

HOWE TOWNSHIP

Forest County

Regular Meeting

April 12, 2017

12:30 PM

ADMINISTRATION PRESENT.

Supervisors:

Robert A. Summers, Chairman

Robert E. Shaffer, Vice Chairman

Steven E Tachoir

Secretary/Treasurer

Beverly Pollock

Asst. Secretary Kay O'Rourke

CLOSED EXECUTIVE SESSION: A closed Executive Session was held from 12:30 to 12:45 with Supervisors Summers, Shaffer, Tachoir and Secretary Bev Pollock. To discuss personnel. A motion made by Summers and seconded by Shaffer was passed unanimously for Rory Summers to be able to take unforeseen time off using paid vacation, taking it without pay or by making up the hours, included in this same motion it was approved to hire Kay O'Rourke on a contract basis at current wages of \$14.00/hour beginning May 1, 2017

The meeting was called to order at 12:30 PM and the Pledge of Allegiance recited. Guests present were Stan O'Rourke, Kay O'Rourke, Sara Summers, Ray Bish and Roadmaster Rory Summers.

Public Comment: Ray Bish representing the Marienville snowmobile club asked if Howe Township was going to take over the maintenance of the former railroad trail that is located in Howe Township because the Snowmobile Club was interested in taking it over. It was decided to research and get more information before any decision is made.

MARCH 8, 2017 REGULAR MEETING.

A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the March 8, 2017 Regular Meeting minutes.

MARCH 2017 TREASURER'S REPORT.

A motion made by Summers and seconded by Shaffer was passed unanimously to approve the March 2017 Treasurer's report.

ROADMASTER REPORT.

T368 Cooper Tract Road: Road is in good condition.

T371 Job Corps Road: Road is in fair condition. Due to warm temperatures and rain the road has significant potholing and rutting. heavy truck traffic has been reduced and the road has "settled". We are working on spreading 2B limestone in trouble areas and patching potholes.

HOWE TOWNSHIP**Forest County****Regular Meeting****April 12, 2017****12:30 PM**

T370 Byromtown Road: Good condition, potholes patched and road swept.

T327 Duhring Road: Road in fair condition. Potholes have been patched and road has been swept. Shoulders of the road are in poor condition and under drain needs to be bought and installed in at least three different places. All ditches and culverts in good working order.

T374 Sheffield Junction: Poor condition, road has been closed due to warm weather. Significant rutting. Plan to re-open on 4/14/17

T373 Watson Farm Road: Road is in fair condition. Significant potholing and berms are starting to deteriorate. Potholes have been patched and road has been swept.

T372 and T333 Fork Run and Bean Farm Roads: Good condition, roads need swept.

Road Master Rory Summers gave a report on the price of milling Watson Farm road. Quote from Cooley Excavating for milling 9,985' of total road surface, 179,730 square feet and 19,970 square yards came to \$7,600.00. He also gave a report on equipment maintenance for the F550 - the rear brake rotors, seals, bearings and calipers were replaced by road worker Travis Langworthy.

Code Enforcement/Assistant Code Enforcement Report: Received a shooting complaint from a resident on Route 666, a letter was sent out with copies of the shooting ordinance. Received a call from the person complained about inquiring if there was a fine or if the letter was just a warning. He also informed me that he no longer owned the camp. Received a call from Joe at the Forest Service questioning the closing of Sheffield Junction. Sent a copy of the transient merchant ordinance and application to the new owners of the Forest Lodge. Issued 1 Type 2 road permit to Catalyst for T374 and received payment the same day. Received a request from PGE to un-bond T371 Job Corps Road permit 17-10 and the were refunded \$950.00 (permit fee less \$50.00 for administrative fee). Sent an e-mail to all Howe Township permit holders about the condition of Job Corps road and to request that they refrain using any heavy trucks on it until the conditions improve. Gave a Type 1 road permit application to Aiello for Duhring Road. Received a call from a seasonal resident about the installation of a holding tank and referred them to Todd Fantaskey. Gave a Type 1 road permit application to the Marienville Snowmobile Club. Issued a Type 2 Road permit to SLT Production, LLC for Cooper Tract Road and received payment the same day.

HOWE TOWNSHIP
Forest County
Regular Meeting
April 12, 2017
12:30 PM

OLD BUSINESS:

ELECTRONICS FEE: A motion made by Summers and seconded by Shaffer was passed unanimously to charge a fee of \$10.00 per electronic at the Howe Township Cleanup day being held on June 3, 2017.

2017 HIGHWAY BIDS: A motion made by Summers and seconded by Shaffer was passed unanimously to advertise and send out the bid sheets for the 2017 road materials needed which includes 300T of 2B limestone, 300T of #8 limestone anti skid and 150T of DSA, MC 70 and #57 chipping (Road Master Rory Summers to let Secretary know the quantities)

POSTING & BONDING CLASS: A motion made by Summers and seconded by Tachoir was passed unanimously to re-approve the free Posting and Bonding class held on 3/24/17 in Youngsville for Bev Pollock and Rory Summers. The original approval was omitted from the February meeting minutes in error

EAST FOREST HS DONATION REQUEST: A motion made by Shaffer and seconded by Tachoir was passed unanimously to rescind the motion from the March 8, 2017 meeting approving a donation of \$100.00 to East Forest HS for their trip to Nashville.

NEW BUSINESS:

FCATO SPRING CONVENTION: A motion made by summers and seconded by Tachoir was passed unanimously that anyone wishing to attend the spring convention would do so at their own expense (dinner, mileage, wages).

SEAN STRONG - BRINE SPREADING: Brine spreading in Howe Township was discussed and it was decided that Howe Township would do their own spreading and would also apply for the permit and submit the monthly reports to the DEP.

PA ONE CALL CLASS: A motion made by Summers and seconded by Tachoir was passed unanimously to approve the attendance of Bev Pollock and Kay O'Rourke at the free PA One Call class held in Franklin, PA on April 19th from 7:30 to 10:00.

SPRING AND FALL TOUR de FOREST: A motion made by Summers and seconded by Shaffer was passed unanimously to have secretary Bev Pollock draft an approval letter for the Spring and Fall Tour de Forest with some noted clarifications based on their letter to Howe Township and to clarify some points with the Howe Township Solicitor if needed.

TOWNSHIP SECRETARY CLASS: A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the class "Comprehensive Training for Municipal Secretaries and Administrators" held in Clarion, PA on June 13, 2017 at a cost of \$80.00.

HOWE TOWNSHIP

Forest County
Regular Meeting
April 12, 2017
12:30 PM

BILLS TO PAY.

A motion made by Summers and seconded by Shaffer was passed unanimously to approve the bills to pay for April 2017.

SECRETARY NOTES: A detailed listing of calls, visitors, meetings and emails for 3/9/17 - 4/12/17 was given to the supervisors for review.

DEDUCTIBLE REIMBURSEMENT: A motion made by Shaffer and seconded by Tachoir was passed with a vote of 2 yes's and 1 abstention to note that the amount of the deductible reimbursement is now \$500.00 for full time employees and supervisors.

PUBLIC COMMENT: Kay O'Rourke spoke about the need for a meeting with the Board of Supervisors to go over the Budget once the expected Forestry money comes in.

A motion made by Summers and seconded by Shaffer was passed unanimously to adjourn the meeting at 1:55 PM.

Respectfully submitted,

Beverly A. Pollock
Secretary/Treasurer/Asst. Code Enforcement