
HOWE TOWNSHIP

Forest County
Regular Meeting
June 11, 2025
3:30 PM

ADMINISTRATION PRESENT:

Supervisors:
Steven E. Tachoir, Chairman
Richard Shaffer, Vice Chairman
Thomas P Zimmerman, Supervisor

Secretary/Treasurer/Asst.Code Enforcement:
Beverly A. Pollock

The meeting was called to order at 3:30 PM and the Pledge of Allegiance was recited. Guest present was Road Master, Mason Albaugh.

PUBLIC COMMENT: There was no public comment.

MAY 14, 2025 REGULAR MEETING MINUTES:

A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the minutes for the May 14, 2025 meeting.

MAY 2025 TREASURY REPORT: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve the May 2025 Treasury report.

ROADMASTER REPORT: The month of May consisted of keeping the grass cut, clearing some downed trees and finishing the improvements to the cinder shed. There was some general equipment maintenance as well.

CODE/ASST. CODE ENFORCEMENT OFFICER REPORT:

Beverly Pollock gave the following report which included the issuance of one road permit with payment received, three county approved building permits with payments received, several PA 1 call responses, filing drilling notices and answering permit questions.

OLD BUSINESS:

SECRETARY/TREASURER POSITION: A total of 18 resumes have been received for this position, they have been reviewed and some forwarded to the supervisors for review. It is hoped to schedule interviews sometime in July.

CLEANUP DAY UPDATE: Cleanup day was held on June 7, 2025, a total of \$620.00 was collected to offset the cost of the dumpsters provided by FAST disposal.

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NEW BUSINESS:

SVFD FIRE AGREEMENT FOR 2025: A motion made by Tachoir and seconded by Shaffer was passed unanimously to sign and pay the 2025 fire contract with the Sheffield VFD at a cost of \$5,000.00 upon receipt of the paperwork from the fire department or Sheffield Township.

BILLS FOR APPROVAL: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to approve the bills to pay for the month of June.

SECRETARY NOTES: Secretary Bev Pollock gave a detailed report of all correspondence and happenings during the last month beyond the normal daily duties. She also brought up the need to update the wording of the vacation policy with an amendment to Resolution 17-2. This will be addressed at the July meeting

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: A motion made by Tachoir and seconded by Zimmerman was passed unanimously to adjourn the regular meeting at 3:50 PM.

Respectfully submitted,
Beverly Pollock
Secretary/Treasurer/Assistant Code Enforcement Office