
HOWE TOWNSHIP

Forest County
Regular Meeting
November 13, 2024
3:30 PM

ADMINISTRATION PRESENT:

Supervisors:
Steven E. Tachoir, Chairman
Thomas P. Zimmerman, Vice Chairman
Richard Shaffer, Supervisor

Secretary/Treasurer/Asst. Code Enforcement:
Beverly A. Pollock

The meeting was called to order at 3:30 PM and the Pledge of Allegiance was recited. There were no guests present.

PUBLIC COMMENT: There was no public comment.

OCTOBER 9, 2024 REGULAR MEETING MINUTES:

A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the minutes of the October 9, 2024 meeting.

OCTOBER 2024 TREASURY REPORT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the October 2024 Treasury report.

ROADMASTER REPORT: Trees have been cleaned up as needed, leaves have been blown on all township roads, the fence, overhang posts, calcium chloride stand and new steps have been stained, inlets and tail ditches have been cleaned and preparation for winter has started.

CODE/ASST. CODE ENFORCEMENT OFFICER REPORT:

Beverly Pollock gave the following report which included the issuance of road permits with payments received, several PA 1 call responses and answering questions about the permitting process, issuance of building permits with payments received and questions about electrical inspectors in the area as well as water testing.

OLD BUSINESS:

RESOLUTION 24-04: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to adopt Resolution 24-04 designating Emergycare, Inc as the primary provider of ambulance service in Howe Township.

BROOKSTON ROAD ISSUE UPDATE: There was no new information on this issue at this time.

MMES MEMBERSHIP: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to withdraw Howe Townships membership in the Multi Municipal Emergency Services group by drafting and sending a letter to them with that intent. This will be done at the December meeting.

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NEW BUSINESS:

TENTATIVE ADOPTION OF THE 2025 BUDGET: A motion made by Zimmerman and seconded by Tachoir was passed unanimously to tentatively adopt the 2025 Budget and to advertise it for public inspection.

HOWE TOWNSHIP TAX MILLAGE: A motion made by Zimmerman and seconded by Shaffer was passed unanimously to keep the township tax millage at 3.75.

MAY AND COMPANY RETENTION: A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the retention of May & Co. to audit the books for fiscal year 2024 and to advertise the retention upon receipt of their engagement letter.

BILLS TO PAY: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve the bills to pay for November.

SECRETARY NOTES: Secretary Beverly Pollock gave a detailed report of all correspondence and happenings during the last month beyond the normal daily duties.

PUBLIC COMMENT: There was no public comment

ADJOURNMENT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to adjourn the regular meeting at 4:00 PM.

Respectfully submitted,
Beverly Pollock
Secretary/Treasurer/Assistant Code Enforcement Officer