



APPLICATION FOR ANNEXATION

Date of Application: _____

CITY OF FAIRFIELD / PLANNING & ZONING
407 Soldier Road / P.O. Box 336 / Fairfield, Idaho 83327

APPLICANT(s): Name: _____
Address: _____
Telephone Number: _____ Email: _____
Contact Person (ONLY if other than applicant): _____
Address: _____
Telephone Number: _____ Email: _____

PROPERTY INFORMATION: Present use of property: _____
Existing Zoning District: _____
Size of land area proposed for annexation: _____

ANNEXATION FEE: \$ 750 plus \$10 per acre: # acres _____ x \$10 + \$750 = \$ _____
ADDITIONAL FEES: Publication: 3 public hearing notices & 2 ordinances (approximately \$300.00)
Mailing: Number of addresses _____ x 4 x \$1.00 = \$ _____
APPROXIMATE TOTAL: \$ _____

(Annexation fee is due with application. Publication and mailing costs which includes letters, envelopes, and postage will be billed to the applicant after the application is accepted and processed.)

REQUEST:
The Applicant(s) hereby request that the real property located at (street address): _____

and legally described as: _____

be ANNEXED into the City of Fairfield, Idaho and be included on the official LAND USE MAP with a designation of _____, and ZONED as _____ on the official ZONING MAP for the City of Fairfield.

Property Owner Consent:
By signature hereon, the property owner acknowledges that City Officials and/or employees may, in the performance of their functions, enter upon the property to inspect, post legal notices, and/or other standard activities in the course of processing this application, pursuant to Idaho Code §67-6507. The property owner is also hereby notified that members of the Planning & Zoning Commission and City Council are required to disclose the general content of any ex parte discussion with any person (contacts outside the hearings), including the property owner or representative, regarding this application.

Signature: _____

THE FOLLOWING INFORMATION IS REQUIRED TO ACCEPT AN APPLICATION:

1. The applicant must prove control of the property for which the request is being made by providing ONE of the following:
 - a. Copy of Warranty Deed; OR
 - b. Copy of Earnest Money Agreement or Contract of Sale, duly acknowledged and signed by BOTH the Buyer and the Seller; AND
2. CONSOLIDATED List of name and addresses of all LEGAL property owners within three hundred (300) feet of the perimeter of the subject property (This can be obtained through a title company or the Assessor's Office in the County Annex Building.); AND
3. Vicinity/area map to scale, on 8 ½" x 11" paper of the subject property showing the following information: property lines, streets, existing zoning of subject property, proposed zoning of subject property, and zoning district of the adjacent properties of the subject property; AND
4. A detailed written statement containing the reason for the request, including statements on:
 - a. How the proposed annexation relates to the Comprehensive Plan, and
 - b. Compatibility with the surrounding areas, and
 - c. Impact on public facilities or services, and
 - d. Any other information as may be requested by the administrator.

(A digital copy of the above information must be provide to the administrator along with a hard copy or all required documents.)

OFFICIAL USE ONLY:

Commission Hearing:

Land Use & Zoning: Notice Published: _____
Hearing Date: _____

Council Hearings:

Land Use & Zoning: Notice Published: _____
Hearing Date: _____

Annexation Hearing: Notice Published: _____
Hearing Date: _____

Zoning Map Ordinance: Published: _____

Annexation Ordinance: Published: _____