

CITY OF FAIRFIELD
Regular City Council Meeting #FY 26-14
Thursday, May 21st, 2026, 7:00p.m.

Mayor Terry Lee called the City Council meeting to order at 7:01 p.m. City Clerk Sonja Chrysler took roll call. In attendance were Mayor Terry Lee, council members President Ted Miller, Amy Martin, Rodney Blount, and Tyler Ballard. Also, in attendance were Planning and Zoning Administrator Ed Reagan, Public Works Director Jerry Scovill, and Code Enforcement Officer Dennis Stitt. In the audience was Tanya Moyers, Pam Burndt, Ali Golden, Daniel & Cassie Larken.

APPROVAL OF AGENDA: Council President Ted Miller motioned to approve the agenda, second by Councilmember Amy Martin. Motion passed 4-0.

CONSENT AGENDA: Council President Ted Miller motioned to approve the consent agenda as a whole, second by Councilmember Amy Martin. Motion passed by rollcall vote 4-0.

NEW BUSINESS:

A. Ordinance 310 – Special Developments Regulations – ACTION ITEM:

Ed Reagan stated that the only changes that the board asked for were changes to size of property for certain types of development. They increased those numbers. RV went from 1 acre to 2 acres. PUD was changed from 2 acres to 5 acres. Their major concern was on RV parks. Council discussed the wording about the number of RV hookups. Jerry stated that every two RV sewer hookups should be billed as one EDU and that an RV park should have a 2" water meter. Ed mentioned that there should be guidelines about year-round RV use. Council discussed changing the requirement of each sewer hookup being billed to every two counted as one EDU. In addition, changing the requirement of every four spaces needing a water meter. Ed will work with Jerry about the water and sewer requirements. The city will work on the changes and will have a public hearing on it.

B. Caboose Annual Donation – ACTION ITEM: Pam Burndt and Tanya Moyers were present representing the caboose. Mayor Lee stated that we give \$1,000 donation every year to the caboose. Pam invited everyone to come and see the new carpet that was installed. Councilmember Tyler Balard motioned give \$1,000 to the caboose tourist information center , second by Councilmember Rodney Blount. Motion passed by roll-call vote 4-0.

- C. Appointment of Friends of Fairfield Committee – ACTION ITEM:** Mayor Lee read the list of names to be approved by council for appointment to the Friends of Fairfield Committee. Wendy Rice, Margaret Horton, Joe Mabbott, Deb Mabbutt, Liz Wassing, Tanya Moyers, Tobin Jute, Jennifer Kroll, Jodi Leeper, Amy Martin. **Councilmember Tyler Ballard motioned to approve and appoint the Friends of Fairfield committee members named, second by Council President Ted Miller. Motion passed 4-0.**
- D. RV Occupancy Permit – ACTION ITEM:** The City received an application for an RV Occupancy Permit. **Councilmember Tyler Ballard motioned to approve the RV Occupancy Permit Application, second by Councilmember Amy Martin. Motion passed 4-0.**
- E. Special Events Permit- ACTION ITEM:** The City received a Special Events Permit Application for the Camas Prairie Citizen Science Day BBQ. **Councilmember Amy Martin motioned to approve the Special Events Permit Application and waive the fees, second by Council President Ted Miller. Motion passed 4-0.**
- F. Senior Center Signage – ACTION ITEM:** The senior center would like to have a more permanent and stable sign that does not blow over when the wind hits it. They would like it to be changeable for different dates and events. They suggested purchasing banners to place on the light poles at the corner saying Camas County Senior Center with an arrow pointing to their location and also installing a magnetic hanging sign below it from the flower basket arm so that they could change the wording on. Jerry stated that the poles that hold the flowers will not be able to handle the swinging of a hanging sign. Mayor Lee suggested instead, attaching something to the street sign that is on the corner. Ed will let them know what was said and will see what they would like to do.
- G. Camas Meltdown Shed – ACTION ITEM:** Ed stated the County is proposing to put a meltdown shed on 2nd Avenue West. They are taking the old buildings out. The new building would run north to south and face out to 2nd Street West. There are two lots and the building will be set back about 25 feet with plenty of room, however the building is 125 feet long and the lots are a total of 125 feet. This would mean that there would be zero set back on the north and south end. Because of the way the ordinance reads they would need to have a variance. City council did not have a problem with planning and zoning issuing a variance.

CONTINUED BUSINESS:

- A. **ADU's – ACTION ITEM:** No discussion.
- B. **Nuisance Ordinance Discussion – ACTION ITEM:** No discussion.
- C. **North Sidewalk Project – ACTION ITEM:** No discussion.
- D. **South Sidewalk Project – ACTION ITEM:** No discussion.
- E. **Market Animal Building – Action Item:** The question was submitted to our insurance company regarding the market animal building while under construction and who's liability the materials would be during that time. The insurance company stated that the contractor should be carrying their own insurance for their part of it and that when the time comes they can add the project to our policy to cover anything for us.
- F. **Sun Creek Discussion – Final Platt Discussion – ACTION ITEM:** No discussion

REPORTS

- A. **Mayor's Report and Correspondence:** Mayor Lee: Mayor Lee stated that we need to set a date for a special meeting/public hearing to open the budget for the \$5,000 SMILES Grant for the Main Street banner poles, the \$975 donated to the city by the Soil Conservation District for the purchase of more trees, and to add a \$1,500 line item for the Friends of Fairfield. Council agreed to Thursday, June 4th at 7pm.
- B. **Water and Sewer:** Tyler Ballard: No report
- C. **Streets and Alleys:** Ted Miller: Idaho Power is trimming trees and there are vehicles and stuff in the alleyways. They could barely get their truck in the alley and were Stradling it to be able to trim the trees. Dennis will put warning notices on those vehicles.
- D. **Parks and Recreation:** Amy Martin: No report
- E. **Fire and Police:** Rodney Blount: Rodney arranged a ride along with all the deputies and with Sheriff Martin. He is also planning to meet with each one of the paramedics.
- F. **Code Enforcement:** Dennis Stitt: No report
- G. **Public Works Superintendent:** Jerry Scovill: No report
- H. **Planning and Zoning Administrator:** Ed Reagan: No report
- I. **City Clerk/Treasurer:** Sonja Chrysler: Sonja is leaving for a week vacation. Jerry will get the mail and everything else is taken care of.

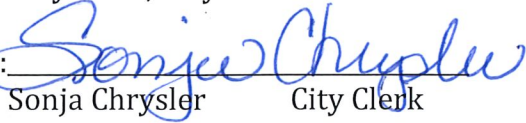
Councilmember Tyler Ballard moved to adjourn the meeting, seconded by Councilmember Amy Martin. Motion passed 4-0. Meeting adjourned at 7:56 p.m.

Next Council meeting will be on Thursday, June 18th, 2026, at 7:00 p.m. at 407 Soldier Road



Terry S Lee, Mayor

ATTEST:



Sonja Chrysler

City Clerk

