

Funafuti Housing Authority (FHA) Project consists of six 6 members that were selected to be Board of Directors.

It is currently based in the Kaupule Funafuti office, there are 12 workers which includes, two (2) officers responsible for administration and finance work, while the rest are the casual workers for maintenance work.

## **Administration & Finance Works includes:**

- The inspection of houses before renting out.
- Preparing Tenancy Agreements (TAs)
- Update accounts and report to the BODs
- Provide Salary Wages for employees

## **Maintenance Works:**

- Ensure to renovate the houses as soon as possible, and to meet goals.
- Update stock and to report to BODs
- Ensure communication is clearly to the workers

