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**HOWE TOWNSHIP**  
**Forest County**  
**Regular Meeting**  
**July 14, 2021 12:30 PM**

**ADMINISTRATION PRESENT.**

Supervisors: Secretary/Treasurer/Asst. Code  
Steven E. Tachoir, Chairman Enforcement, Beverly Pollock  
Robert E. Shaffer, Vice Chairman  
Thomas P Zimmerman, Supervisor

The meeting was called to order at 12:30 PM and the Pledge of Allegiance was recited, guests present were Stan and Kay O'Rourke.

Public Comment: Stan O'Rourke commented on the adoption of the Second Amendment Sanctuary Ordinance and questioned why Forest County is not doing this as well. Kay O'Rourke questioned why the road master was not in attendance.

**JUNE 9, 2021 REGULAR MEETING MINUTES:**

A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the June 9, 2021 regular meeting minutes.

**JUNE 2021 TREASURY REPORT:**

A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the June 2021 Treasury Report.

**NEW HAMLIN BANK CHECKING ACCOUNT:** A motion made by Shaffer and seconded by Zimmerman was passed unanimously to have secretary Beverly Pollock open a new township checking account with Hamlin Bank in Kane, Pa.

**VEHICLE INSURANCE CHANGES:** A motion made by Zimmerman and seconded by Tachoir was passed unanimously to remove the 2002 Ford F550 and the 1983 Mack water truck from the vehicle insurance.

**ROADMASTER REPORT:**

Secretary Bev Pollock gave the following report supplied by Road Master Rory Summers:

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**ROADMASTER REPORT continued:**

**T-327 Duhring Road:** Road is in fair condition. All mowing around guard rails and signs has been completed. All ditches and inlets have been cleaned. More millings need to be added to certain sections and road will need graded again. All cross pipes are in working order.

**T-371 Job Corps Road:** Road is in good condition. All mowing and grading has been completed. All ditches and inlets have been cleaned. Inlets had to be cleaned multiple times due to heavy rain last month. All cross pipes are in good working order. All weed eating has been done around signs and guard rails.

**T-370 Byromtown Road:** Road is in good condition. All mowing has been completed. All ditches and inlets are in good working order. Weed eating has been done at the Route 66 intersection and around all signs.

**T-373 Watson Farm Road:** Road is in fair condition. Grading has been done multiple times on the milling sections to keep wash boarding down and material in the center of the road. Road was milled, shaped and rolled in preparation for tar and chipping. All mowing has been done around signs. All ditches have been pulled/cleaned. All inlets have been cleaned and all cross pipes are in working order.

**T-374 Sheffield Junction:** Road is in good condition. All mowing has been completed. Some of the underbrush has also been cut back. All grading has been completed. Two cross pipes will need replaced as soon as possible. A tail ditch near the end of the road will need fixed/cleaned. All cross pipes are in working order.

**T-368 Cooper Tract Road:** Road is in good condition. All mowing and grading has been completed. All inlets and tail ditches have been cleaned. All cross pipes are in good working order.

All equipment has been serviced except the grader. All equipment has been washed and greased multiple times over the last month.

**ASSISTANT CODE ENFORCEMENT REPORT:** Secretary Bev Pollock gave a detailed report which included the issuance of one driveway permit, three building permits and the receipt of two holding tank agreements. Several calls were received with questions on building permits and sewage questions as well as several PA one call tickets responded to.

**OLD BUSINESS:**

**ANTI-SKID STRUCTURE:** Supervisor Zimmerman will get an updated estimate from the contractor and hold a special meeting to make a final decision.

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**OLD BUSINESS cont.:**

**ANDERSON BRINE SPREADING:** The supervisors posed several questions and requests about the brine spreading process and received a reply from Anderson stating that they had enough townships to take care of at this time and would not be able to perform this service in Howe Township.

**2<sup>ND</sup> AMENDMENT ORDINANCE:** A motion made by Tachoir and seconded by Shaffer was passed unanimously to adopt Ordinance 21-01 Second Amendment Sanctuary ordinance.

**NEW BUSINESS:**

**BLUE JAY INN LETTER:** A motion made by Shaffer and seconded by Tachoir was passed unanimously to provide a letter for the owners of the Blue Jay Inn in support of their new pavilion and the extension of their liquor license to cover the pavilion.

**EMPLOYEE REVIEWS:** A motion made by Tachoir and seconded by Zimmerman was passed unanimously to schedule employee yearly reviews in August and to discuss if raises will be awarded in 2022.

**HAZARD MITIGATION RESOLUTION:** A motion made by Tachoir and seconded by Shaffer was passed unanimously to adopt Resolution 21-02 Hazard Mitigation Resolution.

**BILLS TO PAY:** A motion made by Shaffer and seconded by Zimmerman was passed unanimously to approve the bills to be paid for July.

**SECRETARY NOTES:** Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month.

**PUBLIC COMMENT:** Kay O'Rourke suggested that the township have residents of Abraxas help at the next township cleanup day in 2023.

**ADJOURNMENT:** A motion made Tachoir and seconded by Zimmerman was passed unanimously to adjourn the meeting at 1:50 PM.

Respectfully Submitted,  
Beverly A. Pollock  
**Secretary/Treasurer**