Ladd and Katherine Hancher Library Foundation

Grant Application

The Ladd and Katherine Hancher Library Foundation will consider requests from public libraries serving populations of 50,000 or less. Projects are reviewed for the level of educational contribution to the community. Funding will not be considered for normal operating expenses, normal salaries or employee benefits.

Application Deadline: Friday, August 29, 2025

Name of Organization	•				
Name of Contact:		Contact Title:			
Physical Address:		City:	State:	Zip:	
Mailing Address:		City:	State:	Zip:	
Telephone: Fax:		En	Email:		
Website:					
Current Assigned Texa	s State Library Po	opulation:			
Grant Amount Requested:		Project Title:			
that includes a review of relation to your library Report is due on or be	. A detailed acco	unting of expendit	ures is not neces		
Signature of Representative		Title	D	ate	
ASSURANCES OF C this library will not be a grant.			U	e	

Address each of the following items. Responses to each item should be limited to one page or less.

1. Describe the project to be funded by the Ladd and Katherine Hancher Library Foundation. (limit your description to one page.)

Include:

• The library service area and population to be affected by the project.

• Describe the project and the needs your project will address.

• Provide a tentative timeline for implementation of your project.

2. Has this library received a previous grant from the Ladd and Katherine Hancher Library Foundation? _____Yes [Year(s) received _____] ____No

- 3. If a grant is awarded, how will this project be funded beyond the grant year?
- 4. Provide a detailed budget for your project. Include itemized costs for materials, equipment, furniture, shipping, labor, etc....

- 5. Describe how this project will improve the library educational services in your community. Denote the group(s) in your community who benefit and how they will benefit from this project.
- 6. Explain how you will measure the success of your project. What are the outcomes you anticipate?
- 7. Identify the person(s) who will implement the project, monitor the results and submit the report. Provide name(s), title(s) and address(es).
- 8. Please include any additional information you believe is important.

CONTACT INFO: E-mail: info@hancherlibraryfoundation.org Web Page: <u>www.HancherLibraryFoundation.org</u>

WHAT TO SEND:

One copy of the Grant Application.

One copy of your Annual Report to the Texas State Library.

Application must be postmarked by Friday, August 29, 2025

Mailing Instructions:	Applications should be sent by first class mail. The Foundatio	
	will confirm receipt of the application by email.	
Send Applications to:	Ladd and Katherine Hancher Library Foundation	
	Attn: Charlotte Tilotta	
	P.O. Box 878	
	Columbus, TX 78934	