

CITY OF FAIRFIELD
Regular City Council Meeting
#FY 25-21

Thursday, September 18th, 2025, 7:00p.m.

Mayor Terry Lee called the City Council meeting to order at 7:02 p.m. City Clerk Sonja Chrysler took roll call. In attendance were Mayor Terry Lee, council members Josh Bovey, Ted Miller, and Tyler Ballard. Council President John Pine was absent. Also, in attendance were Ed Reagan, and Jerry Scovill.

APPROVAL OF AGENDA: *Councilmember Josh Bovey motioned to approve the agenda, second by Councilmember Ted Miller. Motion passed 3-0.*

CONSENT AGENDA: Councilmember Josh Bovey motioned to approve the consent agenda with correction of typo, second by Councilmember Tyler Ballard. Motion passed 3-0.

NEW BUSINESS:

- A. Ordinance 308 – ACTION ITEM:** Ordinance 308 – Catering Permits. Councilmember Josh Bovey motions for 1st reading of Ordinance 308 by title only, second by councilmember Ted Miller. Motion passes 3-0 by roll call vote: Josh Bovey – “Aye”, Ted Miller – “Aye”, Tyler Ballard – “Aye”. Maylor Terry Lee reads Ordinance 308. Second reading will be at the next council meeting.
- B. Fire Department Contract Updates – ACTION ITEM:** Josh Bovey presented council with a copy of the last known contract between Camas County and the fire department from 2016. He highlighted the original contribution amount, and he wrote in the amount the fire department would be receiving for fiscal year 25/26. The amount or the way it is written going forward needs to be updated possibly to include a 3% increase option if the county takes it. On item #6 it talks about a separate agreement for fires and other services outside the scope of this agreement for things like wildfires on Federal Land. Josh wasn’t sure if we wanted to add a separate agreement or strike that item. Line #4 dissolved the Fire Station Board stating that it had not proven to be an efficient way of communicating. He also provided council with a copy of an agreement from 2004 which outlines use of the building, and how the fire station was originally built. The last page includes an outline of shared responsibilities of building operation and maintenance. With the recent event of the door being blown off the hinges, and nothing written in the new agreement about responsibility of operation and maintenance, Josh stated it might be something we want to

consider adding back in. The agreement is worded that it shall remain in full force and effect for one year and shall run year to year thereafter unless terminated by either party. Council discussed how to word the yearly contribution amount to be split between the county and the city so there was no confusion between that and other funds such as the SRS funds. Mayor Lee stated that we would send it over to the attorney to have him word the changes to the yearly contribution amount.

- C. Write-Off Accounts – ACTION ITEM:** Sonja presented council with two utility accounts with small balances that we have not been able to collect on and would not be cost effective sending to a collection agency. One of the accounts was a homeowner that passed away in the amount of \$65.75. The city has mailed the bill multiple times to the daughter who sold the house but has gotten no response in months. The other account was a home that was sold, and the account holder has evaded collection attempts for the amount of \$84.45. We have contacted this person via phone and each time they state that they will call back and pay it next week. Council agreed that the account for the homeowner that passed away should be written off, but the other account should be left in a hold status in case they attempt to open a new account in the future with another property. **Councilmember Ted Miller motioned to write off the account for \$65.75 and to keep the other account for \$85.45 on a pending status with no continued collection attempts, second by Councilmember Tyler Ballard. Motion passes 3-0**

CONTINUED BUSINESS:

- A. Proposed Changes to Subdivision Ordinance – ACTION ITEM:** Council will continue to review the changes and will discuss this at a later meeting.
- B. North Sidewalk Project – ACTION ITEM:** Mayor Lee stated that they came up and graded everything out and only have the hydro-seeding left to do. We are waiting on a bid to run the electricity to the light pole bases. Josh Bovey said he noticed that the light pole bases appeared not to be lined up with each other very well.
- C. South Sidewalk Project – ACTION ITEM:** Jerry said three guys were up here pushing dirt around to level it out. He called Antonio with concerns about it not being packed and a dip under the sidewalk. The drain is in at the far end. A culvert will need to be put in to divert the water.
- D. Code Enforcement Officer – Action Item:** Sonja put an ad in the paper for the position.
- E. Market Animal Building MOU – ACTION ITEM:** CCMA sent the contract back asking for some changes, the attorney explained why the wording had to be the way it was and sent it back to Market Animal. The attorney said everything looked good

to him. Ed Reagan asked about the dates on the last page and where to set them. It was agreed to set the dates of completion for a year from September 18th, 2025, to September 18th, 2026. Ed Reagan, the chairman of CCMA is authorized to sign the MOU. **Councilmember Ted Miller motions to authorize the Mayor to sign the MOU between Camas County Market Animal and City of Fairfield, second by councilmember Josh Bovey. Motion passes 3-0 by roll call vote: Josh Bovey – “Aye”, Ted Miller – “Aye”, Tyler Ballard – “Aye”.**

- F. **Sun Creek Subdivision – ACTION ITEM:** Ed stated that he and Antonio Conti were looking at the Sun Creek documents and that Antonio had some additional questions. If Antonio is okay with everything, the next step would be to schedule a public hearing. It will remain in continued business.
- G. **Pickleball Courts – ACTION ITEM:** Sonja reported that Alan called to say he was not going to make it to the meeting but that he has spoken to residents around the courts and that he had nothing but great responses from them. Jerry said when he spoke to him, that Alan had spoken to most people in the area and if they were not home, he left letters on their door. Sonja will get the word out that we will take public comment at the next council meeting.

REPORTS

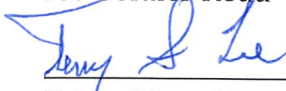
- A. **Mayor’s Report and Correspondence:** Mayor Lee: Mayor Lee stated that we had spoken to ETS about running fiber to the cameras to possibly improve the camera image quality. ETS said that running the fiber to the park would be covered under the grant.
- B. **Water and Sewer:** Tyler Ballard: Jerry changed out a rusted-out water meter at a property on 1 St. East. Mayor Lee stated that after the last council meeting, we got a call for a water main leak on 2nd & Garnet East. Jerry said that the service line saddle was completely rusted off and had been leaking underground for a while and blew out. Jerry dug it out but had to call in a vac truck because he was unable to keep up with all the water. He replaced 5 feet of line and installed a new saddle. Sonja filed potential claim paperwork with ICRMP in the instance that any homeowner might need to file a tort claim.
- C. **Streets and Alleys:** Ted Miller: Ted noticed that there were campers parked in front of the tennis courts. Jerry has been putting the refurbished asphalt on the roads next to the park and will continue to finish that up.
- D. **Parks and Recreation:** John Pine: No report.
- E. **Fire and Police:** Josh Bovey: Josh announced that the Sheriff’s office got a drug and tracking dog.
- F. **Public Works Superintendent:** Jerry Scovill: No report.
- G. **Planning and Zoning Administrator:** Ed Reagan: Ed spoke about Vertical Bridge who holds the cell tower lease for Verizon, wanting to add T-Mobile to the cell tower. This would mean they would build an additional building on the ground to

do so. He stated that they would be required to get a building permit because the building will be on a permanent foundation. He was not sure if, per the contract, there were terms that had additional requirements.

H. City Clerk/Treasurer: Sonja Chrysler: No report.

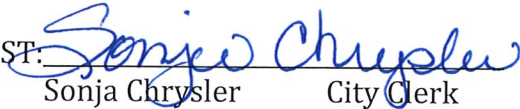
Councilmember Tyler Ballard moved to adjourn the meeting, seconded by Councilmember Josh Bovey. Motion passed 3-0. Meeting adjourned at 8:22 p.m.

Next Regular Council meeting will be Thursday, October 9, 2025, at 7:00 p.m. at
407 Soldier Road



Terry S Lee, Mayor

ATTEST:



Sonja Chrysler

City Clerk

