

CITY OF FAIRFIELD
Regular City Council Meeting
#FY 26-2

Thursday, October 16th, 2025, 7:00p.m.

Mayor Terry Lee called the City Council meeting to order at 7:00 p.m. City Clerk Sonja Chrysler took roll call. In attendance were Mayor Terry Lee, council members President John Pine, Ted Miller, and Tyler Ballard. Councilmember Josh Bovey was absent. Also, in attendance were Planning and Zoning administrator Ed Reagan, County Commissioner Travis Kramer, Antonio Conti, Joe Mabbutt, Margaret Horton, Colleen Brown, Amy Martin, and Troy Martin.

APPROVAL OF AGENDA: *Council President John Pine motioned to approve the agenda, second by Councilmember Ted Miller. Motion passed 3-0.*

CONSENT AGENDA: Councilmember Ted Miller motioned to approve the consent agenda as a whole, second by Councilmember Tyler Ballard. Motion passed 3-0.

NEW BUSINESS:

- A. Second Reading of Ordinance 308 – ACTION ITEM:** Ordinance 308 – Catering Permits. Council President John Pine motions for 2nd reading of Ordinance 308 by title only, second by councilmember Ted Miller. Motion passes 3-0 by roll call vote: John Pine – “Aye”, Ted Miller – “Aye”, Tyler Ballard – “Aye”. Mayor Terry Lee reads Ordinance 308. Third reading will be at the next council meeting.
- B. Reestablish Area of Impact – ACTION ITEM:** County Commissioner Travis Kramer addressed council and presented a handout which contained a Public Notice of Hearing and an Area of Impact map. He stated that the State statute has changed and then read the end of § 67-6526. This statute requires us to reestablish the area of impact by the end of the calendar year and if we fail to do so, it will nullify the current Area of Impact boundaries. We must then have a recommendation committee consisting of both City and County representatives to get it done. The County is proposing to keep the current area of impact boundaries and reestablish it instead of doing a modification. Doing a modification would require publication and written notices, as well as the requirements of where the boundary lines can and cannot go, such as not splitting county recognized parcels of land. The current Area of Impact boundary lines are clean and are on roads that do not split parcels of land. Commissioner Kramer asked council to review the new state statute in its entirety so that when we do this it is done correctly. Mayor Lee stated that city council would discuss it and make a decision at the next city council meeting.

- C. Street Event Banners – ACTION ITEM:** Sonja presented council with a copy of the Banner Reservation Application from the City of Hailey, as well as a quote from Copy & Print to produce custom banners for local businesses and organizations for local events. Sonja stated that there has been talk in town of interest in being able to hang banners across Main St. that would advertise our local events. She contacted the City of Hailey to ask how they do it. Hailey directed her to their website where she was able to print out an application to request and pay for a banner to be hung by the city. She also contacted Copy and Print who make a lot of the banners. She asked them for a quote based on the specifications required by the City of Hailey. Sonja provided the quote to several local organizations to make sure, after they knew the cost of the banners and the process, that they were still interested. After knowing the general cost, several organizations stated they were interested and would like to have the option of being able to advertise their annual events across Main Street. Sonja spoke to Jerry about what it would take to be able to hang the banners. The idea was to purchase metal poles that could be concreted into the ground that would have a pulley system allowing easy set up and take down of the banners. Idaho Power would need to be contacted to find out how far away from the power poles the metal poles would need to be. The way it would work is each organization or business would order and purchase their banner, to the city's required specification, with changeable dates. When they want to have their banner put up, they would fill out the Banner Reservation Application and request their dates and pay the fee. They would then bring their banner to the City by the specified date and the City would hang it over Main Street for the dates requested. Council stated that we should move forward with the idea and get more information.
- D. 4-way Stop Sage & 1st St. W. – ACTION ITEM:** Mayor Lee stated he has had a couple of homeowners over on Sage & 1st West coming out of the subdivision say it was crazy over there and are requesting a 4-way stop to slow traffic down. It was reported that the traffic around the park as improved since installing additional stop signs. **Council President John Pine motioned to put a 4-way stop at the corner of Sage & 1st St. W., second by Councilmember Ted Miller. Motion passes 3-0**
- E. Christmas Party – ACTION ITEM:** Mayor Lee asked council if they wanted to continue with the annual Christmas dinner for city employees, fire department, and County Sheriff's department. Council said they would like to have the Christmas dinner again this year. Sonja contacted Matt at the Texas Roadhouse in Twin Falls, and he sent over a quote which would be the same price as last year. No date has been chosen but Mayor Lee will speak to the Legion about what dates are available. Someone from the city will pick up the food.
- F. Mountain Humane Contract – ACTION ITEM:** Mountain Humane sent over their proposed annual contract price in June which was approved by council. The contract now needs to be signed and paid for. The cost went up this year to \$300 from \$250 the previous year. **Council President John Pine motioned to approve signing the Mountain Humane contract at the cost of \$300.00, second by**

Councilmember Ted Miller. Motion passes by roll call vote 3-0. John Pine - "Aye", Ted Miller - "Aye", Tyler Ballard - "Aye".

- G. Executive Session 74-206(a):** To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. **Motion by Council President John Pine to go into executive session 74-206(a), seconded by Councilmember Tyler Ballard. Motion passed 3-0 by roll call vote. John Pine - "Aye", Ted Miller - "Aye", Tyler Ballard - "Aye"** The executive session began at 8:08 pm. At 8:15 pm City Council came out of executive session.
- H. Decision on Executive Session Discussion – ACTION ITEM:** Purchase dental plan for employees, and raise Public Works Superintendent to \$35 an hour. **Council President John Pine motions to purchase a dental plan for employees and raise Public Works Superintendent to \$35 an hour, second by councilmember Tyler Ballard. Motion passes 3-0 by roll call vote: John Pine – "Aye", Ted Miller – "Aye", Tyler Ballard – "Aye".**

CONTINUED BUSINESS:

- A. Proposed Changes to Subdivision Ordinance – ACTION ITEM:** Council will continue to review the changes and will discuss this at a later meeting.
- B. North Sidewalk Project – ACTION ITEM:** No discussion
- C. South Sidewalk Project – ACTION ITEM:** Antonio Conti presented council with pay request #2 in the amount of \$93,239.06. The second page of the document was the breakdown of the work up to date and what is left. Antonio went over each line of what has been done and what is still left and when it will be completed. **Council President John Pine motioned to make payment request #2 for the south sidewalk project, second by Councilmember Tyler Ballard. Motion passes 3-0.**
- D. Code Enforcement Officer – Action Item:** Mayor Lee stated we have not had anyone apply for the position yet. Sonja provided copies of a warning door hanger and a code and ordinance violation notice that the City of Hagerman uses, as well as an email from Jermon Print Shop with the cost to have them printed for Fairfield. **Council President John Pine motioned to purchase 500 door hangers and 200 violation notices for code enforcement, second by Councilmember Ted Miller. Motion passes by roll call vote 3-0.**
- E. Market Animal Building MOU – ACTION ITEM:** Ed Reagan stated that he met with Jerry, Terry, building manager Tom Wassing, and Sam Stroud at the park on Tuesday to discuss where they were going to put the new building and what trees would need to be removed. They determined that there are seven trees that would

be removed, which include four crab apples, one poplar, and two pines. The building will have a 100x100 footprint. They would like to line the building up with the current restrooms; however the restroom building is currently encroaching on the right-of-way and would mean the market animal building would also be encroaching in the ROW. They would like to have the large doors on each end of the building facing East & West so that there would be airflow coming through. This would also allow for covered areas under the eaves for vendors to set up at during the fair. There was question about the snow coming off the building and into the road. As soon as the area is staked to show where the proposed location will be, council will go and take a look.

- F. **Fire Department Contract Updates – ACTION ITEM:** The city attorney is still working on the updated contract.
- G. **Sun Creek Subdivision – ACTION ITEM:** Antonio Conti stated that the developer had a question about depth of sewer line. He told them that the sewer must be 4 ft deep. They are okay doing that in the street, however, at the ditch it is only 2 ft deep. They are proposing that if they don't meet the 4 ft at the ditches, they want to put in insulation board. Antonio stated that this can be done, and he has done it in North Dakota quite often, but the decision would be up to the City. The way it works is there has to be one inch per missing foot and it is very important that it is installed correctly. Antonio will speak with Jerry about it to make sure that he is okay with the plan. Antonio also spoke to them about widening the intersection of Soldier & Sage, as well as paving 30 feet past Soldier Rd.
- H. **Pickleball Courts – ACTION ITEM:** Alan Clarke forwarded an email response he received from a resident four houses down from the courts. The homeowner was in favor of cleaning up the courts for use. Council was in favor of moving forward with the project next year.

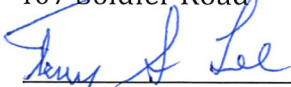
REPORTS

- A. **Mayor's Report and Correspondence:** Mayor Lee: No report
- B. **Water and Sewer:** Tyler Ballard: No report
- C. **Streets and Alleys:** Ted Miller: No report
- D. **Parks and Recreation:** John Pine: The gentleman from tree grant is impossible to get ahold of.
- E. **Fire and Police:** Josh Bovey: There were a couple of fires last Thursday. John was on a controlled burn for the Forrest Service and Josh was on a fire on 100 E. that had gotten out of control. The new deputy is moved into town.
- F. **Public Works Superintendent:** Jerry Scovill: No report.
- G. **Planning and Zoning Administrator:** Ed Reagan: No report
- H. **City Clerk/Treasurer:** Sonja Chrysler: Sonja has been trying to get ahold of ETS about the IT audit but is not getting a timely response or any numbers to move forward with the phones or the emails. Now that we are not receiving internet through Ziply, the office phone is \$109 per month. If we switch to VoIP it would be about \$10 per month. We also need to move forward with changing our emails to a

.gov. If Sonja does not get a response soon, she will contact Tek District to move forward with the emails and possibly the company the County uses for phones. ETS has installed fiber to the park and will be connecting the park camera to fiber internet. Once that is done, they will work on getting fiber via wireless connection to the RV dump station camera. The cost should be \$30 per month for each connection.


Councilmember Tyler Ballard moved to adjourn the meeting, seconded by Council President John Pine . Motion passed 3-0. Meeting adjourned at 8:25 p.m.

Next Regular Council meeting will be Thursday, November 13, 2025, at 7:00 p.m. at 407 Soldier Road



Terry S Lee, Mayor

ATTEST:


Sonja Chrysler City Clerk