

**HOWE TOWNSHIP**  
**Forest County**  
**Regular Meeting Agenda**  
**October 11, 2017**  
**12:30 PM**

"Notice: Once the business of the Board of Supervisors is started there will be no public comment unless called upon by the Board."

**Executive session to be held before the regular meeting.**

Call to Order.

Pledge of Allegiance.

Public Comment for Agenda Items Only.

1. Approval of the Sep 13, 2017 Regular Meeting minutes.
2. Approval of the September 2017 Treasurer's Report.
3. Roadmaster Report.
4. Code Enforcement Report.
5. Old Business.
  - a. Motion to approve the repair of the garage well tank and well pump by Pipeworks at a cost of \$1395.00.
  - b.. Update on Watson Farm Road/Route 948 complaints.
  - c. Motion to review insurance options presented by Calvert/Pearson during the September meeting and to decide on the Broker (Calvert or Matson) as well as the carrier (EMC or Trident).
6. New Business.
  - a. Motion to discuss a letter received from the Marienville Area Library asking for an additional donation.
  - b. Motion to conduct a full review of the 2018 Budget.
  - c. Motion to discuss and vote on cost savings ideas from the budget workshop held on 9/27/17.
    1. Cancel the separate fax line at the office - \$360.00/year
    2. Cancel subscription to Manufacturers and Business Assoc - \$269.00/year
    3. Cancel Cluster Fly service or shop for a different provider - \$245.00/year.
    4. Have Road Master Rory Summers take over the cell phone \$866.64 depending on wage/hour reduction possibilities.
    5. Hold Township Cleanup day every other year - \$1,000.00+ savings
    6. Have supervisors pay 50% of spouse/dependent insurance plus the above ideas - \$9,862.64/year
    7. Reduce weekly hours of Road Master to 35 hours (\$4,160.00 plus cell phone \$5,026.64) and Secretary to 32 hours(\$6,531.20) with full paid benefits plus the above ideas - \$20,553.84/year
    8. Reduce hourly wage for Road Master and Secretary by \$1.00/hour and keep a 40 hour work week and full paid benefits plus the above ideas - \$13,156.00/year

9. Road Master stays at 40 hours/week but pays 50% of spouse/dependent insurance coverage plus the above ideas - \$21,472.12/year

d. Motion to discuss and sign the letter from Donna Zofcin approving her to continue to administer the Stormwater Management ordinance.

e. Motion to approve having Calvert/Pearson present options for Medical, Dental and Vision Insurance at the November meeting.

f. Motion to discuss and sign the Fire Agreement from Sheffield Township at a cost of \$4,400.00 as well as discuss the meeting with Tom Bulicz of Sheffield Township requesting additional reimbursement for other Fire Department expenses by having our road crew work with our grader in Sheffield Township at an all inclusive hourly rate.

g. Motion to sign Resolution 17-8 to accept excess Liquid Fuel Tax Funds from the Forest County Board of Commissioners and to agree to use the amount of \$1500.00 towards the purchase of Penn DOT approved anti skid.

7. Bills to Pay.

8. Secretary Notes

9. Supervisor/Secretary Mail and Correspondence.

10. Five Minute Limit for Public Comment on Any Topic.

Adjournment.

“Notice: The meeting of the Howe Township Board of Supervisors may be electronically recorded and, if they are, they will be maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board. They are not permanently saved after the approval of the minutes.