

**CITY OF FAIRFIELD**  
**Regular City Council Meeting**  
#FY 25-18

Thursday, August 14th, 2025, 7:00p.m.

Mayor Terry Lee called the City Council meeting to order at 7:01 p.m. City Clerk Sonja Chrysler took roll call. In attendance were Mayor Terry Lee, councilmembers John Pine, Josh Bovey, Ted Miller, and Tyler Ballard came in at 7:03. Also, in attendance were Ed Reagan, Jerry Scovill, Antonio Conti, Joe Mabbutt, and Nancy Davies.

**APPROVAL OF AGENDA:** *Council President John Pine motioned to approve the agenda as presented, second by Councilmember Josh Bovey. Motion passed 3-0.*

**CONSENT AGENDA:** Councilmember Josh Bovey motioned to approve the consent agenda as a whole, second by Council President John Pine. Motion passed 4-0.

**NEW BUSINESS:**

- A. Public Hearing Budget Amendment 2024-2025 @ 7:05pm – ACTION ITEM:**  
Council President John Pine moved to open the budget amendment hearing. Second by Councilmember Josh Bovey. Motion passes 4-0. (No questions from public) Council President John Pine moved to close the public hearing for the budget amendment. Second by Councilmember Josh Bovey. Motion passes 4-0. Mayor Lee stated that the public hearing is closed @7:07p.m.
- B. Ordinance 306 Appropriation Ordinance Amendment – ACTION ITEM:**  
Councilmember Josh Bovey motioned for the first reading of Ordinance #306 Appropriation Ordinance Amendment by title only. Second by Councilmember Ted Miller. Motion passes 4-0 by rollcall vote: President John Pine - Aye, Josh Bovey - Aye, Ted Miller - Aye, Tyler Ballard - Aye. Mayor Terry Lee reads ordinance #306 by title only. Councilmember Josh Bovey moved to waive 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance #306, second by Council President John Pine. Motion passes 4-0. Councilmember Josh Bovey moved to adopt ordinance#306 Appropriation Ordinance Amendment by title only. Second by Council President John Pine. Motion passes 4-0 by rollcall vote: President John Pine - Aye, Josh Bovey - Aye, Ted Miller - Aye, Tyler Ballard - Aye. Mayor reads ordinance #306 Appropriation Ordinance Amendment by title only and declares the ordinance hereby adopted.

C. **Special Events Permit – Fairfield Community Church – ACTION ITEM:** The Fairfield Community Church would like to put on a Back to School Bash on August 22<sup>nd</sup> for the 6-12<sup>th</sup> graders at the City Park. **Council President John Pine made a motion to approve the Special Events Permit and waive the fee, second by Councilmember Josh Bovey. Motion passes 3-0.**

~~D. **Bounce House Rental Fairfield Community Church – ACTION ITEM:**~~

E. **Joe Mabbutt – Sign on His Building – ACTION ITEM:** Joe Mabbutt presented council with a photo of his building to show the spot where the sign would be. It would be placed in a hole in the center of the upstairs of the building where a protruding sign used to be. The sign would have an electrical outlet on the bottom to be able to plug in Christmas lights during the season, but the sign itself would not light up. Ed Reagan checked the city ordinance and determined that the proposed sign design falls within the guidelines.

F. **Joe Mabbutt – 4-Way Stop – Ed Reagan – ACTION ITEM:** Joe Mabbutt voiced concerns over the speed of traffic on 2<sup>nd</sup> Street West especially during commuting hours in the mornings and evenings and especially between Camas Ave. & Willow Ave. by the city park. Joe stated that the Sheriff has sat on that road and given people warnings about their speed. Council agreed that speed is an issue with children playing at the park. As well as the dust it creates. The city currently has some stop signs, they can put up at the corners of 1<sup>st</sup> St. West & Camas West, as well as 2<sup>nd</sup> St. West & Willow Ave. West. **Councilmember Ted Miller motioned change 1<sup>st</sup> & Camas West and 2<sup>nd</sup> & Willow West to 4-way stops, second by Councilmember Josh Bovey. Motion passes 4-0.**

G. **Tower Extension – Ed Reagan – ACTION ITEM:** The City received an email from a company contracted through ETS, requesting to extend the tower located at the Sheriff's Office. Ed Reagan had several phone calls with the company contracted to do the work. The purpose of extending the tower is to provide fiber internet service wirelessly to county residents. This project would add an additional 25 feet to the tower that is estimated to be 65 feet currently, bringing the total height to about 90 feet. There was concern from council that the additional height and the wireless service might affect the reception of the cell tower Verizon uses. Ed will contact ETS as well as Verizon and have them communicate to make sure there is no interference by adding the additional 25 feet of tower and utilizing it to provide the county with internet. **Councilmember Tyler Ballard motioned to approve moving forward with 25 feet of tower being installed and utilized, as long as Verizon has stated in writing, that doing so will not interfere with the cell tower usage, second by Council President Ted Miller. Motion passes 4-0.**

H. **Return Alcohol Catering Permit Fees – ACTION ITEM:** The Iron Mountain Inn paid for a three-day Alcohol Catering Permit and could not use it, through no fault of their own. The total paid was \$60.00. **Councilmember Josh Bovey motioned to return the fees to Iron Mountain Inn, second by Councilmember Ted Miller. Motion passes 4-0.**

## **CONTINUED BUSINESS:**

- A. **Proposed Changes to Subdivision Ordinance – ACTION ITEM:** Ed provided council a clean copy of the proposed Subdivision Ordinance with all the changes previously discussed. Council will go over it thoroughly and will discuss it again at next week's meeting.
- B. **North Sidewalk Project – ACTION ITEM:** Nancy Davies was present to ask a few questions about this project. She was concerned about the lights that would be installed and whether they would shine into her parents' old home. Mayor Lee let her know that the lights that will be chosen will have a shield of some kind and will direct the light toward the street and not towards the homes. He also let her know that he had spoken with her brother early on about an approach for driveway access and that her brother said he was not sure what he was going to do with the house so no driveway was necessary and that he would just park along the side of the road. Jerry informed council that he had found lights for sale in Rexburg and has been in correspondence with the man selling them. There are twelve black poles and six cross bars. The poles are 10' tall. They are being sold at a significant price savings. New they would cost \$1,800 each for the poles and \$1,600 each for the cross bars. Purchasing them from this gentleman would be \$800 each per pole and \$100 each per crossbar. Then we would only have to pay full price for the additional poles to complete the project and whatever type of light on top. The poles could be left black or could be powder coated to match the green we already have. Jerry can arrange pickup if council would like to move forward. **Council President John Pine made a motion to move forward with the purchase of the poles and crossbars, second by Councilmember Ted Miller. Motion passes 4-0.**
- C. **South Sidewalk Project – ACTION ITEM:** At the last meeting there was a discussion to possibly move the sidewalk over towards the building to increase diagonal parking. The concerns in doing so are that it would mean an additional \$27,086 to widen the road, as well as snow falling from the roof of the building onto the sidewalks. Keeping the sidewalk where it was originally planned still leaves room between the sidewalk and the building to parallel park vehicles, as well as the parking space there is in the back. It was agreed upon that the project would proceed as originally planned,
- D. **Code Enforcement Officer – Action Item:** No discussion
- E. **Nuisance Hearing – ACTION ITEM:** No discussion.
- F. **Sun Creek Subdivision – ACTION ITEM:** No discussion.
- G. **Pickleball Court Overlay – ACTION ITEM:** No discussion

## **REPORTS**

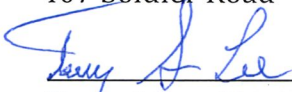
- A. **Mayor's Report and Correspondence:** Mayor Lee: No report
- B. **Water and Sewer:** Tyler Ballard: No report
- C. **Streets and Alleys:** Ted Miller: No report
- D. **Parks and Recreation:** John Pine: John has been trying to speak to the gentleman about the tree project, and it appears that it is too late to get bigger grants for this year, but possibly in the future. He also reported that a number of residents have approached him now that the fair is over, wanting to know how the city will be utilizing the space where the RV dump station used to be.
- E. **Fire and Police:** Josh Bovey: No report
- F. **Public Works Superintendent:** Jerry Scovill: Jerry stated that the tennis courts are being talked about on Facebook. He had an idea to post online to get community feedback about how much interest there really is in pickleball courts, and if there is interest, rallying the community to all pitch in to make that happen. He stated that some of the residents have the equipment and businesses that might be willing to help. Mayor Lee stated that we might be able to get a grant to help as well because the project involves health and exercise. John Pine mentioned possibly moving the pickleball courts to the park and turning the tennis courts into a fenced children's playground with rubber matting. This would allow kids to use it while football games were going on or for parents to take their small children to, because it is completely fenced. Mayor Lee stated that we might have to go back to the department of recreation since we would be changing the usage completely. It was stated that historically, even when cleaned up, it gets used a few times and then no one uses it. The thought was that it is out of sight, out of mind. Jerry suggested a sign to direct people there.
- G. **Planning and Zoning Administrator:** Ed Reagan: Ed brought up the school project and the fact that we had waived the fees because we assumed that there would be no cost incurred by the city. The men working on the project were told by the state that they had to have a city building inspector check everything and do a final sign off. Danyon did go and inspect the project and spent at least three hours over there making sure everything was good. Ed also spent time on the project making phone calls and figuring things out. Ed informed council that he received a building permit application for a deck of about 105 to 175 sq ft. The problem is that they want to also have a stairway to a top deck which would require engineering. He said he spoke to Danyon who said the main issue would be snow load and that what the county does is to issue an environmental waiver releasing liability for the county. These waivers mostly apply to barns and are referencing snow load. Mayor Lee brought up concerns for regulations on having a railing with slats and a certain width. Our city engineer, Antonio Conti, who was in attendance advised against using an environmental waiver for snow load that is typically used for barns, on a balcony that involves human occupancy. He also

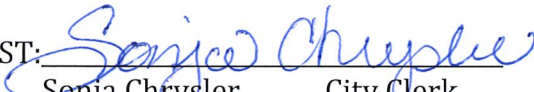
stated that if there are stairs and a two-story facility, that it would not be classified as a deck but more of a balcony and would require engineering. Council agreed that if the project requires a permit and the permit requires engineering than that is what needs to happen.

**H. City Clerk/Treasurer:** Sonja Chrysler: The election is approaching. Forms are available from Sonja and need to be completed between the 18<sup>th</sup> and the 29<sup>th</sup>. Josh and John have seats that are up this year. Sonja also brought up the timer for potable water at the RV dump station not being long enough to fill an average take in an RV. She stated that when her family was visiting and paid for water that none of their tanks were full before the water shut off and that her tank was also not full. Council agreed that we need to figure out how much water you get for the 5 minutes of flow and then contact Sani Star to increase the time so that people are able to fill their tank for the \$10 charge.

***Councilmember Tyler Ballard moved to adjourn the meeting, seconded by Councilmember Josh Bovey. Motion passed 4-0. Meeting adjourned at 8:08 p.m.***

Next Regular Council meeting will be Thursday, August 21, 2025, at 7:00 p.m. at  
407 Soldier Road

  
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Terry S Lee, Mayor

ATTEST:   
Sonja Chrysler      City Clerk

