

**HOWE TOWNSHIP**  
**Forest County**  
Regular Meeting  
May 13, 2026  
3:30 PM

**ADMINISTRATION PRESENT:**

Supervisors:  
Steven E. Tachoir, Chairman (Chmn.)  
Richard Shaffer, Vice Chairman  
Shelbi Tachoir, Supervisor

Secretary/Treasurer/Asst.Code Enforcement:  
Jessica Mohr

The meeting was called to order at 3:30 PM and the Pledge of Allegiance was recited. Guests present were Road Master: Mason Albaugh.

**PUBLIC COMMENT:** There was no public comment.

**APRIL 2026 REGULAR MEETING MINUTES:**

A motion made by Chmn. Tachoir and seconded by Shaffer was passed unanimously to approve the minutes for the April 08, 2026 meeting.

**APRIL 2026 SPECIAL MEETING MINUTES:**

A motion made by Chmn. Tachoir and seconded by Tachoir was passed unanimously to approve the minutes for the April 16, 2026 special meeting.

**APRIL 2026 TREASURY REPORT:** A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve the April 2026 Treasury report.

**ROADMASTER REPORT:** Secretary Jessica Mohr gave the following report provided by Road Master Mason Albaugh: April was spent street sweeping, cleaning ditches and fixing pot holes.

**CODE/ASST. CODE ENFORCEMENT OFFICER REPORT:**

Jessica Mohr gave the following report which included the issuance of 2 road permits with payments received, 5 PA 1 call responses, 1 building/demo permits, filing drilling notices, answering building permit questions, and emailing notifications for expired road permits.

**OLD BUSINESS: NONE**

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**NEW BUSINESS:**

**GPS INSIGHT:** A motion made by Tachoir and seconded by Shaffer was passed unanimously to approve cancelling the GPS Insight when the contract expires on February 2027.

**RESOLUTION 26-03:** A motion made by Chmn. Tachoir and seconded by Tachoir was passed unanimously to adopt Resolution 26-03 Forest County EOP.

**TC LETTER:** A motion made by Chmn. Tachoir and seconded by Tachoir was passed unanimously to send a letter to the TC explaining the cancelation of the internet.

**VIOLATION:** Supervisors discussed the properties and determined they needed more information before sending a letter.

**BILLS FOR APPROVAL:** A motion made by Chmn. Tachoir and seconded by Shaffer was passed unanimously to approve the bills to pay for the month of May.

**SECRETARY NOTES:** Secretary Jessica Mohr gave a detailed report of all correspondence and happenings during the last month beyond the normal daily duties.

**PUBLIC COMMENT:**

**ADJOURNMENT:** A motion made by Chmn. Tachoir and seconded by Shaffer was passed unanimously to adjourn the regular meeting at 4:20 PM

Respectfully submitted,  
Jessica Mohr  
Secretary/Treasurer/Assistant Code Enforcement Office