
HOWE TOWNSHIP

Forest County
Regular Meeting
June 12, 2024
3:30 PM

ADMINISTRATION PRESENT:

Supervisors:

Steven E. Tachoir, Chairman

Thomas P. Zimmerman, Vice Chairman

Richard Shaffer, Supervisor

Secretary/Treasurer/Asst.Code Enforcement:

Beverly A. Pollock

The meeting was called to order at 3:30PM and the Pledge of Allegiance was recited. Guest present was Road Master Scott Paris.

PUBLIC COMMENT: There was no public comment.

MAY 8, 2024 REGULAR MEETING MINUTES:

A motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve the minutes of the May 8, 2024 meeting.

MAY 2024 TREASURY REPORT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the May 2024 Treasury report.

ROADMASTER REPORT: Pot holes have been fixed on all township roads, mowing at the office and the garage properties has been done, Sheffield Junction road was graded and raked and mowing has been started on Watson Farm, Fork Run, Bean Farm, Byromtown and Duhring roads.

CODE/ASST. CODE ENFORCEMENT OFFICER REPORT:

Beverly Pollock gave the following report which included the issuance of road permits and building permits with payments received, several PA 1 call responses, filing drilling notices, answering permit questions, connecting with PennDOT for a downed tree on the state portion of Watson Farm Road and a complaint about a property in dis-repair on Route 666.

OLD BUSINESS:

TRAILER PURCHASE: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to purchase a small trailer to transport the zero-turn mower and other small equipment for the township.

TWP POLICE COVERAGE: Secretary Bev Pollock contacted the Forest County Sheriff about coverage for the township. It was decided to have the Sheriff attend a future meeting to give the township more information on the situation.

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NEW BUSINESS:

HOWE TWP EMC REPRESENTATIVE APPOINTMENT: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to appoint Joseph Pasky as the township Emergency Management Coordinator.

MUTUAL AID AGREEMENT FOR EMERGENCY SERVICES: A motion made by Zimmerman and seconded by Shaffer was passed unanimously to sign the mutual aid agreement for emergency services in Forest County.

SHEFFIELD VFD 2024 FIRE AGREEMENT: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to sign the 2024 Sheffield Volunteer Fire Department agreement at a cost of \$5,000.00.

ROUTE 666 COMPLAINT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to send a letter to a property owner on Route 666 about the condition of their cabin after receiving a complaint about it.

DONATION REQUEST: A discussion was held about a donation request from a local volunteer fire department. A donation will not be made at this time.

BILLS TO PAY: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve the bills to pay for June.

SECRETARY NOTES: Secretary Beverly Pollock gave a detailed report of all correspondence and happenings during the last month beyond the normal daily duties.

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to adjourn the regular meeting at 4:05 PM.

Respectfully submitted,
Beverly Pollock
Secretary/Treasurer/Assistant Code Enforcement Officer