
HOWE TOWNSHIP

Forest County
Regular Meeting
February 12, 2025
3:30 PM

ADMINISTRATION PRESENT:

Supervisors:
Steven E. Tachoir, Chairman
Richard Shaffer, Vice Chairman
Thomas P Zimmerman, Supervisor

Secretary/Treasurer/Asst.Code Enforcement:
Beverly A. Pollock

The meeting was called to order at 3:30 PM and the Pledge of Allegiance was recited. Guests present were Terry Hilliard and Joe Pasky.

PUBLIC COMMENT: There was no public comment. A moment of silence was observed for Road Master Scott Paris.

JANUARY 6, 2025 ORGANIZATION AND REGULAR MEETING MINUTES:

A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the minutes for the Organization meeting on January 2, 2025. A motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve the minutes for the regular meeting on January 2, 2025.

JANUARY 2025 TREASURY REPORT: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve the January 2025 Treasury report.

ROADMASTER REPORT: There was no Road Master Report this month.

CODE/ASST. CODE ENFORCEMENT OFFICER REPORT:

Beverly Pollock gave the following report which included the issuance of three road permits with payments received, several PA 1 call responses, filing drilling notices, answering permit questions, sending road permit reminders, completing the yearly SEO report for the DEP, filling out and submitting the yearly floodplain management report.

OLD BUSINESS: There was no old business this month.

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NEW BUSINESS:

2025 ROAD WORK: This topic was tabled until the March meeting.

2025 TOWNSHIP CLEANUP DAY: This topic was tabled until the March meeting.

OFFICE VACUUM PURCHASE: A motion made by Tachoir and seconded by Shaffer was passed unanimously to purchase a new vacuum for the office at an approximate cost of \$63.00.

AUDIT FILES: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to have the secretary deliver the 2024 audit information to May & Co. and to pick up the flash drives and management representation letter. Mileage will be reimbursed for this trip.

MARIENVILLE VFD 2025 CONTRACT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve, sign and pay the 2025 fire agreement with the Marienville VFD in the amount of \$3,000.00.

BILLS FOR APPROVAL: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve the bills to pay for the month of February.

SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all correspondence and happenings during the last month beyond the normal daily duties.

PUBLIC COMMENT: Purchasing cell phone boosters was brought up by the secretary and Joe Pasky reported on his COG meetings and training.

ADJOURNMENT: A motion made by Zimmerman and seconded by Tachoir was passed unanimously to adjourn the regular meeting at 4:00 PM

Respectfully submitted,
Beverly Pollock
Secretary/Treasurer/Assistant Code Enforcement Office