
HOWE TOWNSHIP

Forest County
Regular Meeting
August 13, 2025
3:30 PM

ADMINISTRATION PRESENT:

Supervisors:
Steven E. Tachoir, Chairman
Richard Shaffer, Vice Chairman
Thomas P Zimmerman, Supervisor

Secretary/Treasurer/Asst.Code Enforcement:
Beverly A. Pollock

The meeting was called to order at 3:30 PM and the Pledge of Allegiance was recited. Guests present were Road Master: Mason Albaugh, Joe Pasky, and Jessica Mohr.

PUBLIC COMMENT: There was no public comment.

JULY 9-16, 2025 REGULAR MEETING MINUTES:

A motion made by Shaffer and seconded by Zimmerman was passed unanimously to approve the minutes for the July 9-16, 2025 meeting.

JULY 2025 TREASURY REPORT: A motion made by Zimmerman and seconded by Shaffer was passed unanimously to approve the July 2025 Treasury report.

ROADMASTER REPORT: The month of July was spent brush mowing, cleaning ditches, as well as grading roads. Bean Farm Road was ground, graded, and sealed.

CODE/ASST. CODE ENFORCEMENT OFFICER REPORT:

Beverly Pollock gave the following report which included the issuance of one road permit along with one renewal, payment received for both. Received a building permit application and payment, as well as numerous calls with building permit questions.

OLD BUSINESS:

BRIDGE: A motion made by Tachoir and seconded by Shaffer was passed unanimously to advertise the bid for the bridge repairs.

HOWE TOWNSHIP
Forest County
Regular Meeting
August 13, 2025
3:30 PM

NEW BUSINESS:

HIRE OF SECRETARY: A motion made by Tachoir and seconded by Shaffer was passed unanimously to hire Jessica Mohr for the Secretary/Treasurer position at the starting wage of \$20.00/hour, 32 hour weeks with full benefits and vacation starting after a year.

SIGNATORY/DEBIT CARD APPROVAL: A motion made by Zimmerman and seconded by Tachoir was passed unanimously to approve Jessica Mohr as a signatory for Northwest and Plgit banks. As well as have a Township debit card issued in Jessica Mohr's name for Northwest and approve the retention of the current signatories.

2026 BUDGET: Budget workshop will be held before September's meeting at 5:00pm.

BILLS FOR APPROVAL: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve the bills to pay for the month of August.

SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all correspondence and happenings during the last month beyond the normal daily duties.

PUBLIC COMMENT: Joe Pasky brought up how well the road has turned out.

ADJOURNMENT: A motion made by Tachoir and seconded by Shaffer was passed unanimously to adjourn the regular meeting at 3:50 PM.

Respectfully submitted,
Beverly Pollock
Secretary/Treasurer/Assistant Code Enforcement Office