2915 OR EMAIL CITYCLERK@CITYOFHAWTHORNE.ORG

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

PROCLAMATIONS/CERTIFICATES/PRESENTATIONS

1. Proclamation for L. David Patterson

ORAL COMMUNICATIONS

ORAL COMMUNICATION INSTRUCTIONS

ANY PERSON DESIRING TO ADDRESS THE CITY COUNCIL AND PARKING AUTHORITY SHOULD COMPLETE A SPEAKER REQUEST CARD AND SUBMIT THE CARD TO THE CITY CLERK/SECRETARY PRIOR TO THE COMMENCEMENT OF THE CITY COUNCIL, PARKING

AUTHORITY AND HOUSING AUTHORITY MEETING. AFTER OBTAINING PERMISSION TO PROCEED BY THE PRESIDING OFFICER SPEAKERS SHOULD FIRST STATE THEIR FULL NAME AND ADDRESS FOR THE RECORD. THEY THEN SHALL STATE THEIR BUSINESS FOR ALL GOVERNING BODIES BRIEFLY AND COMPLETELY AND UNLESS GRANTED FURTHER TIME BY A GOVERNING BODY SHALL LIMIT THEIR ADDRESS TO THREE MINUTES. THE THREE-MINUTE LIMIT SHALL INCLUDE GOVERNING BODY OR STAFF RESPONSES, IF ANY, TO QUERIES POSED BY SPEAKERS. HOWEVER, THE STATE OPEN MEETINGS LAW (GOVERNMENT CODE SECTION 54950 ET SEQ.) PROHIBITS THE CITY COUNCIL FROM PROVIDING A DETAILED RESPONSE OR ACTING UPON ANY ITEM NOT CONTAINED ON THE AGENDA POSTED 72 HOURS BEFORE A REGULAR MEETING AND 24 HOURS BEFORE A SPECIAL MEETING. ALL REMARKS SHALL BE ADDRESSED TO THE GOVERNING BODIES AS A BODY AND NOT TO ANY PARTICULAR MEMBER THEREOF. THE GOVERNING BODY MAY EITHER DISPOSE OF THE COMMUNICATION AT THE CLOSE THEREOF OR MAY REFER IT TO AN APPROPRIATE ADMINISTRATIVE OFFICER FOR STUDY, INVESTIGATION, REPORT, AND/OR RECOMMENDATION. DISCUSSION, IF ANY, SHALL BE BY MEMBERS OF A GOVERNING BODY ONLY. (H.M.C. 2.06.180, RESO. NO. 6443)

CITY CLERK'S CONSENT CALENDAR

2. Approval of waiver of full readings of resolutions and ordinances on Tuesday, December 10, 2024's agenda. Motion to waive full readings.
3. City Treasurer requests approval of the warrants. Motion to approve the warrants.

RECOMMENDED MOTION:

Staff Recommends that the City Council approve the warrants issued for the period of 11/13/2024 to 12/10/2024 in the total of \$8,551,382.46.

RESOLUTIONS

4. RESOLUTION NO. 8498
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, PROVIDING FOR THE TERMS AND CONDITIONS OF EMPLOYMENT OF THOSE EMPLOYEES REPRESENTED BY THE THE HAWTHORNE POLICE CIVILIAN ASSOCIATION (HPCA) ACCORDING TO THE PROVISIONS OF THE HAWTHORNE MUNICIPAL CODE (HMC) AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE HPCA MEMORANDUM OF UNDERSTANDING (MOU).

RECOMMENDED MOTION:

Staff recommends that the City Council adopt the three-year Memorandum of Understanding between the newly formed Hawthorne Police Civilian Association (HPCA) and the City of Hawthorne. Approval of Resolution No. 8498 providing for the terms and conditions of employment for all employees represented by the Hawthorne Police Civilian Association (HPCA) following provisions of the Hawthorne Municipal Code and authorizing the City Manager to execute the Memorandum of Understanding.

5. RESOLUTION NO. 8501
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE CALIFORNIA, DESIGNATING AUTHORIZED AGENTS TO EXECUTE FOR AND ON THE BEHALF OF THE CITY OF HAWTHORNE FOR FINANCIAL ASSISTANCE FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) AND THE CALIFORNIA OFFICE OF EMERGENCY SERVICES (CALOES) FOR RECOVERING COSTS ASSOCIATED WITH DECLARED EMERGENCIES.

RECOMMENDED MOTION:

Staff Recommends that the City Council Adopt Resolution No. 8501.

6. RESOLUTION NO. 8502

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, APPROVING THE VARIOUS INTER-AGENCY AGREEMENTS WITH THE CITY OF HAWTHORNE AND ACKNOWLEDGING THE TRANSACTIONS REQUIRING PAYMENTS OR "OBLIGATIONS" AS REQUIRED UNDER ARPA/SLFRF RULES

RECOMMENDED MOTION:

Staff Recommends that the City Council Adopt Resolution No. 8502 Approving the Various Inter-Agency Agreements and Acknowledging the Transactions Requiring Payments or "Obligations" as Required Under ARPA/SLFRF Rules and Authorizing the City Manager to Execute All Such Agreements.

7. RESOLUTION NO. 8504

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA APPROVING WAGE TERMS OF THE EMPLOYMENT OF THOSE EMPLOYEES REPRESENTED BY THE HAWTHORNE MUNICIPAL EMPLOYEE ASSOCIATION PART-TIME (HMEA - PT)

RECOMMENDED MOTION:

Staff recommends that the City Council Adopt Resolution No. 8504 approving the wage terms of employment for employees represented by the Hawthorne Municipal Employee Association Part-Time (HMEA—PT).

8. RESOLUTION NO. 8505

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE ORDERING THE SUMMARY VACATION OF A PORTION OF BART AVENUE SOUTH OF STACY AVENUE AND AN ALLEY LOCATED SOUTH OF BART AVENUE FINDING IT TO BE IN CONFORMANCE WITH THE GENERAL PLAN AND PURSUANT TO THE PUBLIC STREET, HIGHWAYS, AND SERVICE EASEMENTS LAW (DIVISION 9, PART 3, CHAPTER 4 OF CALIFORNIA STREETS AND HIGHWAYS CODE)

RECOMMENDED MOTION:

Staff recommends that the City Council adopt Resolution No. 8505

9. RESOLUTION NO. 8503

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE,

CALIFORNIA RECITING THE FACTS OF THE GENERAL MUNICIPAL ELECTION HELD ON TUESDAY, NOVEMBER 5, 2024 & DECLARING THE RESULTS THEREOF & SUCH OTHER MATTERS AS ARE PROVIDED BY LAW.

RECOMMENDED MOTION:

Staff Recommends that the City Council adopt Resolution No. 8503

**ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED OFFICIALS
AND CERTIFICATES OF ELECTION FOR NEWLY ELECTED OFFICIALS**

Administration of Oath of Office to newly Elected Officials and Presentation of Certificates of Election for New Elected Officials.

John Vargas will administer the Oath of Office to the reelected Mayor Alex Vargas.

City Manager Vontray Norris will administer the Oath of Office to the reelected Council Member Angie Reyes English.

Gabby Johnson will administer the Oath of Office to the newly elected Council Member Faye Johnson.

PUBLIC HEARINGS (FIRST READINGS AND ADOPTIONS)

10. CITY COUNCIL REVIEW OF THE PLANNING COMMISSION'S APPROVAL OF CONDITIONAL USE PERMIT CU-2024-0007 FOR A DRIVE-THRU AT A NEW MCDONALD'S RESTAURANT AND DESIGN REVIEW APPLICATION DR-2024-0011 FOR THE DESIGN OF A NEW MCDONALD'S RESTAURANT, WHICH INCLUDES THE EXTERIOR FACADE, PARKING, LANDSCAPING AND OFF-SITE IMPROVEMENTS.

RECOMMENDED MOTION:

Staff recommends that the City Council do one of the following: 1) direct Staff to prepare a resolution, direct the City Clerk to assign a resolution number, and authorize the Mayor to sign said resolution upholding the Planning Commission approvals of Conditional Use Permit CU-2024-0007 and Design Review DR-2024-0011 without modifications; 2) direct Staff to prepare a resolution upholding the Planning Commission approvals with specified modifications to be brought back at a future meeting for adoption; 3) direct Staff to prepare a resolution denying the applications (overturn the Planning Commission), provide finding in support of that decision, and direct Staff to bring a resolution back to a future meeting for adoption;

or 4) remand the applications back to the Planning Commission with instructions.

CITY MANAGER'S CONSENT CALENDAR

11. Microsoft Enterprise Software Licensing Agreement - Three year renewal of licensing, services, and support via Dell Technologies (custodian of the Riverside County / California State Government purchasing agreement)

RECOMMENDED MOTION:

Council approve the three-year Microsoft Enterprise Agreement renewal to Dell Systems

12. Supplemental Support & Gap Analysis Agreement for Tyler Enterprise Software Suite

RECOMMENDED MOTION:

Staff recommends that Council approve the agreement with Robert Half Technology.

13. Police Department Records Digitization Project

RECOMMENDED MOTION:

Staff Recommends that the City Council approve an agreement with Richo-USA for secure digital scanning services and data importation

14. Award of Contract for City of Hawthorne Senior Center (Project #24-03)

RECOMMENDED MOTION:

Staff recommends that the City Council award the contract to PCN3, INC. of Los Alamitos, CA and authorize the City Manager or their Designee to execute the agreement and negotiate any change orders after the contract is awarded.

15. Review of the Quarter 1 Financial Report for Fiscal Year 2024-2025.

RECOMMENDED MOTION:

Staff recommends that the City Council receive, approve, and file the Quarter 1 Financial Report for Fiscal Year 2024-2025.

16. Amendment to Contract for Administering the COVID-19 Relief and Economic Recovery Program

RECOMMENDED MOTION:

Staff recommends that the City Council authorize the City Manager to sign contracts with HDL Econ-Solutions for Administering the COVID-19 Relief and Economic Recovery Program

17. American Rescue Plan Act (ARPA) Update and request for approval of recommendations

RECOMMENDED MOTION:

Staff recommends that the City Council provide approval on the final reallocation recommendations and receive and file the ARPA Economic Development Plan Programs update.

CITY ATTORNEY'S CONSENT CALENDAR

18. Claim for bodily injury by Ana B. Acosta.

RECOMMENDED MOTION:

Staff recommends that the City Council deny the claim by Ana B. Acosta.

DISCUSSION/ACTION ITEMS

19. City Attorney's Evaluation/Accomplishments (K. Manning)
20. Standards of Behavior Pledge to Promote Civility and Professionalism at City Council Meetings and in Closed Sessions (K.Manning)
21. Yearly Evaluation of City Employees/Peer Review of Department Heads (K. Manning)

22. Telehealth Update (K. Manning)

ELECTED OFFICIALS REPORTS/RECOMMENDATIONS

ADJOURNMENT

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF HAWTHORNE)

I, **DIANA CUCALON**, Deputy City Clerk for the City of Hawthorne, certify that a true and correct copy of the foregoing City Council Meeting Agenda was posted not less than 72 hours before the City Council Meeting to be held on Tuesday, December 10, 2024



DIANA CUCALON, HAWTHORNE DEPUTY CITY CLERK