

HOWE TOWNSHIP
Forest County
Regular Meeting
July 08, 2026
3:30 PM

ADMINISTRATION PRESENT:

Supervisors:	Secretary/Treasurer/Asst.Code Enforcement:
Steven E. Tachoir, Chairman (Chmn.)-ABSENT	Jessica Mohr
Richard Shaffer, Vice Chairman	
Shelbi Tachoir, Supervisor	

The meeting was called to order at 3:30 PM and the Pledge of Allegiance was recited. Guests present were Road Master: Mason Albaugh and Joe Pasky.

PUBLIC COMMENT: There was no public comment.

JUNE 2026 REGULAR MEETING MINUTES:

A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the minutes for the June 10, 2026 meeting.

JUNE 2026 TREASURY REPORT: A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the June 2026 Treasury report.

ROADMASTER REPORT: Secretary Jessica Mohr gave the following report provided by Road Master Mason Albaugh: June was spent grading, mowing shoulders, and clearing fallen trees.

CODE/ASST. CODE ENFORCEMENT OFFICER REPORT:

Jessica Mohr gave the following report which included the issuance of 4 road permits with payments received, 22 PA 1 call responses, 1 building/demo permits, filing drilling notices, answering building permit questions, and emailing notifications for expired road permits.

OLD BUSINESS: NONE

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NEW BUSINESS:

AFA DONATION: A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the donation to the AFA.

YEARLY EMPLOYEE REVIEWS: A brief discussion was held and it was determined employee reviews will be done on August 12, 2026 before or after the meeting.

2027 EMPLOYEE RAISES: A brief discussion was held concerning raises for 2027, the supervisors will determine what raises will be given during the evaluation process.

GENERATOR: A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the purchase of a new generator for at the office with a 10-year warranty.

PRESSURE WASHER: A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the purchase of a new pressure wash for the garage.

PART TIME ROAD WORKER HIRE: A motion made by Shaffer and seconded by Tachoir was passed unanimously to hire Chris Albaugh as a part time road worker for 15-20 hours a week and no benefits.

BILLS FOR APPROVAL: A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the bills to pay for the month of July.

SECRETARY NOTES: Secretary Jessica Mohr gave a detailed report of all correspondence and happenings during the last month beyond the normal daily duties.

PUBLIC COMMENT: Joe Pasky asked if the county's dirt and gravel program would help with the dust. Secretary Jessica Mohr explained to Joe what that program is actually for. Joe then mentioned how Don Mason would like to build a county wide asset list in case of an emergency and Joe asked that Howe Township contributes by filling out the NARM paperwork.

ADJOURNMENT: A motion made by Shaffer and seconded by Tachoir was passed unanimously to adjourn the regular meeting at 4:07 PM.

Respectfully submitted,
Jessica Mohr
Secretary/Treasurer/Assistant Code Enforcement Office