
HOWE TOWNSHIP

Forest County
Regular Meeting
July 10, 2024
3:30 PM

ADMINISTRATION PRESENT:

Supervisors:

Steven E. Tachoir, Chairman

Thomas P. Zimmerman, Vice Chairman

Richard Shaffer, Supervisor

Secretary/Treasurer/Asst. Code Enforcement:

Beverly A. Pollock

The meeting was called to order at 3:30PM and the Pledge of Allegiance was recited. Guest present was Joe Pasky.

PUBLIC COMMENT: There was no public comment.

JUNE 12, 2024 REGULAR MEETING MINUTES:

A motion made by Zimmerman and seconded by Tachoir was passed unanimously to approve the minutes of the June 12, 2024 meeting.

JUNE 2024 TREASURY REPORT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the June 2024 Treasury report.

ROADMASTER REPORT: Pot holes have been patched, mowing has been done along township roads, township properties have been maintained, trees have been cleaned up as needed and equipment has been repaired.

CODE/ASST. CODE ENFORCEMENT OFFICER REPORT:

Beverly Pollock gave the following report which included the issuance of road permits and building permits with payments received, several PA 1 call responses and answering questions about the permitting process.

OLD BUSINESS:

TWP POLICE COVERAGE: Secretary Bev Pollock contacted the Forest County Sheriff about coverage for the township. It was decided to have the Sheriff attend a future meeting to give the township more information on the situation. Sheriff Carbaugh will attend the August Township meeting to answer questions on the coverage that can be provided by the Sheriff department.

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NEW BUSINESS:

RESOLUTION 24-03: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to adopt Resolution 24-03 Forest County EOP.

YEARLY EMPLOYEE REVIEWS: A discussion was held on when to have this year's employee reviews. It was decided to schedule them for Tuesday August 13th starting at 3:30.

2025 EMPLOYEE RAISES: A discussion was held about possible employee raises for 2025, the supervisors will consider this and decide at the time of the yearly reviews.

BILLS TO PAY: A motion made by Zimmerman and seconded by Shaffer was passed unanimously to approve the bills to pay for July.

SECRETARY NOTES: Secretary Beverly Pollock gave a detailed report of all correspondence and happenings during the last month beyond the normal daily duties.

PUBLIC COMMENT: Joe Pasky asked if the Supervisors had any questions for the next COG meeting he will be attending, Secretary Bev Pollock informed the Supervisors of the next Multi-municipal ES meeting of July 31st. She will contact the supervisors closer to the time to see who will be attending. She also informed the supervisors of the Emergycare calls responded to for June.

ADJOURNMENT: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to adjourn the regular meeting at 4:05 PM.

Respectfully submitted,
Beverly Pollock
Secretary/Treasurer/Assistant Code Enforcement Officer