



**HOWE TOWNSHIP**  
**Forest County**  
Regular Meeting  
May 9, 2018  
12:30 PM

**ADMINISTRATION PRESENT.**

Supervisors:

Robert A. Summers, Chairman  
Robert E. Shaffer, Vice Chairman (Absent)  
Steven E Tachoir - Supervisor

Secretary/Treasurer  
Beverly Pollock

The meeting was called to order at 12:30 PM and the Pledge of Allegiance recited. Guests present were Road Master Rory Summers, Stan O'Rourke, Kay O'Rourke, Lynette Pellish and Tom Zimmerman.

**Public Comment:** Tom Zimmerman asked if the pot holes on Watson Farm would be filled in the near future, he also asked about the Township Cleanup day date and if there were any part time positions for a grader operator in the Township.

**APRIL 11, 2018 REGULAR MEETING:**

A motion made by Summers and seconded by Tachoir was passed unanimously to approve the April 11, 2018 Regular meeting minutes.

**APRIL 2018 TREASURER'S REPORT.**

A motion made by Summers and seconded by Tachoir was passed unanimously to approve the April 2018 Treasurer's report.

**ROADMASTER REPORT:**

Road Master Rory Summers gave the following report:

**T368 Cooper Tract Road:** Good condition, no major issues to report. Road will be graded this month.

**T371 Job Corps Road:** Fair condition, minor pot holing. Road has been 75% graded, ditches need cleaned.

**T370 Byromtown Road:** Good condition.

**T373 Watson Farm Road:** Good condition. Need to discuss milling and triple sealing.

**T374 Sheffield Junction:** Fair condition. Road has been graded, ditches need cleaned.

HOWE TOWNSHIP  
**Forest County**  
Regular Meeting  
May 9, 2018  
12:30 PM

**ROADMASTER REPORT cont.**

**T327 Duhring Road:** Fair condition. Significant pot holing - need to cold patch. Also need to discuss milling and triple sealing.

All closed roads will be reopened as of 5/9/18

**CODE ENFORCEMENT/ASST. CODE ENFORCEMENT REPORT:**

Secretary Bev Pollock gave a detailed report that included the issuance of 3 road permits, 2 building permits and several building permit applications. Received several complaints about a property on Rt. 666 that is being torn down/removed without the necessary permits and also has an unsecured refrigerator, trash and rodents. Taxes have not been paid so a letter was sent from the County about this as well as a letter from the Township about the permits and fines for starting without one..

**OLD BUSINESS:**

**RAIL TRAIL UPDATE:** An amended ordinance draft was reviewed. A motion made by Summers and seconded by Tachoir was passed unanimously to approve, advertise and adopt this amended draft. Adoption will be at the June 13, 2018 township meeting. Secretary Bev Pollock will send this information to the solicitor.

**HIGHWAY BIDS:** A motion made by Summers and seconded by Tachoir was passed unanimously to proceed with the bid packet discussed with PennDOT representative Jon Wilson on May 2nd for the milling and triple sealing of Duhring road. Other materials needed will be purchased through Costars. The Watson Farm Road milling and triple sealing will take place in 2019. The township is also applying for a dirt and gravel road program grant through Forest county. If awarded, this work will be contracted out.

**BRINE SPREADING:** There will be no Brine spreading permits issued in 2018 by the DEP due to a lawsuit filed in Warren County.

HOWE TOWNSHIP  
Forest County  
Regular Meeting  
May 9, 2018  
12:30 PM

**OLD BUSINESS cont:**

**COOPER TRACT ROAD DAMAGE:** The damage was not as extensive as originally thought so Cameron will not be invoiced for the repairs.

**NEW BUSINESS:**

**CONTRACTOR RENTAL AGREEMENT:** A motion made by Tachoir and seconded by Summers was passed unanimously to approve placing a contractor trailer on the township garage property with a rent of \$250.00/per month, electric and phone will be put in the contractor name.

**OFFICE SUPPLIES:** A motion made by Summers and seconded by Tachoir was passed unanimously to approve the purchase of needed office supplies at an approximate cost of \$135.75

**WORKERS COMP INSURANCE RENEW:** A motion made by Summers and seconded by Tachoir was passed unanimously to renew the workers comp insurance with the current carrier when it comes due on July 1, 2018.

**PAYMENT TO SHEFFIELD TWP:** A motion made by Summers and seconded by Tachoir was passed unanimously to pay Sheffield Township for upgrades done for the Sheffield Fire Department during 2015, 2016 and 2017 at a total of \$1,253.66 instead of sending the Roadmaster to Sheffield to work off the amount. Amount will be paid when the balance of the Forestry Funds are received.

**BILLS TO PAY:** A motion made by Tachoir and seconded by Summers was passed unanimously to approve the May 2018 bills to be paid.

**SECRETARY NOTES:** A detailed report was given by Secretary, Bev Pollock on all correspondence and happenings during the last month.

**SUPERVISOR/SECRETARY MAIL AND CORRESPONDENCE:** Supervisor Summers had questions about Jenks Township shooting ordinance.



HOWE TOWNSHIP  
**Forest County**  
Regular Meeting  
May 9, 2018  
12:30 PM

**PUBLIC COMMENT:** Kay O'Rourke suggested purchasing a fire proof gun safe to store the old minute books in. It could possibly be purchased at the end of this year or it will be included in the budget for 2019.

Road Master Rory Summers brought up hiring someone to do the lawn mowing at the township office and garage. A motion made by Summers and seconded Tachoir was passed unanimously to hire a part time/temporary worker for mowing at a rate of \$10.00/hour.

**ADJOURNMENT:** A motion made by Summers and seconded by Tachoir was passed unanimously to adjourn the meeting at 1:30 PM.

Respectfully Submitted,  
Beverly A. Pollock  
Secretary/Treasurer

