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**HOWE TOWNSHIP**  
**Forest County**  
**Regular Meeting**  
**May 11, 2022 6:00 PM**

**ADMINISTRATION PRESENT.**

Supervisors: Secretary/Treasurer/Asst. Code  
Steven E. Tachoir, Chairman Enforcement, Beverly Pollock  
Thomas P. Zimmerman, Vice Chairman  
Robert E. Shaffer, Supervisor (Absent)

The meeting was called to order at 6:00 PM and the Pledge of Allegiance was recited, guest present was Road Master Scott Paris.

Public Comment: There was no public comment.

**APRIL 13, 2022 REGULAR MEETING MINUTES:**

A motion made by Zimmerman and seconded by Tachoir was passed unanimously to approve the April 13, 2022 regular meeting minutes.

**APRIL 2022 TREASURY REPORT:**

A motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve the April 2022 Treasury Report.

**ROADMASTER REPORT:**

Secretary Bev Pollock gave the following report provided by Road Master Scott Paris:

Applied anti-skid after the ice storm, broomed township roads, cut up and removed downed trees, started filling the anti-skid shed, replaced the rear brake lines on the Ranger, replaced the door knob at the township office, broke down the F550 and stored the auger and spreader for the summer, patched pot-holes.

**ASSISTANT CODE ENFORCEMENT REPORT:**

Secretary Bev Pollock gave a detailed report which included the issuance of one road permit with payment received, one building permit with payment received, one building permit application and payment TBD at the May county stormwater meeting, responding to several PA one call tickets, questions about permit requirements both road and building, clarified bid awards with PennDOT, received the updated nuisance ordinance from the solicitor, receive milling quote and received an update about the Brookston trailer complaint.

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**OLD BUSINESS:**

**2022 HIGHWAY BIDS:** A motion made by Tachoir and seconded by Zimmerman was passed unanimously to rescind the motion from the April 13<sup>th</sup> meeting to award the optional work listed in the bid packet to Vollmer Tar and Chip Inc. per PennDOT regulations. A motion made by Tachoir and seconded by Zimmerman was passed unanimously to award the optional work listed in the bid packet to Jefferson Paving per PennDOT regulations.

**NELSON ROAD COMPLAINT update:** Certified letters were sent to the owners of the Brookston property. Negotiations are in progress between the owner and the neighbor for the neighbor to purchase the property.

**NEW BUSINESS:**

**MARIENVILLE VFD Tour de Forest:** A motion made by Zimmerman and seconded by Tachoir was passed unanimously to have the secretary send the approval letter to the Marienville VFD for the spring and the fall Tour de Forest upon request.

**BILLS TO PAY:** A motion made by Tachoir and seconded by Zimmerman was passed unanimously to pay the bills for May.

**SECRETARY NOTES:** Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month.

**PUBLIC COMMENT:** A discussion was held about the condition of the twp riding lawn mower and needed repairs. Tom Zimmerman brought up being able to hire someone when a vibratory roller may be needed on township roads. Both topics will be discussed at future meetings.

**ADJOURNMENT:** A motion made by Zimmerman and seconded by Tachoir was passed unanimously to adjourn the meeting at 6:35 PM.

Respectfully Submitted,  
Beverly A. Pollock  
**Secretary/Treasurer**