

HOWE TOWNSHIP
Forest County
Regular Meeting
October 12, 2022 12:30 PM

ADMINISTRATION PRESENT.

Supervisors:	Secretary/Treasurer/Asst. Code
Steven E. Tachoir, Chairman	Enforcement, Beverly Pollock
Thomas P. Zimmerman, Vice Chairman	
Robert E. Shaffer, Supervisor	

*An executive session was held prior to the meeting to discuss personnel matters.

The meeting was called to order at 12:30 PM and the Pledge of Allegiance was recited, guest present was Road Master Scott Paris.

Public Comment: There was no public comment.

SEPTEMBER 14, 2022 REGULAR MEETING MINUTES:

A motion made by Zimmerman and seconded by Tachoir was passed unanimously to approve the September 14, 2022 regular meeting minutes.

SEPTEMBER 2022 TREASURY REPORT:

A motion made by Shaffer and seconded by Zimmerman was passed unanimously to approve the September 2022 Treasury Report.

ROADMASTER REPORT:

Secretary Bev Pollock gave the following report provided by Road Master Scott Paris: All mowing has been completed, the F550 had oil changed, was greased, had fluid film applied and is ready for winter. Ditches were cleaned on Job Corps, Beaver Meadows and Sheffield Junction, the Case had an oil change, was greased and had a new serpentine belt put on. The equipment implements were stored for the winter

ASSISTANT CODE ENFORCEMENT REPORT: Secretary Bev Pollock gave a detailed report which included the issuance of two road permits with payment received, replying to several PA One Call Tickets, updates on a pending building permit for the Mayburg area, sending a municipal lien letter that was requested, emails with the township solicitor about a hold harmless agreement for the Lois Lane sign, a call was received requesting names of gas line inspectors for the area.

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OLD BUSINESS:

HOLD HARMLESS AGREEMENT: A motion made by Zimmerman and seconded by Tachoir was passed unanimously to have the township solicitor create the official hold harmless agreement and notary acknowledgement for the Lois Lane sign replacement.

NEW BUSINESS:

2023 BUDGET REVIEW:

All changes to the 2023 budget since the September meeting were highlighted and reviewed by the secretary and supervisors.

MANDATORY TAX RESOLUTION: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to have the township solicitor create the mandatory tax resolution for Act 57 to be adopted at a future meeting.

2022 SHEFFIELD VFD CONTRACT: A motion made by Zimmerman and seconded by Shaffer was passed unanimously to sign the SVFD Fire Contract for 2022 at a cost of \$7,000.00.

2023 MEDICAL INSURANCE: A discussion was held about medical insurance for 2023 and whether to keep the same plan or explore other plan options. The secretary is in touch with the insurance broker for updates on rate increases and other comparable plans available. This will be discussed at a future meeting.

BILLS TO PAY: A motion made by Shaffer and seconded by Tachoir was passed unanimously to pay the bills for October.

SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all secretarial happenings beyond the daily duties for the month.

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to adjourn the meeting at 1:00 PM.

Respectfully Submitted,
Beverly A. Pollock
Secretary/Treasurer