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**HOWE TOWNSHIP**  
**Forest County**  
**Regular Meeting**  
**May 12, 2021 6:00 PM**

**ADMINISTRATION PRESENT.**

Supervisors:

Steven E. Tachoir, Chairman  
Robert E. Shaffer, Vice Chairman  
Thomas P Zimmerman, Supervisor

Secretary/Treasurer/Asst. Code  
Enforcement, Beverly Pollock

The meeting was called to order at 6:00 PM and the Pledge of Allegiance was recited, guest present was Zach Anderson.

Public Comment: Zach Anderson spoke about his certification through the DEP for brine spreading on township roads and asked to be considered to do this in Howe Township at no charge. The Supervisors asked some questions and requested information, they will consider having this done upon receipt of the requested information.

**APRIL 14, 2021 REGULAR MEETING MINUTES:**

A motion made by Shaffer and seconded by Zimmerman was passed unanimously to approve the April 14, 2021 regular meeting minutes.

**APRIL 2021 TREASURY REPORT:**

A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the April 2021 Treasury Report.

**ROADMASTER REPORT:**

Secretary Bev Pollock gave the following report supplied by Road Master Rory Summers:

**T-327 Duhring Road:** Road is in fair condition; ditching was done in areas that needed it and pot holes were patched with millings. The tar and chip areas were patched with cold patch. The sections of the road with millings will need to be graded and have the crown re-established. All cross pipes and inlets are in good working order.

**T-368 Cooper Tract Road:** Road is in good condition; ditching has been done and inlets have been cleaned. All cross pipes are in working order, grading will be done within the next month.

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**ROADMASTER REPORT continued:**

**T-371 Job Corps Road:** Road is in fair condition. Pot holes were patched in areas that needed it until the grading can be completed. Some small areas that needed it were ditched. The majority of the tail ditches have been cleaned. All cross pipes and inlets are in good working order.

**T-370 Byromtown Road:** Road is in good condition. All potholes have been cold-patched. All cross pipes are in good working order.

**T-373 Watson Farm Road:** Road is in fair condition; some problem areas were ditched and all pot holes were patched. All cross pipes are in good working order. The road needs graded before triple seal is done.

**T-374 Sheffield Junction:** Road is in good condition. All ditching has been completed. There was a trouble area near the first set of RR tracks that had to be fixed; water was laying in the ditch and coming on to the road. The old plastic cross pipe was removed and was re-located to direct all the water away from the road. Grading needs to be done and some tail ditches need cleaned. Options for the tail ditch at the end of the road need to be discussed, the ditch is holding water due to the rail bed. The road master's recommendation would be to use an old cut off piece of plastic pipe and put it in the rail bed to divert the water.

Monthly maintenance: The hydraulic rams were replaced/fixed on the Case backhoe. The ditching head on the broom mower broke and needed to be welded. All of the equipment has been greased and washed multiple times. The lawnmower blades were replaced and the spreader and plow were removed from the 550, the plow was stored in the garage.

**ASSISTANT CODE ENFORCEMENT REPORT:** Secretary Bev Pollock gave a detailed report which included the issuance of one building permit and six road permits as well as several calls with questions about permitting, cleanup day questions and sewage regulations. Several PA One call tickets were responded to.

**OLD BUSINESS:**

**AMBULANCE COVERAGE:** Secretary Bev Pollock gave clarification on coverage areas by SVFD and Emergycare.

**2021 CLEANUP DAY:** 2021 cleanup day details were discussed which included the delivery and pickup of the dumpsters as well as placement. Secretary Bev Pollock will call Fast Disposal with this information.

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**NEW BUSINESS:**

**MVFD TOUR DE FOREST:** A motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve closing township roads for the spring and fall Tour de Forest and to have the secretary send the permission letter requested.

**TRASH SERVICE:** A motion made by Shaffer and seconded by Tachoir was passed unanimously to cancel trash service with Advanced Disposal and begin service with Haberberger Disposal. This will begin on June 1st.

**BILLS TO PAY:** A motion made by Shaffer and seconded by Tachoir was passed unanimously to approve the bills to be paid for May.

**SECRETARY NOTES:** Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month. A motion made by Zimmerman and seconded by Tachoir was passed unanimously to have the road crew take the International for an estimate on replacing the tailgate latches

**PUBLIC COMMENT:** A discussion was held about the estimates for the anti-skid shelter and the options. More information will be gathered and will be discussed at a future meeting.

**ADJOURNMENT:** A motion made Tachoir and seconded by Shaffer was passed unanimously to adjourn the meeting at 7:10 PM.

Respectfully Submitted,  
Beverly A. Pollock  
**Secretary/Treasurer**