



CITY OF CHARLOTTE COUNCIL MEETING MINUTES



Date

10 FEBRUARY 2026



Call to Order

6:00pm CST



Location

102 Charles Street, Charlotte, Iowa



Attendees

- Brandon Eberhart
- Gary Bunce
- Ray Snyder
- Kelly Hosette
- Peggy Sellnau



ACCOUNTS PAYABLE PRIOR TO MEETING

941 TAX	\$1,875.33	F&B COMMUNICATIONS	\$73.50	VISA	\$680.66
IPERS	\$1,300.87	GORDON FLESCH	\$78.19	AT DISPOSAL (JAN& FEB)	\$5,644.90
SALES TAX	\$19.41	LYNCH DALLAS LEGAL	\$460.00	WINDSTREAM	\$33.30
WATER EXCISE TAX	\$536.79	MULGREW	\$2,107.94		
ALLIANT ENERGY	\$2,172.85	DEWITT OBSERVER	\$139.19		
CEDAR RAPIDS MUNICIPAL	\$152.76	PRESTON TELEPHONE	\$624.52		
CLINTON CO SHERIFF	\$1,186.80	P&K MIDWEST	\$134.26		



ACCOUNTS PAYABLE NEW BILLS

3E (WATER TOWER/SEWER LIFT)	\$1,080.00
IOWA ONE CALL	\$12.60
RHONDA MARLOWE (MILAGE)	\$128.80



GROSS WAGES: \$6,486.90



JANUARY FUND

	REVENUES	EXPENSES
GENERAL FUND	\$15,058.54	\$11,728.30
ROAD USE FUND	\$3,011.53	\$1,578.52
EMPLOYEE BENEFIT	\$0.00	\$291.08
EMERGENCY FUND	\$0.00	\$0.00
LOST FUND	\$6,854.11	\$0.00
DEBT SERVICE	\$0.00	\$0.00
WATER	\$9,546.36	\$13,977.66
SEWER	\$3,501.39	\$3,686.35
GARBAGE	\$0.00	\$0.00
TOTALS	\$37,971.93	\$31,261.61

DEPARTMENT REPORTS

- SHERIFF • All sheriff call reports reviewed, nothing to report
- WATER • Marlowe reported no new updates. Water Main break on Park Ave due to extreme cold discussed.
- SEWER • Seth reported no new updates.
- FIRE DEPT • 1 fire call for tire burn. Working on side by side for rescue, will be available at Pancake Breakfast April 26, 7am until noon. EMS did get grant for CPR Device through grant.
- PARKS • Marlowe reported updates. Lime for ball diamonds and rock for trails ordered.
- MAINTENANCE • Marlowe gave updates: Side by side going in to Midwest Motor Sports again for maintenance; under warranty. Generators are still hooked up at CAAC. Suggestion to pour cement pad at fire station and move one there.
- EMA • Hosette reported budget voting will take place February 11 for both EMA & E911
- SOLID WASTE • Snyder reported no updates as meeting is February 12. Updates will be given at March council meeting.
- CAMPGROUND • Marlowe reported no new updates.
- ROADS • Marlowe had no new reports. Hosette reports speaking with Kinney and Broadway is not in five year plan.
- ORDINANCE & COMPLIANCE • Mayor Eberhart reported there are still compliance issues, and plans to speak to each individual. Enforcement according to ordinance will take place if compliance issues are not resolved after meeting with individuals.
- COUNCIL REPORTS • Mayor Eberhart reminded council of required training sent by clerk. Other training opportunities are available through Iowa League of Cities should anyone wish to pursue.

PUBLIC FORUM: No Public Forum comments.

Agenda Topic

Discussion

Action

CONSENT
AGENDA

January meeting minutes, clerk financial report, above revenue/expenses.



MOTION/SECOND:
Sellnau/Snyder
All Ayes

UNFINISHED BUSINESS

Agenda Topic

Discussion

Action

DISASTER
RECOVERY

Worksheet sectors complete. Mayor Eberhart and clerk will fill in contacts and place in each council binder for reference. Clerk will also send to shared documents for ease of access.

CLOSED

CAMPGROUNDS

Clerk will work on software demo with vendor to show council and Drew.



MOVED
Unfinished Business
March

COUNCIL VACANCY	<p>Kelly Snyder and Shelly Mohr were write in candidates.</p> <p>A motion was made by Snyder with a second by Sellnau to vote for Kelly Snyder. Synder, Yes; Sellnau, Yes; Hosette, No; Bunce, No. Motion failed to pass.</p> <p>A motion was made by Hosette with a second by Sellnau to vote for Shelly Mohr. Snyder, No; Sellnau, Yes; Hosette, Yes; Bunce, Yes.</p> <p>Majority passed motion to vote Shelly Mohr into vacant council seat. Shelly will be sworn in at March meeting.</p>	 MAJORITY VOTE
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BLISS PROPERTY	<p>Clerk reviewed progress on ongoing Bliss property vacation issue, and still waiting on more information from city lawyer on how to proceed. Bliss was present to hear update.</p>	 MOVED Unfinished Business MARCH
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BUDGET HEARING	<p>Budget hearing was set for March 24, 2026 at 6:00PM CST and is open to the public.</p>	CLOSED
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NEW BUSINESS

Agenda Topic	Discussion	Action
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TON LIMITS	<p>Ton limits on certain roads were discussed. Current weight is six tons. Garbage trucks and Fire Rescue trucks would have to be excluded if weight limit enforced or expanded. More information will be needed to discuss a potential ordinance/permit.</p>	 MOVED Revisit Unfinished Business MARCH
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GOOGLE WORKSPACE	<p>A motion was made by Hosette with a second by Sellnau to approve Google Workspace for council and clerk to share a virtual workspace for document sharing, discussion and calendar events. Google Workspace for all members will total \$56 monthly and will take place of the current one-user Outlook account, costing \$73.50 monthly.</p>	 MOTION/SECOND: Hosette/Sellnau All Ayes
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LITTLE LEAGUE	<p>Amber Busch was present to discuss a new batting cage at park. She reported working with Brent Heiar, a local company for poles, and Northeast School. A motion was made by Sellnau with a second by Hosette to allow the little league to use the city EIN to apply for CCDA grant for batting cages and equipment for the Charlotte ball diamond. All ayes.</p>	 MOTION/SECOND: Sellnau/Hosette All Ayes
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FUNDING OPPORTUNITIES

Clerk provided many funding opportunities for council review. All funding opportunities will be included in Unfinished Business each month to discuss and moved to new business if funding is appropriate.



MOVED
Revisit
Unfinished Business
MARCH



MOTION TO ADJOURN

7:28pm CST



MOTION/SECOND:

Hosette/Bunce

ANNUAL WAGE REPORT 01/01/2025 - 01/01/2026

EMPLOYEE	GROSS WAGES
RHONDA MARLOWE	\$37,758.10
CHRISTINA BUDDE	\$29,400.00
KELLY SNYDER	\$1,966.60
RAY SNYDER	\$375.00
KENNETH MOHR	\$7,497.00
JAMES CONNOLLY	\$12,000.00
BRANDON EBERHART	\$375.00
ALEXANDRA LAMAACK	\$240.00
KELLENE HOSETTE	\$580.40
DAVID LABARR	\$315.00
SETH ASHPOLE	\$9,600.00
KRISTIN BECK	\$4,850.00

Brandon Eberhart,
Mayor

Attest:

Kristin Beck,
Clerk