

CITY OF FAIRFIELD
Regular City Council Meeting
#FY 25-10

Thursday, March 13th, 2025, 7:00p.m.

Mayor Terry Lee called the City Council meeting to order at 7:01 p.m. City Clerk Sonja Chrysler took roll call. In attendance were Councilmembers: President John Pine, Ted Miller, Josh Bovey, and Tyler Ballard arrived at 7:20 pm. Also, in attendance were Planning and Zoning Administrator Ed Reagan, and Public Works Supervisor Jerry Scovill.

APPROVAL OF AGENDA: *Council President John Pine motioned to approve the agenda as presented, second by Councilmember Josh Bovey. Motion passed 3-0.*

CONSENT AGENDA: Council President John Pine motioned to approve the consent agenda as a whole, second by Councilmember Josh Bovey. Motion passed 3-0.

NEW BUSINESS:

A. Special Events Permit – Celebration of Life – Hugh Koonce – ACTION ITEM:

A special events permit submitted for a celebration of life for Hugh Koonce. No other requests for use of the park for that day. Payment was not submitted with the application as applicant was waiting for approval. Hugh Koonce was a huge contributor to our community and a motion was made to waive the fee for his celebration of life. **Council President John Pine motioned to approve the special events permit for the celebration of life for Hugh Koonce and waive the \$50 fee, second by Councilmember Josh Bovey. Motion passed 3-0.**

B. Special Events Permit – Pocket Park BBQ – Ski Patrol – ACTION ITEM: A special events permit was submitted to have a hotdog BBQ at the pocket park during the Tour De Force speed trials. This event will be held by the ski patrol a 501c3. Mayor Lee contacted Maya with Tour De Force, as there was concern for safety and the distance between the road where there speed trials will take place and the pocket park. Maya confirmed that the distance was okay. **Councilmember Ted Miller motioned to approve the special events permit for the Ski Patrol Pocket Park BBQ and waive the \$50 fee, second by Councilmember Josh Bovey. Motion passed 3-0.**

- C. **Building Permit Application Camas County Road and Bridge – ACTION ITEM:** Building permit submitted for Road & Bridge & Noxious Weed building. It will be similar to the melt down shed. It will be located on 2nd Street. Years ago, when the plans for this building were discussed, the city at that time was going to waive the building permit cost. However, since it has been so long and there was a different council, it needs to be decided by the current city council. In addition, there will possibly be fees associated with the inspection of the building. Ed Reagan estimated that the cost using the calculator on the DOPL website would be \$5,000 to \$6,000. He also stated that he had previously spoken to Danyon about doing the inspection and he said he is willing to do it. DOPL will have to do the inspection for electrical and plumbing. Question was raised as to whether there would be a conflict of interest having the county inspector inspecting a county building. Mayor Lee looked up the information and what he read stated that county inspectors can and often do inspect county buildings, however, more clarification is needed. **Council President John Pine motioned to table this item until the next meeting while further information is gathered, second by Councilmember Josh Bovey. Motion passed 3-0.**

CONTINUED BUSINESS:

- A. **New Funding Opportunity for City - ACTION ITEM:** No discussion
- B. **Helen Thompson – Utilities Letter - ACTION ITEM:** Revisited the discussion of Helen Thompson's letter to council regarding her past due balance on her utilities. Since the date her letter was addressed during council she has made a \$100 payment. Council also discussed the delinquencies of the city as a whole and ways to prevent it in the future. Some of the things suggested were to charge a higher reconnection fee or require deposits. Jerry spoke about the amount of work it takes and the risks to others when we must shut off the water in the winter. When he must dig out an entire alleyway to get to the water shut off, it not only takes a lot of time, but it also exposes everyone else's water pipes which puts them at risk of freezing. It was decided that council will look at and assess our current ordinance and possibly include policies that would discourage and prevent the frequency, and high dollar amounts of delinquencies. It was agreed that we allow Helen more time to continue to make payments and to allow the landlord time by spring to have the broken pipes fixed to stop the overages. Item will remain on continued business.
- C. **Code Enforcement Officer – Action Item:** No discussion
- D. **Nuisance Hearing – ACTION ITEM:** No discussion.
- E. **Ziply Project 5520810 – North Fairfield Fiber Install - ACTION ITEM:** Ed Reagan received a phone call from a liaison in northern Idaho. She stated that she would be happy to get on a phone call with either the mayor and attorney, or the city council. It was decided that it would be best to set up a phone-in during city council to have everyone's input. Ed will set that up. Ed also stated that it was his understanding that the sale of Ziply to Bell Canada has officially been completed.

- F. **Ziply Project 5520819 – South Fairfield Fiber Install - ACTION ITEM:** See above, item E.
- G. **Sun Creek Subdivision – ACTION ITEM:** Mayor Lee received a phone call from Dave Walker last week asking for the changes city council had requested. Mayor Lee contacted our attorney and checked to see if the email had been sent to Dave stating that the city would like a revised preliminary plat addressing the drainage and lateral cover. Our attorney stated he would get it sent. He also contacted Antonio Conti to make sure he sent Dave's engineer a copy of the map along with the concerns he had. Dave Walker called Mayor Lee again this week and confirmed that he had received the email and had forwarded it to his engineer.
- H. **Pickleball Court Overlay – ACTION ITEM:** No discussion

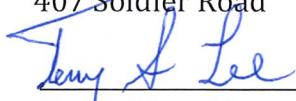
REPORTS

- A. **Mayor's Report and Correspondence:** Mayor Lee: Mayor Lee forwarded an email to council members from Cheryl Viola with REDS about doing an area map with points of interest and information about local businesses. The idea is to produce a tri-fold brochure to make available to tourists coming into town and to also put it on our website. We could possibly create and produce this ourselves using Canva or a similar program. Discussed each local business and their days and hours. We could also include the annual community events and dates. Additional report that Crandall Legacy Farms received a grant to put in a new fence on some of their properties. They plan to put a new fence on their property north of Sage that goes down by Walker's property. Mayor Lee received paperwork that he has to sign stating he was notified. He called our engineer Antonio to find out if that road had been surveyed for widening. Antonio said it had not, but that they would be here early this spring to do that.
- B. **Water and Sewer:** Tyler Ballard: No report
- C. **Streets and Alleys:** Ted Miller: No report
- D. **Parks and Recreation:** John Pine: No report
- E. **Fire and Police:** Josh Bovey: The fire department received a donation from Britt Slabinski for \$1,000. Josh also reported that the gentleman that sets the insurance rates for the fire department will be coming up soon and will need paperwork completed and will be doing flood testing on the hydrants.
- F. **Public Works Superintendent:** Jerry Scovill: No report
- G. **Planning and Zoning Administrator:** Ed Reagan: Ed reported that his home is now connected to the new ETS fiber, and it is very fast.

H. **City Clerk/Treasurer:** Sonja Chrysler: Bank statements have been fixed, balanced, and caught up, as well as the credit card statements. Our auditor Jordan Zwygart came to check where we were at and stated we were ready for the audit. Documents are 1/3 of the way done being uploaded to the auditor. LHTAC sent us an email today letting us know the status of all the applications put in for 2026. The City of Fairfield was not selected.

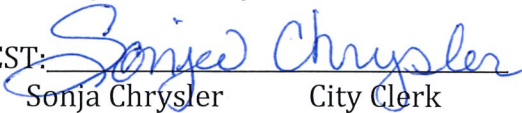
Councilmember Tyler Ballard moved to adjourn the meeting, seconded by Council President John Pine. Motion passed 4-0. Meeting adjourned at 7:59 p.m.

Next Regular Council meeting will be Thursday, March 20th, 2025, at 7:00 p.m. at 407 Soldier Road



Terry S Lee, Mayor

ATTEST:


Sonja Chrysler City Clerk