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**HOWE TOWNSHIP**

**Forest County**  
Regular Meeting  
September 11, 2024  
6:00 PM

**ADMINISTRATION PRESENT:**

Supervisors:

Steven E. Tachoir, Chairman

Thomas P. Zimmerman, Vice Chairman

Richard Shaffer, Supervisor

Secretary/Treasurer/Asst. Code Enforcement:

Beverly A. Pollock

The meeting was called to order at 6:00PM and the Pledge of Allegiance was recited. Guest present was Joe Pasky.

**PUBLIC COMMENT:** There was no public comment.

**August 14, 2024 REGULAR MEETING MINUTES:**

A motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve the minutes of the August 14, 2024 meeting.

**AUGUST 2024 TREASURY REPORT:** A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the August 2024 Treasury report.

**ROADMASTER REPORT:** The Excavator and Ford Dump truck were serviced, the Ford dump was also inspected and had fluid film applied to it, the anti-skid shed has been filled for the winter, township properties have been maintained, trees have been cleaned up as needed, the new utility trailer was picked up and the top link bracket on the leaf blower was repaired.

**CODE/ASST. CODE ENFORCEMENT OFFICER REPORT:**

Beverly Pollock gave the following report which included the issuance of two road permits with payments received, several PA 1 call responses and answering questions about the permitting process.

**OLD BUSINESS:**

**FOREST COUNTY SHERIFF:** A discussion was held on this subject and it has been tabled until further notice.

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**NEW BUSINESS:**

**APPROVAL OF 2025 BUDGET OBLIGATIONS:**

- 2025 Employee raises (approved at the 8/14/2024 meeting).
- Pension MMO, a motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve the minimum municipal obligation for the pension at 6%.
- Budget Estimates, a motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve the 2025 budget expenditure estimates.

**EMC INSURANCE RENEW:** A motion made by Zimmerman and seconded by Tachoir was passed unanimously to approve the renewal of the building, liability and vehicle insurance with EMC through Calvert-Pearson in November.

**TAX CLAIM CONSENT FORM:** A discussion was held about a request from the county tax claim bureau to sign a consent form for the sale of a property in the township. The form will be signed and sent back.

**BILLS TO PAY:** A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the bills to pay for September.

**SECRETARY NOTES:** Secretary Beverly Pollock gave a detailed report of all correspondence and happenings during the last month beyond the normal daily duties.

**PUBLIC COMMENT:** Joe Pasky gave a report on a recent PEMA meeting he attended in Harrisburg as the representative for Howe Township and Supervisor Zimmerman questioned the townships' membership/role in the MMES group asking that this be researched and discussed at a future meeting.

**ADJOURNMENT:** A motion made by Tachoir and seconded by Zimmerman was passed unanimously to adjourn the regular meeting at 6:40 PM.

Respectfully submitted,  
Beverly Pollock  
Secretary/Treasurer/Assistant Code Enforcement Officer