

CITY OF FAIRFIELD
Regular City Council Meeting
#FY 25-20
Thursday, September 11th, 2025, 7:00p.m.

Mayor Terry Lee called the City Council meeting to order at 7:04 p.m. City Clerk Sonja Chrysler took roll call. In attendance were Mayor Terry Lee, council members Josh Bovey, Ted Miller, and Tyler Ballard. Council President John Pine was absent. Also, in attendance were Ed Reagan, Jerry Scovill, Antonio Conti, and Alan Clarke.

APPROVAL OF AGENDA: *Councilmember Ted Miller motioned to approve the agenda, second by Councilmember Josh Bovey. Motion passed 3-0.*

CONSENT AGENDA: Councilmember Josh Bovey motioned to approve the consent agenda as a whole striking item "D", second by Councilmember Tyler Ballard. Motion passed 3-0.

NEW BUSINESS:

- A. Resolution 25-02 – ACTION ITEM:** Resolution 25-02 Policy Changes to the City Personnel Policy. **Councilmember Josh Bovey motions to adopt Resolution 25-02 by title only, second by councilmember Ted Miller. Motion passes 3-0 by roll call vote: Josh Bovey – “Aye”, Ted Miller – “Aye”, Tyler Ballard – “Aye”. Mayor Terry Lee reads Resolution 25-02 by title only and declares it adopted.**

- B. Market Animal Building MOU – ACTION ITEM:** Mayor Lee updated council about the changes made by our attorney to the MOU. The changes were regarding use, fees, and priority for 4H, responsibility of CCMA for building codes and permits and the cost for those, as well as ownership by the city and responsibility after. That revised draft was then emailed back to Market Animal for their review and will be discussed at the next meeting.

- C. Removal of Bathtub Room at Food bank Building – ACTION ITEM:** Ed Reagan stated that the food bank is looking to bring in one or two larger refrigerator/freezer units. He explained that the northwest corner has a toilet and sink and a small area that holds a shower/tub. The shower/tub is not used and is wasted space at this time. The food bank would like to remove the shower/tub to be able to use that space. They would keep the sink and toilet. **Councilmember Ted Miller motioned to allow the food bank to remove the shower/tub, second by Councilmember Josh Bovey. Motion passes 3-0**

- D. **Special Events Permit – Farmer’s Market – ACTION ITEM:** The farmer’s market would like to continue to use the park on Fridays through the month of October, weather permitting. **Councilmember Josh Bovey made a motion to approve the Special Events Application for the farmers’ market for Fridays in October and waive the fees, second by Councilmember Ted Miller. Motion passes 3-0.**
- E. **Light Pole Purchase – ACTION ITEM:** Jerry presented council with the sales quote for the four additional poles needed that match the ones we previously bought. He stated that he could go and pick them up which could possibly save us some money on the freight cost. The total cost of the light poles with shipping is \$9,330.00. **Councilmember Josh Bovey made a motion to approve the purchase of the four light poles, second by Councilmember Ted Miller. Motion passes 3-0.**

CONTINUED BUSINESS:

- A. **Proposed Changes to Subdivision Ordinance – ACTION ITEM:** Council will continue to review the changes and will discuss this at a later meeting.
- B. **North Sidewalk Project – ACTION ITEM:** Jerry reported that they have until Friday to have the project completed and the road open. All crosswalks were painted yesterday. They are supposed to be here tomorrow to pour the last of the concrete. After Friday and roads are open, they should be working on the clean-up.
- C. **South Sidewalk Project – ACTION ITEM:** Antonio Conti updated on the removal of the previously poured concrete. The first crew did not do a good job, but the new crew did a much better job. Antonio presented council with application for payment #1 for the end of August, and a breakdown of what is being paid for. Antonio went through that list and explained each item. The total was \$160,700.75. Antonio needed approval from council and a signature from Mayor Lee which will authorize this payment to come directly from LHTAC to Granite Excavation. **Councilmember Josh Bovey made a motion to approve payment #1 with correction to the amount for \$160,700.75, second by Councilmember Ted Miller. Motion passes by roll call vote 3-0. Josh Bovey – “Aye”, Ted Miller – “Aye”, Tyler Ballard – “Aye”.**

Antonio also presented council with a second change order for paving that was previously missed in the bid. This paving is for the county driveway, to protect the concrete at the end, and to blend the intersection. Josh Bovey asked about the steepness of the intersection and how it will affect snow plowing. Antonio stated that it had to be that way to meet the low gravel road. Jerry said they would have to put snow markers there. Mayor Lee said we may put a culvert in by the Wrangler to divert water. **Councilmember Josh Bovey made a motion to approve change order #2 , second by Councilmember Tyler Ballard. Motion passes by roll call vote 3-0. Josh Bovey – “Aye”, Ted Miller – “Aye”, Tyler Ballard – “Aye”.**

Mayor Lee asked Antonio about any money that might be coming back to the city. Antonio stated that there is going to be a change order coming back for items in the original bid that were not needed. The amount should be \$5,800 and change for striping. The other item was seeding and will also be coming back to the city.

- D. **Code Enforcement Officer – Action Item:** Sonja will be placing an ad in the paper to hire someone for this position. She has also been looking into getting a citation book for the city. She will find out where the sheriff's department purchases theirs as well as other cities that have a similar position.
- E. **Nuisance Hearing – ACTION ITEM:** No discussion.
- F. **Sun Creek Subdivision – ACTION ITEM:** Antonio presented council with the set of plans which consisted of construction drawings and final plat. The final plat will go to Ed Reagan for review, and the construction drawings will go to Jerry. PDF will be emailed tomorrow.
- G. **Pickleball Courts – ACTION ITEM:** Alan Clarke was in attendance to present information to council about the pickleball courts. Alan had put together a packet of prices for nets that could be secured to the court fence and moved in and out of the way for play. He stated that he had been in contact with one of the companies and that they were willing to work with the city and give a discount. In addition, Alan gave prices for various retention nets that would separate the courts to prevent balls from rolling between the two courts. There were also prices for privacy fencing/wind blocking options. Jerry met Alan at the courts on Tuesday and did a bunch of clean up. Alan stated that he would be more comfortable starting the pickleball club without dues in the beginning. Mayor Lee voiced his concern, having read about a lawsuit from residents in Boise over pickleball courts near their homes. He stated that we should first contact the residents around the current tennis courts to get their input before moving forward. The city will put something out in the paper inviting public input. Alan offered to speak in person to the homeowners directly around the courts.

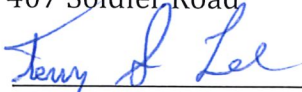
REPORTS

- A. **Mayor's Report and Correspondence:** Mayor Lee: No report.
- B. **Water and Sewer:** Tyler Ballard: No report.
- C. **Streets and Alleys:** Ted Miller: Josh Bovey received some complaints about the road closure signs being left up after the work was done for the week.
- D. **Parks and Recreation:** John Pine: Mayor Lee stated that the music festival is coming up and he told the chamber that they can put the t-posts in for their temporary fencing around the park.
- E. **Fire and Police:** Josh Bovey: Josh spoke about the update to their contract with the county. He hopes to have something to bring to the next council meeting for review.

- F. **Public Works Superintendent:** Jerry Scovill: Jerry has been putting the refurbished asphalt on the north side of the park to help keep the dust down.
- G. **Planning and Zoning Administrator:** Ed Reagan: No report.
- H. **City Clerk/Treasurer:** Sonja Chrysler: The Caboose is doing their luncheon on Tuesday the 16th at noon at the Senior Center. Sonja will be gone September 23rd, 24th, and 25th for the annual ICCTFOA conference.

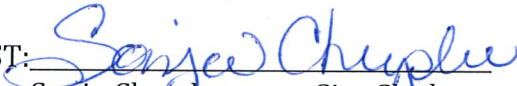
Councilmember Tyler Ballard moved to adjourn the meeting, seconded by Councilmember Josh Bovey. Motion passed 3-0. Meeting adjourned at 7:58 p.m.

Next Regular Council meeting will be Thursday, September 18, 2025, at 7:00 p.m. at 407 Soldier Road



Terry S Lee, Mayor

ATTEST:


Sonja Chrysler City Clerk