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**HOWE TOWNSHIP**

**Forest County**  
Regular Meeting  
April 10, 2024  
3:30 PM

**ADMINISTRATION PRESENT:**

Supervisors:

Steven E. Tachoir, Chairman  
Thomas P. Zimmerman, Vice Chairman  
Richard Shaffer, Supervisor

Secretary/Treasurer/Asst.Code Enforcement:  
Beverly A. Pollock

The meeting was called to order at 3:30 PM and the Pledge of Allegiance was recited. Guest present was Road Master Scott Paris.

**PUBLIC COMMENT:** There was no public comment.

**MARCH 13, 2024 REGULAR MEETING MINUTES:**

A motion made by Zimmerman and seconded by Shaffer was passed unanimously to approve the minutes of the March 13, 2024 meeting.

**MARCH 2024 TREASURY REPORT:** A motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve the March 2024 Treasury report.

**ROADMASTER REPORT:** Repaired township road signs, serviced township equipment, worked on the king pin and rims of the New Holland Tractor and fixed the back window in the case with help from Supervisor Tachoir.

**CODE/ASST. CODE ENFORCEMENT OFFICER REPORT:**

Beverly Pollock gave the following report which included the issuance of four road permits with payments received, two building/demolition permits with payments received, receipt of payments for additional loads for two type 1 road permits, several PA 1 call responses, filing drilling notices, answering permit questions and sending reminders to road permit holder to renew their permit.

**OLD BUSINESS:**

**EMERGYCARE CONTRACT UPDATE:** Secretary Beverly Pollock reported that the Emergycare contract had been received, signed and returned. The contract starts as of 4/1/2024. Billing for April 1, 2024 through December 31, 2024 was received and was paid with the April payables.

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**NEW BUSINESS:**

**ORDINANCE 24-01:** A motion made by Tachoir and seconded by Zimmerman was passed unanimously to adopt Ordinance 24-01 “Forest County Council of Governments, establishing membership”. Record the ordinance at the Forest County Register and Recorders office and appoint Joseph Pasky as representative for the township with Kay O’Rourke and Tom Zimmerman as alternate representatives.

**ORDINANCE 24-02:** A motion made by Tachoir and seconded by Shaffer was passed unanimously to adopt Ordinance 24-02 “Intergovernmental Cooperation Agreement for the creation of a Multi-Municipal Emergency Services Commission, record the ordinance at the Forest County Register and Recorders office and appoint the Howe Township Supervisors as representatives for the township with Secretary Beverly Pollock as alternate.

**WORKERS COMP INSURANCE RENEW:** A motion made by Tachoir and seconded by Zimmerman was passed unanimously to renew the Workers Comp insurance with Erie Insurance when it comes due in July.

**BALANCE OF ARP FUNDS OBLIGATION:** A motion made by Tachoir and seconded by Zimmerman was passed unanimously to donate the balance of the American Rescue Plan funds (ARP) to the Cherry Grove Volunteer Fire Department.

**BILLS TO PAY:** A motion made by Shaffer and seconded by Zimmerman was passed unanimously to approve the bills to pay for April.

**SECRETARY NOTES:** Secretary Beverly Pollock gave a detailed report of all correspondence and happenings during the last month beyond the normal daily duties.

**PUBLIC COMMENT:** Supervisor Zimmerman talked about the reorganization of the Forest County EMS Authority and talks with the County Commissioners.

**ADJOURNMENT:** A motion made by Tachoir and seconded by Zimmerman was passed unanimously to adjourn the regular meeting at 4:00 PM.

Respectfully submitted,  
Beverly Pollock  
Secretary/Treasurer/Assistant Code Enforcement Officer