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**HOWE TOWNSHIP**

**Forest County**  
Regular Meeting  
May 14, 2025  
3:30 PM

**ADMINISTRATION PRESENT:**

Supervisors:  
Steven E. Tachoir, Chairman  
Richard Shaffer, Vice Chairman  
Thomas P Zimmerman, Supervisor

Secretary/Treasurer/Asst. Code Enforcement:  
Beverly A. Pollock

**The 2025 Highway Bids were opened prior to calling the meeting to order.**

The meeting was called to order at 3:30 PM and the Pledge of Allegiance was recited. Guests present were Joe Pasky, Mason Albaugh and Terry Hilliard.

**PUBLIC COMMENT:** There was no public comment.

**APRIL 9, 2025 REGULAR MEETING MINUTES:**

A motion made by Zimmerman and seconded by Shaffer was passed unanimously to approve the minutes for the April 9, 2025 meeting.

**APRIL 2025 TREASURY REPORT:** A motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve the April 2025 Treasury report.

**ROADMASTER REPORT:** April was spent ditching with the tractor, cutting and moving some fallen trees and performing equipment maintenance including the water pump on the tractor and the cutters on the ditching head and taking the F-550 for the recall.

**CODE/ASST. CODE ENFORCEMENT OFFICER REPORT:**

Beverly Pollock gave the following report which included the issuance of four road permits with payments received, several PA 1 call responses, filing drilling notices, answering permit questions, and the issuance of two county approved building permits.

**OLD BUSINESS:**

**AWARD 2025 HIGHWAY BIDS:** A motion made by Tachoir and seconded by Zimmerman was passed unanimously to award the 2025 highway bids to Jefferson Paving for options B and C.

**PURCHASE OF PIPE AND PIT LINER:** A motion made by Zimmerman and seconded by Shaffer was passed unanimously to approve the purchase of pipe and pit liner for the upgrades to the anti-skid shed at the township garage.

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**OLD BUSINESS cont.:**

**LIQUID FUELS AUDIT FINDING:** A motion made by Tachoir and seconded by Shaffer was passed unanimously to make the first of three payments to the Plgit state fund account per the finding from the recent liquid fuels audit.

**NEW BUSINESS:**

**ADVERTISE SECRETARY/TREASURER POSITION:** A motion made by Zimmerman and seconded by Tachoir was passed unanimously to advertise the position of Secretary/Treasurer.

**ESM TRAINING:** A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the ESM Training for Mason held in Erie in August

**LTAP CLASSES:** A motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve various LTAP classes for Mason and to reimburse him for mileage.

**CLEANUP DAY ADVERTISING:** It was decided to post ads for the cleanup day on social media sites through the area and to place flyers at the Blue Jay Inn and on the bulletin board.

**SRS UPDATE:** The Secure Rural Schools has not been reauthorized as of this date so the US Forest Service will be making payments using the 1908 Act which will result in lower payouts

**BILLS FOR APPROVAL:** A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the bills to pay for the month of May.

**SECRETARY NOTES:** Secretary Bev Pollock gave a detailed report of all correspondence and happenings during the last month beyond the normal daily duties.

**PUBLIC COMMENT:** Joe Pasky brought samples of flyers and information for emergency preparedness in case of a natural disaster. These will be placed at the township office free to the public.

**ADJOURNMENT:** A motion made by Tachoir and seconded by Zimmerman was passed unanimously to adjourn the regular meeting at 4:05 PM.

Respectfully submitted,  
Beverly Pollock  
Secretary/Treasurer/Assistant Code Enforcement Office