

**CITY OF FAIRFIELD**  
**Regular City Council Meeting**  
#FY 25-19

Thursday, August 21st, 2025, 7:00p.m.

Mayor Terry Lee called the City Council meeting to order at 7:00p.m. City Clerk Sonja Chrysler took roll call. In attendance were Mayor Terry Lee, councilmembers John Pine, Josh Bovey, Ted Miller, and Tyler Ballard came in at 7:05. Also, in attendance were Ed Reagan, Jerry Scovill, Antonio Conti, Donna Koch, Alan Clarke, and Amber Pruitt.

**APPROVAL OF AGENDA:** *Council President John Pine motioned to approve the agenda with amendment striking item E, second by Councilmember Josh Bovey. Motion passed 3-0.*

**CONSENT AGENDA:** Councilmember Josh Bovey motioned to approve the consent agenda as a whole, second by Council President John Pine. Motion passed 3-0.

**NEW BUSINESS:**

- A. Public Hearing Budget 2025-2026 @ 7:05pm – ACTION ITEM: Council President John Pine moved to open the Public Hearing for Budget 2025-2026. Second by Councilmember Josh Bovey. Motion passes 4-0. (No questions from public) Council Member Josh Bovey moved to close the Public Hearing for the Budget 2025-2026. Second by Councilmember Tyler Ballard. Motion passes 4-0. Mayor Lee stated that the public hearing is closed @7:08p.m.
- B. Ordinance 307 Appropriation Ordinance FY 25-26 – ACTION ITEM: Councilmember Ted Miller motioned for the first reading of Ordinance #307 Appropriation Ordinance FY 25-26 by title only. Second by Councilmember Tyler Ballard. Motion passes 4-0 by rollcall vote: President John Pine - Aye, Josh Bovey - Aye, Ted Miller - Aye, Tyler Ballard - Aye. Mayor Terry Lee reads Ordinance #307 Appropriation Ordinance FY 25-26 by title only. Councilmember Josh Bovey moved to waive 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance #307 Appropriation Ordinance FY 25-26, second by Councilmember Tyler Ballard. Motion passes 4-0. Council President John Pine moved to adopt Ordinance #307 Appropriation Ordinance FY 25-26 by title only. Second by Councilmember Josh Bovey. Motion passes 4-0 by rollcall vote: President John Pine - Aye, Josh Bovey - Aye, Ted Miller - Aye, Tyler Ballard - Aye. Mayor reads Ordinance #307 Appropriation Ordinance FY 25-26 by title only and declares the ordinance hereby adopted.

**C. Catering Permits – Sheriff Travis Martin – ACTION ITEM:** Sheriff Travis Martin was present to address council about adding an alcohol catering permit ordinance. Mayor Lee stated that in the past the city has not had an ordinance so we have fallen back to state statute. There was some confusion recently between the special events permit and the catering permit and we are trying to clear that up. Sheriff Martin stated that other jurisdictions have both a special events permit and a catering permit ordinance. He suggested that there be a time limit on when the permit must be submitted to the city for approval. He also said that we could include wording about the area being fenced off to prevent minors in the beer garden. In addition to that, it could also be stated that only the person holding the state liquor license is allowed to sign the permit. Mayor Lee stated that he feels five days would be sufficient. He also stated that if hard alcohol was being served that it should be fenced off with one way in and one way out and identification checked by one person for age limit. It was decided that wristbands should be required for anyone verified to be over 21 and is drinking. We will submit this to our attorney to have him write up an ordinance.

**D. Special Events Permit – Chamber of Commerce Camas County Music Festival 9/27 – ACTION ITEM:** Chamber of Commerce is putting on a music festival at the city park on September 27<sup>th</sup> from 10am to 9pm. Admission is believed to be \$15. Chamber member Travis martin requested to be able to close off all four roads around the park. He will have extra officers here to help with any parking issues. **Council President John Pine made a motion to approve the Special Events Permit for the Camas County Music Festival, second by Councilmember Ted Miller. Motion passes 3-0.**

**~~E. Building Permit Waiver – ACTION ITEM:~~**

**F. Tennis Courts – Alan Clarke – ACTION ITEM:** Alan Clarke addressed council about his family using the current tennis courts to play pickleball and he would like to help improve them for both his family's use, and the use by other community members. He has done some research about grants that pickleball clubs can apply for. He had a short-term idea to form a local pickleball club that could possibly get together and help with the clean-up work. The long-term plan would be if there was continued use and interest in the courts, to possibly apply for grants to help with further improvement. He suggested that we clean up the west side, pressure wash the surface and paint the lines. He also suggested a mobile net that could be chained to the fencing. The balls and paddles could possibly be donated to the city and borrowed like the ice skates. He also suggested a divider or retention of some kind to section off the pickleball side from the tennis side. He also suggested slats that slide into the chain-link fencing to block wind and provide privacy for the house on that side. He said that the club could throw a kickoff party to announce the pickleball court and get people excited about it. He also said that it could possibly be added to a pickleball app called court reserve to advertise to people from out of town to come use the court. John Pine asked what Alan would need from the city to move forward with the idea. Alan said manpower, a high powered pressure washer, and painting. He mentioned continued maintenance of the courts either by the city, or by the club, or both. Tyler Ballard asked if council would want to allocate funds

to purchase a net and paint. Council asked Alan to get with Jerry and to put together an estimate to get the court set up temporarily for pickleball to see what kind of interest it generates.

- G. MOU For Market Animal Building – ACTION ITEM:** Ed Reagan presented council with a drafted MOU for the market animal building donated to them. Ed asked council to read over it to give feedback on what they like or do not like and might want changes, added, or removed. He stated that they had people wanting to donate but they were waiting to do so until the MOU was complete. There was discussion about where the building is currently located, and it was thought that it was still with RM Steel and has not yet been delivered. There was question about the statement in the MOU about usage of the building. Council felt that priority and no fees for use should only extend to 4H and Market Animal who did the fundraising and who the building was donated to. A special use permit with applicable fee schedule would apply to all others. The MOU draft will be sent to the city attorney to look over and write up.

#### **CONTINUED BUSINESS:**

- A. Proposed Changes to Subdivision Ordinance – ACTION ITEM:** John Pine and Josh Bovey had some questions about the proposed changes. There were questions specific to RV park size and PUDs. There was discussion to increase the minimum size for RV parks as well as more guidelines for PUDs. Josh Bovey had questions about Chapter 3 and the reasons the items were struck out and moved. Ed stated that it was to better organize the order of things so that it could be more easily understood when read. The attorney stated that striking those items out and then moving them, was the way it needed to be done. Josh also asked about the road widths being changed. Ed stated that the new numbers include the right-of-way numbers for snow removal. Council will continue to review the changes, and discussion will continue at later meetings.
- B. North Sidewalk Project – ACTION ITEM:** No discussion.
- C. South Sidewalk Project – ACTION ITEM:** Antonio Conti provided council with a copy of a change order for four items that were initially missed in the plans. The total cost is \$11,496.93. Item 3 is a commercial 30-foot driveway located between the banner pole and the berm. Not seen in the cost is a \$3,000 offset for the sidewalk that is not going there, which leaves the final cost at just over \$1,000. Item 1 & 2 has to do with the entrance to the scale house. This will be 15 feet wide and will connect it to the sidewalk. Item 4 is a storm drain. This area floods each year so there will be a catch basin and a storm drain to address that issue. There will be additional cost for the culvert. **Council President John Pine made a motion to approve the change order for Granite Excavation Inc., second by Councilmember Josh Bovey. Motion passes by rollcall vote 4-0. John Pine - Aye, Josh Bovey - Aye, Ted Miller - Aye, Tyler Ballard - Aye.**
- D. Code Enforcement Officer – Action Item:** No discussion.

E. **Nuisance Hearing – ACTION ITEM:** No discussion.

F. **Sun Creek Subdivision – ACTION ITEM:** Antonio Conti stated that he received a call for the Sun Creek Subdivision. He said they are ready to submit plans and would like to know in what format we would like to receive them and how many copies we would like. He stated that historically the plans would come to the city and then the city gives them to planning and zoning who ensures the plans align with what was agreed upon. Mayor Lee stated the city would like three hard copies and a pdf copy. We need to have an application for plat review so that Sun Creek can reimburse the city for the engineering costs.

G. **Pickleball Court Overlay – ACTION ITEM:** No discussion

## **REPORTS**

A. **Mayor's Report and Correspondence:** Mayor Lee:

B. **Water and Sewer:** Tyler Ballard: No report.

C. **Streets and Alleys:** Ted Miller: No report.

D. **Parks and Recreation:** John Pine: Thank you to Jerry for all his work and for putting out the idea for community involvement with the tennis courts.

E. **Fire and Police:** Josh Bovey: Deputy Chris Fredrickson spoke to Josh about the issues with dogs in the city and going after children. Deputy Fredrickson spoke to the prosecuting attorney, Jim Thomas, about citing for the dogs. Jim suggested that the city get their own ticket book so that the officers can cite with our ticket book. Sheriff Martin stated that they could also write "City" at the top of the citation and provide the city attorney with a copy.

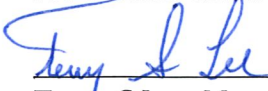
F. **Public Works Superintendent:** Jerry Scovill: No report.

G. **Planning and Zoning Administrator:** Ed Reagan: No report.

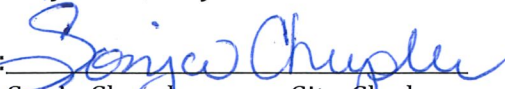
H. **City Clerk/Treasurer:** Sonja Chrysler: Sonja let everyone know about the invitation to the High Desert Team 10 - Local Work Group Meeting on September 11<sup>th</sup> in Gooding.

***Council President John Pine moved to adjourn the meeting, seconded by Councilmember Tyler Ballard. Motion passed 4-0. Meeting adjourned at 8:47 p.m.***

Next Regular Council meeting will be Thursday, September 11, 2025, at 7:00 p.m. at 407 Soldier Road

  
Terry S Lee, Mayor

ATTEST:

  
Sonja Chrysler City Clerk