



CITY OF CHARLOTTE

COUNCIL MEETING MINUTES



Date

JULY 14 2026



Call to Order

6:00PM



Location

102 Charles Street, Charlotte, Iowa



Attendees

- Kelly Hosette
- Shelly Mohr
- Kelly Snyder
- Gary Bunce
- Peggy Sellnau

Brandon Eberhart

ABSENT



ACCOUNTS PAYABLE PRIOR TO MEETING

941 TAX	2272.05	ECIA- DUES	311.20	SHELLY MOHR- MILEAGE	26.10
IPERS	1391.07	F&B COMMUNICATIONS	73.50	MULGREW- PROPANE	2101.14
STATE W/H TAX (QUARTERLY)	N/A	GORDON FLESCHE- PRINTER	79.35	MANATTS	280.80
SALES TAX	17.88	HAWKINS	572.79	OBSERVER- PUBLICATIONS	637.29
WATER EXCISE TAX	425.35	IOWA DNR- DUES	43.17	PRESTON TELEPHONE	626.80
ALLIANT ENERGY	2027.30	IOWA PRISON INDUSTRIES	35.80	WINDSTREAM	33.29
CLINTON CO SHERIFF	1186.80	JOHN DEERE FINANCIAL	1126.25	DELUXE - DEPOSIT TICKETS	100.77
CEDAR RAPIDS MUNICIPAL	90.00	KRISIN BECK - MILEAGE	104.40	VISA	488.25



GROSS WAGES: \$11,140.38 (Quarterly)



JUNE FUND

	REVENUES	EXPENSES
GENERAL FUND	10,655.31	16,347.47
ROAD USE FUND	3,713.79	1,563.92
EMPLOYEE BENEFIT	0.00	270.07
EMERGENCY FUND	0.00	0.00
LOST FUND	4,293.03	0.00
DEBT SERVICE	0.00	0.00
WATER	10,664.78	4,068.03
SEWER	3,622.23	4,066.24
GARBAGE	0.00	0.00
TOTALS	32,949.14	26,315.73

DEPARTMENT REPORTS

SHERIFF	• 4 cases, 17 calls for service, 24 business checks, 39:15 patrol time
WATER	• No updates.
SEWER	• No updates.
FIRE DEPT	• 1 storm call, 1 assist call with first responder. Side by side ride went well, good turn out.
PARKS & MAINTENANCE	• Marlowe reported that the campground sign will need back up with assistance. Speed bumps are causing issues because they are moving, will keep maintenancing, and put flags on new speed limit signs to alert of limit change. Marlowe also reported the state has been made aware that there is water funneling under ditch in certain areas and causing breakage on the road.
EMA	• No updates.
SOLID WASTE	• Mohr reported that bids were received on Phase 3. Rittmer was accepted, however legal notice was received by another company as they cannot give preference to local vendors. Everyone will need to submit new bids.
CAMPGROUND	• No updates.
ROADS	• Clerk presented LLPelling bill for approval. A motion was made by Snyder with a second by Mohr to pay invoice, all ayes. RCTP grant was discussed for future work on Broadway from city limits to post office.
ORDINANCE & COMPLIANCE	• Clerk presented an ordinance from 8/2025 that was filed incorrectly for council and mayor pay; next quarterly payroll will reflect corrections.
COUNCIL REPORTS	• No updates.

PUBLIC FORUM: No public forum attendees.

Agenda Topic	Discussion	Action
CONSENT AGENDA	June meeting minutes, clerk financial report, revenue/expenses.	 MOTION/SECOND: Snyder/Bunce All Ayes

UNFINISHED BUSINESS

Agenda Topic	Discussion	Action
ROVERPASS	Clerk reported she is still working on getting the campground software ready to go. Tabled.	NO VOTE/Discussion
CAMPGROUND CAMERAS	A motion was made by Snyder with a second by Sellnau to approve the Charlotte Electric bid for cameras of roughly \$1,300. All ayes.	 MOTION/SECOND: Snyder/Sellnau All Ayes
GENERATORS	No cement poured yet (estimated 4-6 inches deep and roughly 8x10 foot), does need dug out first to level. Council requested estimates to get it done outside of volunteers. Tabled.	NO VOTE/Discussion

NEW BUSINESS

Agenda Topic	Discussion	Action
CHARLOTTE DAYS	Bunce inquired on behalf of Karen Claussen to reserve a spot at campground, council denied as per campground rules. Snyder asked for road closure on 8/22 from 8am-10am for Case and Broadway and from Fire Department past Catholic Church; county will need contacted for beyond city limits. Closure for Broadway on 8/21 from 4pm-10pm was also requested. A motion was made by Sellnau with a second by Bunce to approve all city road closures. All ayes. Also requested was \$75 for shirts and a \$2,000 donation towards fireworks. A motion was made by Snyder with a second by Bunce to approve donations. All ayes.	 MOTION/SECOND: Road Closures Sellnau/Bunce All ayes  MOTION/SECOND: Donations Snyder/Bunce All Ayes
LP @ CAAC	Marlowe reported that there is still a full LP tank at CAAC, and will need one for the generator once moved at Fire Station. Mulgrew will transfer the LP from the CAAC tank to the Fire Department, and city can sell the empty tank. Marlowe will also check if we can trade.	NO VOTE/Discussion
STOP SIGNS (PARK & CENTER)	Stop signs for Park and Center were discussed. The issue will be tabled, however a motion was made by Bunce with a second by Snyder to approve painting a line and moving the stop sign forward in the meantime. All ayes.	 MOTION/SECOND: Bunce/Snyder All Ayes
CITY LOT USE	Bunce inquired about the southeast corner by BWP if citizens can utilize for dogs. Since it is public, citizens may, but they must follow leash laws.	NO VOTE/Discussion
EMERGENCY BRAKE ORDINANCE SIGNAGE	Mohr discussed the ordinance signage. A motion was made by Mohr with a second by Snyder to approve the placement of a sign on 152 nd Street, Humeston Road to enforce brake ordinance. All ayes.	 MOTION/SECOND: Mohr/Snyder All Ayes
MONITOR FOR CHAMBERS	A motion was made by Snyder with a second by Mohr to approve the purchase of a 55 inch ONN monitor for chambers from Walmart at the price of \$198 and a swivel mount arm from Amazon at \$28. All ayes.	 MOTION/SECOND: Snyder/Mohr All Ayes

208 1ST STREET

The city does not have a potable water ordinance, so it then differs to county ordinance. Water has not been at this location for four years. Clinton County will need to enforce. City attorney will be contacted to inquire if we can enforce nuisance ordinance.

NO VOTE/Discussion



MOTION TO ADJOURN

7:53pm CST



MOTION/SECOND:

Snyder/Mohr

Brandon Eberhart,
Mayor

Attest:

Kristin Beck,
Clerk