
HOWE TOWNSHIP

Forest County
Regular Meeting
September 9, 2015
1:00 PM

ADMINISTRATION PRESENT.

Supervisors: Robert A. Summers, Chairman/Roadmaster
Frank W. Polovich, Vice Chairman
Robert E. Shaffer

Secretary/Treasurer/Code Enforcement:
Marjorie E. Villarreal

The meeting was called to order and the Pledge of Allegiance recited. There were no guests present.

AUGUST 12, 2015 REGULAR MEETING.

A motion made by Summers and seconded by Polovich was passed unanimously to approve the August 12, 2015 Regular Meeting minutes.

Robert Shaffer arrived at the meeting.

REVISED JULY AND AUGUST'S TREASURER'S REPORT.

A motion made by Summers and seconded by Shaffer was passed unanimously to approve the August Treasurer Report.

A motion made by Polovich and seconded by Shaffer was passed unanimously to approve the revised INVEST interest amounts in the July Treasurer Report and to approve the new report.

ROADMASTER REPORT.

Bob Summers, Roadmaster, said all of the roads are in good shape. He said they borrowed a jack hammer from Jenks Township to use on their ditcher and have been busting and removing huge boulders and rocks that are in the right of way on T368, Cooper Tract Road. He said they have had to remove trees after storms that have recently fallen in the right of ways.

CODE ENFORCEMENT REPORT.

Marjorie Villarreal, Code Enforcement Officer, said she permitted over weight vehicles for MJK Trucking to use T358, Beaver Meadows Road for three months. She said Marilyn Simpson applied for a Municipal Building permit to build a 8x 16x 20 deck on their camp at 2158 Blue Jay Creek Road. Villarreal said Vincent Rovanseck applied to build a 26x 28 garage at his camp on T370, Byromtown Road

A motion made by Summers and seconded by Polovich was passed unanimously to approve the building permits.

CODE ENFORCEMENT REPORT CONTINUED.

Polovich said he received a complaint that an excavating company from Marienville was using T371, Job Corps Road and T358, Beaver Meadows Roads with overweight vehicles without permits. Summers said the Roadcrew has been working on that road and has not seen the company on it. Villarreal said she has seen the company's trucks come from the Sheffield direction and drive up Blue Jay Creek Road towards T371. She said she followed one and passed it on Route 66 while she was on her way back to the office.

GRAN FONDO OF THE ALLEGHEHIES SUPPORT STATION.

A motion made by Summers and seconded Polovich was passed unanimously to approve to allow the Warren County Chamber of Business and Industry to use the office township parking lot as a support station for their Gran Fondo of the Alleghenies September 19, 2015 bike event ride from 8:30 AM until approximately 3:00 PM.

REVIEW 2016 BUDGET OBLIGATIONS AND EXPENDITURES ESTIMATES.

A motion made by Polovich and seconded by Shaffer was passed unanimously to review 2016 budget obligations.

A motion made by Summers and seconded by Polovich was passed unanimously to approve 2016 Pension Minimum Municipal Obligation.

TAX COLLECTOR USE OF INTERNET.

A motion made by Summers and seconded by Polovich was passed unanimously that the township Tax Collector use the internet the township pays for during township Secretary office hours.

TAX COLLECTOR ACT 164 CONTINUING EDUCATION COURSES.

A motion made by Summers and seconded by Shaffer was passed unanimously to pay for the Tax Collector to take continuing education Act 164 courses at the Clarion County Convention for \$90.00 on September 17, 2015 with \$30.00 towards registration and \$60.00 for the required courses.

BILLS TO PAY.

A motion made by Summers and seconded by Shaffer was passed unanimously to pay the bills.

MAIL, EMAIL AND TELEPHONE CORRESPONDENCE.

Villarreal said Richard Robinson, Robensen Hill Road, came to the office to inquire about building permits for a new roof on his house and repairing an old cottage on his property. Villarreal said spoke to the UCC inspector and if he does not alter the roof he does not need to get it inspected. Summers said he looked at the cottage and at this time it only appears to be a repair to it where the side fell in.

ADVERTISEMENT FOR FULL TIME ROADCREW.

A motion made by Summers and seconded by Shaffer was passed unanimously for the Secretary to advertise in the Oil City Derrick and The Forest Press, two times each, for a full time roadcrew employee.

ADJOURNMENT.

A motion made by Summers and seconded by Shaffer was passed unanimously to adjourn the meeting at 2:10 PM.

Respectfully submitted,

Marjorie E. Villarreal
Secretary/Treasurer/Code Enforcement Officer

APPROVED