
HOWE TOWNSHIP

Forest County

Regular Meeting

August 14, 2024

3:30 PM

ADMINISTRATION PRESENT:

Supervisors:

Steven E. Tachoir, Chairman

Thomas P. Zimmerman, Vice Chairman

Richard Shaffer, Supervisor

Secretary/Treasurer/Asst. Code Enforcement:

Beverly A. Pollock

The meeting was called to order at 3:30PM and the Pledge of Allegiance was recited. Guests present were Scott Paris and Sheriff William Carbaugh.

PUBLIC COMMENT: Sheriff Carbaugh spoke to the supervisors about State police coverage in the township vs Sheriff Department coverage and gave examples of contracts with other townships in the county.

July 10, 2024 REGULAR MEETING MINUTES:

A motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve the minutes of the July 10, 2024 meeting.

JULY 2024 TREASURY REPORT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the July 2024 Treasury report.

ROADMASTER REPORT: The end of Sheffield Junction has been fixed and grading has been done, work has been started on Job Corps Road, township properties have been maintained, weed eating has been done at the guard rails, bridges and intersections and all roads have been mowed – some twice.

CODE/ASST. CODE ENFORCEMENT OFFICER REPORT:

Beverly Pollock gave the following report which included the issuance of road permits and building permits with payments received, several PA 1 call responses and answering questions about the permitting process.

OLD BUSINESS:

FOREST COUNTY SHERIFF: See public comment above for details on this item.

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NEW BUSINESS:

EMPLOYEE RAISES FOR 2025: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to award employee raises in 2025.

BUDGET CALENDAR REVIEW: Secretary Beverly Pollock went over the timeline for the 2025 budget calendar.

BUDGET WORKSHOP: It was decided to have a budget workshop at 5:30PM; just prior to the September township meeting.

AFA DONATION: A motion made by Zimmerman and seconded by Tachoir was passed unanimously to approve a \$1,000.00 donation to the Allegheny Forest Alliance.

FORD RANGER REPAIRS: It was decided to explore the Federal Surplus Program to see about purchasing a newer truck to replace the Ranger.

BILLS TO PAY: A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the bills to pay for August.

SECRETARY NOTES: Secretary Beverly Pollock gave a detailed report of all correspondence and happenings during the last month beyond the normal daily duties.

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to adjourn the regular meeting at 4:10 PM.

Respectfully submitted,
Beverly Pollock
Secretary/Treasurer/Assistant Code Enforcement Officer