



HOWE TOWNSHIP
Forest County
Regular Meeting
November 10, 2021 12:30 PM

ADMINISTRATION PRESENT:

Supervisors:	Secretary/Treasurer/Asst. Code
Steven E. Tachoir, Chairman	Enforcement, Beverly Pollock
Robert E. Shaffer, Vice Chairman	
Thomas P Zimmerman, Supervisor	

The meeting was called to order at 12:30 PM and the Pledge of Allegiance was recited, guests present were Scott Paris, Kay O'Rourke, Stan O'Rourke and Jerry Thornton.

Public Comment: Jerry Thornton asked the supervisors if the Marienville Trail Riders could place a pipe in a ditch near one of their trails in order to divert water, the supervisors gave permission to do this.

OCTOBER 13, 2021 REGULAR MEETING MINUTES:

A motion made by Zimmerman and seconded by Shaffer was passed unanimously to approve the October 13, 2021 regular meeting minutes.

OCTOBER 2021 TREASURY REPORT:

A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the October 2021 Treasury Report.

ROADMASTER REPORT:

Secretary Bev Pollock gave the following report provided by road worker Scott Paris: Leaf blowing has been performed in the township, retaining blocks were hauled and placed for the anti-skid shed. The shed has been filled for the winter. The York rake was assembled, other implements were stored for the winter, the Ford 550 has been readied for the winter months including fluid film, oil and filter change. Inlets and tail ditches were cleaned on Job Corps and Beaver Meadows. Township roads are ok. Supervisor Zimmerman thanked Road Worker Paris for the work he does maintaining the township properties.

ASSISTANT CODE ENFORCEMENT REPORT: Secretary Bev Pollock gave a detailed report which included responding to several PA One Call tickets, the issuance of 2 road permits and 5 building permits with payments received and several calls with inquiries about permits. An on-going property line dispute in Brookston will be discussed.

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A motion made by Tachoir and seconded by Zimmerman was passed unanimously to amend the agenda and add an item to be discussed.

BROOKSTON PROPERTY DISPUTE: A motion made by Tachoir and seconded by Zimmerman was passed with 2 voting yes and 1 voting no to have secretary, Bev Pollock take the McDowell survey to Tionesta and record the survey at the courthouse in hopes of officially resolving this dispute. The secretary will also be paid mileage for the trip.

A motion made by Zimmerman and seconded by Tachoir was passed unanimously to have secretary, Bev Pollock send a letter to Mr. Stoner to advise him of his violation of failing to obtain a building permit for the new construction at his seasonal residence in Brookston.

OLD BUSINESS:

FOREST LODGE UPDATE: The owner of the Forest Lodge has made improvements to the drainage issue on the ATV trail and has diverted the run-off from the road. He also plans more improvements in the spring.

OFFICE GENERATOR: A down-payment for the office generator was made. It will take 3-6 months to come in.

NEW GARAGE LIGHTS: Road worker Scott Paris has been in contact with Hoden Electric, the new lights will be installed in the coming weeks.

NEW BUSINESS:

2022 BUDGET: A motion made by Shaffer and seconded by Tachoir was passed unanimously to tentatively adopt the 2022 budget and to advertise it for public inspection.

TAX MILLAGE: A motion made by Tachoir and seconded by Shaffer was passed unanimously to keep the township tax millage at 3.75 for 2022.

CPA ADVERTISEMENT: A motion made by Shaffer and seconded by Zimmerman was passed unanimously to advertise the intent to appoint May and Company to audit the books for year-end 2021.

BILLS TO PAY: A motion made by Zimmerman and seconded by Tachoir was passed unanimously to approve the bills to be paid for November.

SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month.

PUBLIC COMMENT: There was no public comment.

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ADJOURNMENT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to adjourn the meeting at 1:25 PM.

Respectfully Submitted:
Beverly Pollock
Secretary/Treasurer

APPROVED