SETTING TRAVEL LIMITS IN ARBITER

You must set travel limits in Arbiter. To navigate to the Blocks page, click the "Blocks" tab (circled in red).

You will be able to view the calendar on your screen as shown below.

1. Check the groups you wish to apply the block to from the list in the Groups list, located in the upper-left corner of the page (WWLOA is selected circled in Green in the screen shot above).

2. Click on Travel Limits (circled in Blue)

		Day	PostalCode	Distance
☐		Sunday	Seattle, WA 98115	45
☐		Monday	Seattle, WA 98115	35
☐		Tuesday	Seattle, WA 98115	35
☐		Wednesday	Seattle, WA 98115	35
☐		Thursday	Seattle, WA 98115	35
☐		Friday	Seattle, WA 98115	35
☐		Saturday	Seattle, WA 98115	45

3. To set/change travel limits, click on the pencil icon (circled in green). I selected Sunday.

4. In this example, my HOME zip code appears under Postal Code. The distance I have selected for Sundays is shown as 45 miles. To change the distance, simply type in the correct distance (red arrow) and click on the green Check Mark blue arrow.

Edit Travel Limits

Exit

Postal Code | Distance | Apply

☐		Day	PostalCode	Distance
☐	✏	Sunday	Seattle, WA 98115	50
☐	✏	Monday	Seattle, WA 98115	35
☐	✏	Tuesday	Seattle, WA 98115	35
☐	✏	Wednesday	Seattle, WA 98115	35
☐	✏	Thursday	Seattle, WA 98115	35
☐	✏	Friday	Seattle, WA 98115	35
☐	✏	Saturday	Seattle, WA 98115	45

Exit

5. Repeat this until all days have distance limits set. Then hit the Apply button circled in blue.