

CITY OF FAIRFIELD
Regular City Council Meeting

#FY 24-19

Thursday June 13, 2024, @ 7:00p.m.

Mayor Terry Lee called the City Council meeting to order at 7:00p.m. Stacy Westbrook took roll call. In attendance were Councilmembers: President John Pine (Absent), Josh Bovey, Ted Miller, and Tyler Ballard. Also in the audience were Jerry Scovill, Antonio Conti, Mickey Dalin and Travis Kramer.

APPROVAL OF AGENDA: *Councilmember Ted Miller motioned to approve the agenda as presented, seconded by Councilmember Josh Bovey. Motion passed 3-0.*

CONSENT AGENDA:

Motion by Councilmember Tyler Ballard to approve items on the consent agenda as a whole, seconded by Councilmember Josh Bovey. Motion passed 3-0.

TABLED ITEMS: ACTION ITEMS- None

NEW BUSINESS:

- A. Connie Williamson-Not present-Could not get off work- Move to continued business for June 20th, Council meeting.
- B. Caboose Funding Request- Pam Berndt-ACTION ITEM-Request for yearly funding of \$1,000. **Motion by Councilmember Ted Miller to approve funding, seconded by Councilmember Josh Bovey. Motion passed 3-0.**
- C. Ziply Fiber Public Right of Way construction permit- Ed Reagan explained drawings. Ziply contacted City and wants to run a fiber optic line from Camas down 1st street to Spruce then across to Forest service warehouse. Checked with ETS broadband project to make sure there aren't any complications. Forest Service may cancel the request to wait for the ETS project to do it all at once. Travis Kramer explained "Open access". **Motion to move tabled items by Josh Bovey, seconded by Ted Miller. Motion passed 3-0.**
- D. RV Dump station request for final payment-ACTION ITEM-Antonio Conti explained change order #3. Jerry built the road so we held back funding. Fencing was not in the bid package. **Motion by Councilmember Josh Bovey to approve change order #3 and final pay request from the contractor, seconded by Councilmember Ted Miller. Motion passed 3-0.**
- E. RV Dump station cards-ACTION ITEM-Order 50 cards for City residents. If you pay a water City bill you can get a card. Owners can dedicate the card. City residents will pay \$5.00 for cost of card and administration of said card. When residents pick up cards they will sign an agreement for conditions of use. **Motion by Councilmember Ted Miller, seconded by Councilmember Josh Bovey to approve purchase of 50 cards with resident access to free RV Dumps of 4 times per month. Motion passed 3-0.**
- F. Preliminary Budget suggestions-ACTION ITEM-Mickey and Stacy have input the 1st round of Preliminary budget. Will need any updates at next Council meeting for any suggested changes. Insurance is predicted to increase 20%. Need to decide on labor costs. Please write questions for next meeting.

- G. Middle Grain Elevator-Potential service to second Elevator Spruce street-ACTION ITEM-Asking easement backside to bring in sewer service to both buildings. Jacob Black is owner. Two lines one to each building. DOPL is asking for better designs. Has paid for 1st building hookups. Service line will be owners' responsibility. There will be separate service lines for both properties. There will have to be a Utility easement and be recorded. Pipe has to be not less than 4inch line. Owner is aware of service line being his responsibility. No building permit has been filed as of today. Owner will have to have a plumbing inspection upon hookup.
- H. Possible purchase of gravel discussion-ACTION ITEM-Jack McCoy has gravel from state bridge construction overage. Offering 300-400 yards of useable gravel to City. **Motion to pay up to \$2000.00 by Councilmember Josh Bovey, second by Councilmember Ted Miller. Motion passed 3-0.**
- I. ARPA Discussion-ACTION ITEM-Need to obligate remaining funds by December 31, 2024. ARPA money is currently allocated to Sewer. If we change, we will have to open the budget. County moved ARPA funds to General funds approved by Zwygart. This could be an option and we will check with County Clerk. Need to know by the 1st Council meeting in July (July 11th, 2024).

CONTINUED BUSINESS:

- A. Verkada Trial Camera's-ACTION ITEM-Mayor Lee provided overview costs of Camera's and yearly licenses and fees. Will need one new data line. Asking for Council guidance on whether we should move forward with Trial use and purchase. Camara's can be funded with ARPA funds. Will need to have Electrical work done to facilitate the installations. Recommended to move forward for the first year and re-evaluate. Need cameras for evidence for park and RV dump station to eliminate problems. Will verify the latest bid and call Verkada for clarification and present it at the next Council meeting.
- B. Discussion on 801 2nd Street West- Discussion with attorney. Will send pictures.
- C. Sun Creek Discussion-None
- D. Lot 112 Willow East-Lots 12,13,14 and 15-ACTION ITEM- Discussion with attorney. Will send pictures.
- E. City of Fairfield RV dump-ACTION ITEM-None
- F. Code Enforcement position-ACTION ITEM-Need to put together job requirements. Reviewing to see if position be Dog enforcement and Code enforcement. Will need to budget for 24-25.
- G. Pickleball Courts-ACTION ITEM- Waiting for quotes to come in.


REPORTS

- A. Mayor's Report and Correspondence- None
- B. Water and Sewer: Tyler Ballard-None
- C. Streets and Alleys: Ted Miller-Connie Williamson culvert damage. It is the home owner's responsibility to replace damaged culvert. Unless the City did the damage. Stacy will put reminders in Water bills that there is no parking in the alleys.
- D. Parks and Recreation: Comments are positive about the new RV park and the new band shell.
- E. Fire and Police: Josh Bovey-None
- F. Public Works Superintendent-Jerry Scovill-None

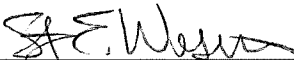
- G. Planning and Zoning Administrator: Ed Reagan-P&Z needs to remove from Ordinance the Mobile, Manufactured homes and RV's paragraphs. P&Z thinks we need to scratch the section that outlines these three. RV park section is under development by P&Z. Mayor Lee asked that P&Z create and then present it to Council to move forward.
- H. City Clerk/Treasurer- Stacy Westbrook-Credit card balance needs to be raised to \$3,000 for Jerry's card and \$3,000 Mayor Lee's card. Suggested to get the Fire department a credit card. **Motion by Councilmember Ted Miller to separate the cards and raise the credit card limit to \$3000 per card (Terry and Jerry) seconded by Councilmember Josh Bovey.**

Councilmember Tyler Ballard moved to adjourn meeting, Seconded by Councilmember Josh Bovey. Motion passes 3-0. Meeting adjourned at 8:35 p.m.

Next Regular Council meeting will be Thursday June 20, 2024 at 7:00 p.m. at
407 Soldier Road



Terry S Lee, Mayor

ATTEST: 

Stacy Westbrook City Clerk