

HOWE TOWNSHIP
Forest County
Regular Meeting Agenda
February 14, 2018
12:30 PM

"Notice: Once the business of the Board of Supervisors is started there will be no public comment unless called upon by the Board.

Call to Order.

Pledge of Allegiance.

Public Comment for Agenda Items Only.

1. Approval of the Jan 2, 2018 Regular Meeting minutes.
2. Approval of the December 2017 and January 2018 Treasurer's Reports.
3. Roadmaster Report.
4. Code Enforcement Report.
5. Old Business.
 - a. Update on Howe Township Rail Trail next steps to be taken.
 - b. Update Administrative training for the Road Master and Secretary by the Conservation District. Training is on 2/20/18 at 11:00 AM.
6. New Business.
 - a. Motion to discuss a request from Jill Huddleson, Tax Collector requesting the Township help pay for a new printer, the cost of the printer is \$269.00.
 - b. Motion to discuss and approve switching dental coverage to a Delta Dental plan that is not tied to membership in the Manufacturers Association of NW PA which was approved for non renewal as part of the cost saving ideas. Coverage is the same, premium is less and no membership is required.
 - c. Discuss a letter received from the County of Forest requiring the tax collector computer to be inspected by the Computer Guru.
 - d. Motion to discuss a request from PA One Call to proclaim April 2018 as safe digging month signing the proclamation and sending to the One Call representative.
 - e. Motion to discuss contacting Mike Miller to service the generator at the Howe Township office.
 - f. Motion to discuss obtaining a credit card or a fuel card for the Road Master for emergency situations, a limit should be set and all receipts need to be submitted to the secretary prior to payment
 - g. Motion to discuss and decide on a pest control service between Cluster Fly at \$245.00, Williams Pest Control (Warren PA) at less than \$200.00 and Jones Pest Control at \$200.00.
 - h. Motion to approve the replacement of the fuel tank pump at an approximate cost of \$700.00.
7. Bills to Pay.
8. Secretary Notes
9. Supervisor/Secretary Mail and Correspondence.
10. Five Minute Limit for Public Comment on Any Topic.

Adjournment.

“Notice: The meeting of the Howe Township Board of Supervisors may be electronically recorded and, if they are, they will be maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board. They are not permanently saved after the approval of the minutes.