Beachwood Yacht Club
Application for Club Rental

Renter Name: _____

Member Name: _____

Renter Address: _____

Renter City: _____ **State:** _____ **Zip:** _____

Renter Phone #: _____

Renter email: _____

Date of function: _____

Hours of function: **Start:** _____ **End:** _____

Type of function: _____

Number of Guests: _____ **Number of adult guests:** _____

Kitchen required? **YES ___ NO ___** **List Caterer -**_____

Bar required? (members only) **YES ___ NO ___**
(ask how to become a member)

Number of bartenders? **One (events < 50 adults)** **Two (events ≥ 50 adults)**
(members only)

- ***Full deposit will be forfeited should renter or guest enter bar area during setup or event*** _____ **(signature)**
- ***Renters and guests are prohibited from smoking or vaping of any substances on the Beachwood Yacht Club premises. Non-compliance will result in forfeit of full deposit.*** _____ **(signature)**
- **$200 charge: NO confetti. NO tacks, nails or tape on walls** _____ **(signature)**

For the security of all individuals and property, Beachwood Yacht Club is under 24 hour surveillance.

ARCH RENTAL additional $75.00 fee **YES ___ NO ___**
BARREL RENTAL additional $30.00 fee **YES ___ NO ___**
HI TOP TABLE RENTAL **YES ___ NO ___** **$15 per table Labor Day weekend-Memorial Day weekend**
No charge for "Summer Rental"

Deposit: (refunded if no damage assessed or rules broken): $_____
(Member: $300 Non-Member: $500)
Total rental fee: (excluding deposit and bar): $_____
(Member: $450 Non-Member: $900 Non-Member Summer Rental: $1050)
Balance due: (Two (2) weeks before event): $_____

Applicant has read the attachments and agrees to abide by the "Rules for Rental of the Club House" and "Duties of BYC & Member/Sponsoring Renter" which together with this application shall constitute the entire agreement.

Date of application & deposit:_____ Date of Acceptance: _____

Sign:_____ Sign: _____

Beachwood Yacht Club **Renter**

Rules for Rental of the Clubhouse

Member Rentals: Senior Members of Beachwood Yacht Club (BYC) may rent the Club House for a private function at the member fee. Any new member must be a member of the BYC for at least three (3) days before he/she is eligible to rent the club.

Non-member Rentals: All other rental requests will be considered as a Non-member rental and will be charged accordingly. NO ALCOHOL BEVERAGES may be brought into or consumed on the Beachwood Yacht Club property during a NON-MEMBER rental event. Any violation of this rule by renter or their guests will result in the immediate termination of the rental event, forfeit of the rental fee and the loss of the entire refundable deposit. Note: the entire premises of the BYC is monitored by a video surveillance system. Club functions have priority. Rental is subject to availability and on a first come, first serve basis.

Procedure for Club House Rental

A. Rental must be made in writing to the Vice Commodore a minimum of one month prior to the date of rental.
B. The Vice Commodore may approve or reject the application and report the decision to the Board of Governors and notify the applicant. Refer the application to the Board of Governors in case of a dispute.
C. Club occupancy is limited to ninety-nine (99) people.
D. During rentals, BYC members still have access to the amenities at the club, including bathrooms, garage, parking lot, etc. Private rentals will be listed on the club calendar and members will be expected to demonstrate discretion in their activities as to not become a disruption to the event.
E. Rentals held between Memorial Day and Labor Day are considered "Summer Rentals". No Summer Rentals will be considered for booking until the Barnegat Bay Yacht Racing Association and BYC's Junior Sailing program, and BYC's Senior Social and Sailing calendars are finalized. Calendars can be expected by May 1, or sooner.

Fees

A. A "Member" rental must furnish a refundable deposit of $300.00 at time of application. A "Non-member" rental must furnish a refundable deposit of $500 at the time of application.
B. Club rental fee is $450.00 for Members.
Club rental fee is $900.00 for Non-Members from the day after Labor Day through the Saturday before BYC's Summer Junior Sailing Program begins.
Club rental fee is $1050 for Non-Members during the "Summer Rentals" period as noted above.
Business meetings fee is (Mon-Fri 8AM-4PM) - No alcohol permitted, 3 hr min $300.00, Additional hour: $100.00
Business meetings rate is not available during "Summer Rentals".
C. Rental fees must be paid in full a minimum of two (2) weeks prior to the rental.
D. Kitchen use is included in the term of the rental.
E. Following the rental, the deposit, less deductions for damages, repairs, replacements or necessary steward services, shall be refunded to renter. The liability of the Renting Party is not limited by the amount of the deposit. The full deposit will be forfeited if the rental agreement is terminated within 60 days of the rental date.
F. The rental period shall consist of four (4) hours. The Commodore or Bartenders may extend the rental for a maximum of one (1) more hour, for an additional $100.00, not to extend beyond 12:00 AM. Set up time is subject to availability. Minimum of 1 hour prior to event start time as noted on the application guaranteed.
G. If any alcoholic beverages are to be served during the club member rental, BYC will furnish bartender(s), at an extra charge of $100.00 each, up to a four (4) hour rental period. Additional hour billed at $20/bartender. If under fifty adult attendees are expected at the private rental a minimum of one bartender shall be required. If more than fifty adult attendees are expected at the private rental, a minimum of two bartenders shall be required. Bartenders will be assigned

by the Bar Chairperson. Bar charges and fees will be paid to the Bar Chairperson. All alcoholic beverages must and will be under the direct supervision of BYC bartenders in accordance with ABC regulations and Club rules. This means that all alcoholic beverages must be purchased from BYC. Club member renter only, must run a bar tab (no cash bar allowed). Club member may set a bar tab limit, if desired. Club member renter must pay all bartender fees prior to event and bar tab at the close of the event.

Responsibilities

A. The renter is responsible for set up and clean up; including decorations, food preparations, and serving. All tables and chairs shall be returned to the designated storage closet and arranged in accordance with the configuration depicted in the photograph affixed to the closet door.

B. The House & Grounds representative will conduct before & after inspections & refund deposit if satisfactory.

Bar

A. Bar rules (posted on bar) must be followed.

B. Only club liquor / beer / wine will be used for member rental.

C. Alcoholic drinks will be charged at prevailing club prices, member renter must run a bar tab kept by bartenders.

D. If punch is desired at a member rental (only), it must be furnished by the renter with Club supplying the appropriate bottles of liquor.

Rental Duties of BYC & Member/Sponsoring Renter

BYC shall provide technical direction to the Member/Sponsoring Renter (hereafter referred to as MSR). MSR shall be responsible for Clubhouse facilities during the rental period, including the time for setup and break down.

Kitchen

House & Grounds representative (hereafter referred to as BYC) shall explain the use of kitchen facilities including, but not limited to: stove, trash and recycle containers. BYC shall provide a clean, organized kitchen.

MSR is required to restore the kitchen to as provided condition. MSR is required to supply extra trash can liners, empty all trash and recycle containers. Recycling must NOT be in bags when put in the outside large green robo cans. Recycling materials: cans, bottles, cardboard and rinsed plastics marked 1-2 or 5.

Restrooms

BYC shall provide clean well stocked restrooms. BYC shall provide:

1. Clean toilets, wash basins and floor.
2. Clean, empty wastebaskets.
3. Adequate supply of paper products.

MSR is required to restore restrooms to clean, as provided conditions, less normal use of paper products.

Hallway

BYC shall provide a clean hallway with clean water fountain, clean floor and neat bulletin boards.

MSR is required to restore the hallway to clean as provided condition.

Main room

BYC shall provide a clean main room, with clean furniture and floor. MSR is required to restore the main room to clean as prior condition.

Parking Area and Grounds

BYC shall provide clean parking areas for MSR and his\her guests. BYC shall provide a clean deck and outside step for easy access to club facilities. Garbage recycle containers shall be empty and neatly arranged. MSR is required to restore aforementioned areas to the clean, as provided condition. BYC shall lock the yacht club garage and outdoor sheds. Yacht Club sailboats, sails, equipment, motors, powerboats, etc., are strictly off limits during the rental period. MSR is responsible for all facilities during the rental period, including setup and break down. MSR is responsible for guests at all times.

At the conclusion of the rental period, BYC along with MSR shall inspect the facilities ensuring compliance with all of the above. Deposit shall be promptly returned to the renter provided facilities are satisfactory to BYC. MSR is responsible for damages, repairs, and\or replacements. In the event there are any disagreements between MSR and BYC, then the BYC Board of Governors shall make the final decision and take the appropriate action.

We have read the Duties of BYC and MSR for the Beachwood Yacht Club House rental and agree to comply with the same.

Dated: _____ Signed: Renter: _____ BYC: _____