

# Emerald Lake Homeowners Association (Emerald Lake HOA)

## Architectural Improvement Application

Pursuant to Article IX, Section 9.2 of the Declaration, "No improvements shall be placed, erected or installed on the Property, no construction (which term shall include in its definition staking, clearing, excavation, grading and other site work) and no plantings or removal of plants, trees or shrubs shall be permitted without, until and unless the Owner first obtains the written approval thereof by the Declarant and otherwise complies with the provisions of this Declaration. The terms and conditions of this provision apply to all improvements related to the initial construction of the Dwelling Unit upon the Lot and any alterations, improvements or additions made to the Dwelling Unit or otherwise upon the Lot during the period that the Declarant is the Owner of any Lots within the Subdivision."

This form may be used to seek approval from the Emerald Lake HOA for all new construction and any improvements to the exterior of the property during and after the term that Berkey Homes LLC owns any Lots within the subdivision. Please submit this application to the address or email address below:

Emerald Lake HOA, PO Box 18601, Fairfield, OH 45014 or [emeraldlakehoafairfieldohio@gmail.com](mailto:emeraldlakehoafairfieldohio@gmail.com)

HOME OWNER: \_\_\_\_\_ Cell Phone \_\_\_\_\_

Address: \_\_\_\_\_

Description of Improvement or change: \_\_\_\_\_

**Attach plans, drawings, and/or materials list to clearly describe the improvement.**

The undersigned hereby submits this Application to Emerald Lake HOA and agrees to complete the improvements precisely as described.

Date: \_\_\_\_\_ Homeowner Signature: \_\_\_\_\_

## Action by Emerald Lake HOA

This Application was reviewed by Emerald Lake HOA on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

This Application is:

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_

Emerald Lake HOA Board Member Signature: \_\_\_\_\_

A copy of this Application and decision was delivered/emailed to the Homeowner on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.