



CITY OF CHARLOTTE COUNCIL MEETING MINUTES

**Date**

13 January 2026

**Call to Order**

6:00pm CST

**Location**

102 Charles Street, Charlotte, Iowa

**Attendees**

- Brandon Eberhart
- Gary Bunce
- Ray Snyder
- Kelly Hosette
- Peggy Sellnau



ACCOUNTS PAYABLE PRIOR TO MEETING

941 TAX	\$1,981.61	F&B COMMUNICATIONS	\$73.50
IPERS	\$1,256.70	GORDON FLESCH	\$61.83
STATE W/H TAX (QUARTERLY)	\$1011.98	JOHN DEERE FINANCIAL	\$250.64
SALES TAX	\$19.41	MULGREW	\$1,287.55
WATER EXCISE TAX	\$364.61	DEWITT OBSERVER	\$121.23
ALLIANT ENERGY	\$2,276.20	PRESTON TELEPHONE	\$314.09
CEDAR RAPIDS MUNICIPAL	\$126.81	WATER SOLUTIONS UNLTD	\$283.25
CLINTON CO SHERIFF	\$1,186.80		



ACCOUNTS PAYABLE NEW BILLS

CLINTON CO AUDITOR	\$1,498.50	CHARLOTTE FIRST RESPONDERS	\$1,000.00	USPS	\$106.00
CLINTON PRINTING	\$150.00	ASSUMPTION CEMETERY	\$200.00	TSCHIGGFRIE EXCAVATING	\$8,068.72
CHARLOTTE FIRE ASSOC	\$1,000.00	ROSSITER CEMETERY	\$200.00	USA BLUEBOOK	\$723.16

**GROSS WAGES: \$7,063.33**

DECEMBER FUND

	REVENUES	EXPENSES
GENERAL FUND	\$8,594.55	\$12,187.47
ROAD USE FUND	\$2,902.25	\$1,833.32
EMPLOYEE BENEFIT	\$346.84	\$387.07
EMERGENCY FUND	\$0.00	\$0.00
LOST FUND	\$9,631.83	\$0.00
DEBT SERVICE	\$0.00	\$0.00
WATER	\$7,370.37	\$15,033.96
SEWER	\$3,559.73	\$2,854.89
GARBAGE	\$0.00	\$0.00
TOTALS	\$32,405.57	\$32,346.71

DEPARTMENT REPORTS

- SHERIFF
 - WATER
 - SEWER
 - FIRE DEPT
 - PARKS
 - MAINTENANCE
 - EMA
 - SOLID WASTE
 - CAMPGROUND
 - ROADS
 - ORDINANCE & COMPLIANCE
 - COUNCIL REPORTS
- All sheriff call reports reviewed
 - Waiting on pipe replacements- not time sensitive
 - No new reports
 - Fire calls reviewed. New fire station discussed, planning ahead for 2027 and work actively with city on possibilities and feasibility
 - No new reports
 - Preparing spring list; fresh lime on diamonds and pathways, replace park bathroom doors
 - No new reports
 - Scott Co recycle +\$10/truckload, Clinton Co to follow, YTD counts down significantly
 - Open date end of March/beginning of April, weather dependant
 - Mill St needs some blacktop from main break, ton limits to be reviewed on next months agenda
 - Park Ave out of compliance issue, Mayor Eberhart to pursue with lawyer. Clean up days will be weekend of Mother's Day. Snow pushed on private property, Rhonda responded. Apartment buildings wanting separate meters, not feasible with plumbing.
 - Bunce asked about posting minutes on Facebook. Mayor Eberhart discussed the Charlotte Newsletter and may try to spearhead it. Agenda items need to be submitted to Clerk. Google Workspace for council, Mayor and Clerk discussed and will be added to next month's agenda. No other items were discussed at this time.

NEW BUSINESS

Agenda Topic	Discussion	Action
CONSENT AGENDA	December meeting minutes, clerk financial report, above revenue/expenses.	 MOTION/SECOND: Snyder/ Hosette All Ayes
DISASTER RECOVERY	Worksheet for council provided. Clerk explained to have council think of important categories to assign 1 st , 2 nd and 3 rd contacts before contacting EMS should an emergency situation occur. Revisit in Unfinished Business before EMS visit in March.	 MOVED Unfinished Business February  ACTION ITEMS: Council members to decide department leads
CAMPGROUNDS	Campground software discussed to track and document campsites, allowing electronic check-in and payments. Clerk will provide more information at next month's meeting.	 MOVED Unfinished Business February
COUNCIL VACANCY	Council decided to post the vacancy no less than 4 days, no more than 20 days prior to the February meeting. Vote for new council member will take place. Posted vacancy will be in same areas as agenda and in the newspaper. Interested individuals can receive directions from this post.	 MOVED Unfinished Business February  ACTION ITEMS: Vacancy will be posted Vote will be during February meeting

Agenda Topic	Discussion	Action
BUDGET PLANNING	Clerk asked council and staff to recognize budget items for fiscal year 2027. Road repairs and Mill Street water line were discussed for the budget planning.	 MOVED Revisit Unfinished Business February
ASHPOLE REVIEW	Seth Ashpole submitted annual review and pay compensation to move from \$800 monthly to \$1,500. Mayor Eberhart will shadow Ashpole for one day to review work, and council will decide fair pay compensation.	 MOVED Unfinished Business February
COUNCIL PAYROLL	Previous payroll was completed annually and will be moved to a quarterly pay schedule.	 MOTION/SECOND: Hosette/ Bunce All Ayes
RESOLUTIONS	Resolution 1 Check signers for city accounts and safe deposit box were changed to Mayor Eberhart, Pro-tem Hosette and Clerk (Beck) Resolution 2 for approving consent for clerk to process accounts payable	 MOTION/SECOND: Resolution 1 Snyder/Sellnau All Ayes Resolution 2 Hosette/ Snyder All Ayes

PUBLIC FORUM:

- Tammy Bliss joined for Public Forum. Alley at her location on lot 16 was vacated in 1800's on deed/abstract and cannot be re-vacated. Letter was sent to someone else from Pillars August 2025 re-vacating the property. Bliss is asking that this be removed from the recorder/auditors office so the property can be sold as listed on the deed. Mayor Eberhart, Clerk and council will review all information and take appropriate action. This item will move to February agenda Unfinished Business for follow-up.



MOTION TO ADJOURN
7:46pm CST



MOTION/SECOND:
Snyder/ Sellnau

Brandon Eberhart,
Mayor

Attest:

Kristin Beck,
Clerk