



Quick Reference Guide

Real Estate Report Information Checklist



This information checklist is intended to assist reporting persons in gathering the information regarding reportable transfers collected on the Real Estate Report. Please visit <https://www.fincen.gov/rre> for additional information regarding the Residential Real Estate Reporting Rule.

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| I Information about the reporting person | |
| Full legal name; | Street address of the reporting person's principal place of business in the United States; and |
| Category into which the reporting person falls in the reporting cascade; | Date of closing of the reportable transfer |
| II Information about the residential real property For each residential real property that is the subject of the reportable transfer: | |
| Street address, if any, of each residential real property that was transferred; and | Legal description of each such residential real property (such as the section, lot, and block). |
| III Information about the transferee | |
| For each transferee entity | |
| Full legal name; | Unique identifying number for this entity, if any; |
| Trade name, or "doing business as" name, if any; | Identifying information for the entity's beneficial owners; and |
| Total consideration paid or to be paid, by or on behalf of this transferee; | Identifying information for the entity's signing individuals. |
| Current street address(es); | |
| For each transferee trust | |
| Full legal name (such as the full title of the agreement establishing the transferee trust); | Whether the trust is revocable; |
| Total consideration paid or to be paid, by or on behalf of this transferee; | Unique identifying number for this trust, if any; |
| Date the trust instrument was executed; | Identifying information for the trust's beneficial owners; |
| | Identifying information for the trust's signing individuals; and |
| | Identifying information for each trustee that is a legal entity. |
| For each beneficial owner of a transferee entity or transferee trust | |
| Full legal name; | Unique identifying number; and |
| Date of birth; | For a beneficial owner of a trust, the category of beneficial owner the individual fits into. |
| Current residential street address; | |
| Country or countries of citizenship; | |
| For each signing individual of a transferee entity or transferee trust | |
| Full legal name; | Description of the capacity in which the individual is authorized to act as the signing individual; and |
| Date of birth; | |
| Current residential street address; | If the signing individual is acting in that capacity as an employee, agent, or partner, the name of the individual's employer, principal, or partnership. |
| Unique identifying number; | |
| For each trustee of a transferee trust that is a legal entity | |
| Full legal name; | Current street address(es); and |
| Trade name or "doing business as" name, if any; | Unique identifying number, if any; |

IV Information about the transferor

For each transferor that is an individual

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| Full legal name; | Current residential street address; and |
| Date of birth; | Unique identifying number. |

For each transferor that is a legal entity

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| Full legal name; | Current street address(es); and |
| Trade name or “doing business as” name, if any; | Unique identifying number, if any; |

For each transferor that is a trust

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| <p>Full legal name (such as the full title of the agreement establishing the transferee trust);</p> <p>Date the trust instrument was executed;</p> <p>Unique identifying number for this trust, if any;</p> <p>For each individual that is a trustee of the trust:</p> <ul style="list-style-type: none"> • Full legal name; • Current residential street address; • Unique identifying number; and | <p>For each legal entity that is a trustee of the trust:</p> <ul style="list-style-type: none"> • Full legal name; • Trade name or “doing business as” name, if any; • Current street address(es); and • Unique identifying number, if any. |
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V Information about any payments made

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| <p>The total consideration paid or to be paid for the transfer as a whole by all transferees);</p> <p>Whether the reportable transfer involved credit extended by a person that is not a financial institution with an obligation to maintain an anti-money laundering program and an obligation to report suspicious transactions;</p> | <p>The total consideration paid or to be paid for the transfer by each transferee:</p> <ul style="list-style-type: none"> • The amount of the payment; • If the payment was paid from an account held at a financial institution, the name of the financial institution and the account number, • The method by which the payment was made; and • The full legal name of the payor. |
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Additional information about unique identifying numbers and addresses

The required unique identifying number or address varies based on whether the subject is an individual, legal entity, or trust, and on the role the individual, legal entity, or trust plays in the reportable transfer.

| Unique Identifying Number | Address |
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| Individual as a Transferor, Trustee of Transferor Trust, Beneficial Owner, or Signing Individual | |
| <ol style="list-style-type: none"> 1. An Internal Revenue Service (IRS) Taxpayer Identification Number (TIN); or 2. Where #1 has not been issued, either: i) a tax identification number issued by a foreign jurisdiction and the name of such jurisdiction; or ii) the unique identifying number and issuing jurisdiction from a non-expired passport issued by a foreign government to the individual. | The complete current residential street address. |
| Legal Entity as a Transferor, Trustee of Transferor Trust, Transferee, or Trustee of Transferee Trust | |
| <ol style="list-style-type: none"> 1. An IRS TIN; or 2. If the entity has not been issued #1, a tax identification number issued by a foreign jurisdiction and the name of such jurisdiction; or 3. If the entity has not been issued #1 or #2, an entity registration number issued by a foreign jurisdiction and the name of such jurisdiction; or 4. If the entity has not been issued #1, #2, or #3, it is not required to report a unique identifying number | <p>The complete current address consisting of:</p> <ol style="list-style-type: none"> 1. The street address that is the entity’s principal place of business; and 2. If such principal place of business is not in the United States, the street address of the primary location in the United States where the entity conducts business, if any. |
| Trust as a Transferor or Transferee | |
| <ol style="list-style-type: none"> 1. An IRS TIN; or 2. If the transferee trust has not been issued #1, a tax identification number issued by a foreign jurisdiction and the name of such jurisdiction; or 3. If the transferee trust has not been issued #1 or #2, it is not required to report a unique identifying number. | An address is not required. |
| Individual or Legal Entity as a Reporting Person | |
| A reporting person is not required to report a unique identifying number for the reporting person. | The street address that is the reporting person’s principal place of business in the United States. |