



**HOWE TOWNSHIP**

**Forest County**  
Regular Meeting  
May 11, 2016  
1:00 PM

**ADMINISTRATION PRESENT.**

Supervisors:	Secretary/Treasurer/Code Enforcement:
Robert A. Summers, Chairman/Roadmaster	Marjorie E. Villarreal
Robert E. Shaffer	Assistant Secretary: Kay O'Rourke

The meeting was called to order and the Pledge of Allegiance recited. Supervisor Vice Chairman Polovich was not present. The guests present were Sara Summers, Stan O'Rourke and Rory Summers, Roadworker.

**MARCH 11, 2016 MEETING MINUTES.**

A motion made by Shaffer and seconded by Summers was passed unanimously to approve the March 11, 2016 meeting minutes.

**APRIL 13, 2016 MEETING MINUTES.**

A motion made by Summers and seconded by Shaffer was passed unanimously to approve the April 13, 2016 meeting minutes.

**TREASURER'S REPORTS.**

A motion made by Shaffer and seconded by Summers was passed unanimously to approve the February and March 2016 Treasurer's Reports.

**ROADMASTER REPORT.**

The Roadworker Rory Summers gave the Roadmaster report and said T327, Duhring Road, is in good condition. He said they have done a lot of work by seeding the bank after they mulched it and shaped it. He said T371, Job Corps Road, is in good condition after 2 1/2 weeks of filling holes and grading it. He said T373, Watson Farm Road, has significant pot holing and they are considering taking it back to a dirt road. Summers said T374, Sheffield Junction Road, is fair and needs graded. He said T333, Bean Farm Road and T372, Fork Run Road will be cold patched and guard rails replaced. He said they received guard rails from Green Acres Company. He reported they had to go to Union City to get cold patch from Russell Standard because it is now the only place that sells cold patch in the area.

**CODE ENFORCEMENT REPORT.**

Marjorie Villarreal, Code Enforcement Officer, said that she gave a permit for overweight vehicles for SLT Production for T368, Cooper Tract Road, for a year. She said Doug Fordyce's building permit in Brookston for his cover over his trailer with a connected porch from the Code Enforcement section of the February meeting Minutes needed approval. She said Scott Jackovitz applied for a building permit to remodel inside a dormitory at Abraxas with the help and permit from Bureau Veritas. Villarreal said David Shaffer applied to build a 40' x 80' garage in Mayburg on Chemical Road. She said in Brookston, off of Bean Farm Road, Richard Blighly applied to build a 24' x 32' house with a 4' x 30' deck and a 6' x 32' deck.

A motion made by Shaffer and seconded by Polovich was passed unanimously to approve all building permits.

**OPEN NWS TOWNSHIP SAVINGS ACCOUNTS.**

A motion made by Summers and seconded by Summers was passed unanimously for the Treasurer to open Northwest Savings Bank township savings accounts in the amount of \$10,000.00 each for the General and Forestry Funds.

**ADVERTISE TOWNSHIP CLEAN UP.**

A motion made by Summers and seconded by Shaffer was passed unanimously to advertise the Township Clean Up being held on June 11, 2016 from 8 AM until 2 PM at the township garage in The Forest Press.

**TAX DECREASE LETTER.**

A motion made by Summers and seconded by Shaffer was passed unanimously to approve to send a letter to Amy Carll, Forest County Tax Claim Director, Chief Assessor, about an assessment ratio change causing all property owners assessments to go up 25%, while millage will go down 25%.

**MARIENVILLE VOLUNTEER FIRE AGREEMENT.**

A motion made by Summers and seconded by Shaffer was passed unanimously to approve, pay and sign the \$3000.00 Marienville Volunteer Fire Agreement.

**ROADMASTER SPENDING.**

A motion made by Shaffer and seconded by Summers was passed unanimously for the Roadmaster to purchase culvert pipe and parts from Catalone Pipe & Supply for approximately \$3000.00.

**SECRETARY SPENDING.**

A motion made by Shaffer and seconded by Summers was passed unanimously for the Secretary to purchase a ream of copy paper for \$32.00 and office supplies for approximately \$90.00.

**FOREST COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS SPRING CONVENTION.**

A motion made by Shaffer and seconded by Summers was passed unanimously the Supervisors, Auditors, Tax Collector, Secretary and Assistant going to the Forest County Association of Township Officials Spring Convention on May 23, 2016 get paid for their dinners, mileage and attendance.

**BILLS TO PAY.**

A motion made by Summers and seconded by Shaffer was passed unanimously to approve to pay the bills.

**FOREST COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS SPRING CONVENTION TO INCLUDE ROADMASTER-IN-TRAINING.**

A motion made by Summers and seconded by Shaffer was passed unanimously for the Roadmaster-in-Training, Rory Summers, to go to the Forest County Association of Township Officials Spring Convention on May 23, 2016 and get paid for his dinner, mileage and attendance.

**MAIL, TELEPHONE AND EMAIL CORRESPONDENCE**

Robert Summers, Chairman, said there has been no road inspection held by the Board of Supervisors. Kay O'Rourke, Assistant Secretary, said a township "Request For Action" form was sent to a person who has a seasonal cottage in Mayburg and called about a complaint of a property that is falling apart and could possibly injure someone near it if it does. They have not completed the form and sent it back to the township.

**ADJOURNMENT.**

Robert Summers, Chairman, called the meeting for adjournment at 1:45 PM.

Respectfully submitted by,

Marjorie E. Villarreal  
Secretary/Treasurer/Code Enforcement Officer