

CITY OF FAIRFIELD
Regular City Council Meeting and Public Hearing

#FY 24-13

Thursday March 14, 2024, @ 7:00p.m.

The Mayor Terry Lee called the City Council meeting to order at 7:00 p.m. Stacy Westbrook took roll call. In attendance were Councilmembers: President John Pine, Josh Bovey, Ted Miller, and Tyler Ballard (attended via phone). Ed Reagan, Jerry Scovill, Travis Kramer, Travis Martin, Joe Mabbutt, Jesse Gillett, and Antonio Condi were in the audience.

APPROVAL OF AGENDA: *Councilmember President John Pine moved to approve the agenda as presented, seconded by Councilmember Ted Miller. Motion carries 4-0.*

CONSENT AGENDA:

Councilmember President John Pine motioned to approve items as a whole of the consent agenda, seconded by Councilmember Josh Bovey. Motion carries 4-0.

PUBLIC HEARING:

- A. Public Hearing-Resolution 2024-02-Future Land Use map and Comprehensive Plan Map-**At 7:05pm Councilmember Ted Miller makes motion to go into public hearing seconded by councilmember President John Pine. All in favor 4-0.** Mayor Lee asks if there are any members of the public in attendance to speak on behalf of the Future Land Use map and Comprehensive Plan map. No one from the public was in attendance. **Motion by Councilmember President John Pine to close public hearing seconded by Josh Bovey. All in Favor 4-0. Public hearing closes.**

TABLED ITEMS: ACTION ITEMS- None

NEW BUSINESS:

- A. Oath of Office-Swear in Stacy Westbrook-ACTION ITEM-Mayor Lee swore in Stacy Westbrook.
- B. Proclamation by Mayor Lee-National Senior Nutrition Program-ACTION ITEM-Proclamation read and signed by Mayor Lee.
- C. Proclamation by Mayor Lee-Public Week of the Young Child-ACTION ITEM-Proclamation read and signed by Mayor Lee.
- D. Arbor Day Proclamation- Not eligible for grant-ACTION ITEM-Arbor Day Proclamation read and signed by Mayor Lee. March 14th 2024 is designated as Arbor Day.
- E. Travis Kramer-Broadband Update-ACTION ITEM- Camas County Commissioner Travis Kramer provided overview that contractor ETS was selected to oversee Broadband project. A Special Joint hearing will be held on Friday, March 22, 2024 at Camas County Courthouse @6:00pm. This hearing will be next steps for Fiber Optic to City homes. Meeting to address what expectations The City of Fairfield has, detail the process of what happens when customers sign up for service, and new customers won't pay any installation costs or have contracts. Get the word out to community to sign up for service early to budget the grant. FCC requires 100/100 minimum service level. County owned infrastructure and contract with ETS for maintenance and operation. Travis will send out an e-mail to stakeholders in the Community and ETS members.

- F. Travis Martin-4H discussion/request for Firework donation-ACTION ITEM
- a. **4H Building**-Travis Martin provided overview of proposed building. Lease with Legion to use the ball field with a 99-year lease so City of Fairfield insurance covers with Legion. Proposing a joint meeting with Legion and City to cover any additional maintenance. City will require a Public Hearing for proposed building in the Park. Discussion about building foot print. Man Made Park was an alternate proposed building site, but City Park is best proposed site. Building would be owned by the City (Covered by insurance). Blueprint will be 60'/100' for main building with lean to on each side 20ft. Will also function as a Community Event Center. 4-H to update current bathrooms. City responsible for removing current buildings. Joint venture for Town Hall meeting/Hearing.
 - b. **Fireworks**-Letter sent to Chamber was sensitive. Responsibility put on Chamber for what happened. Safety measures should have been put in place by Fire department. No more boxes just buying mortars. Concerns about Safety Ordinance regarding radius. Talk to Attorney about language. Draft of Ordinance. Date? Need to define the restrictions around aerial fireworks at certain times before setup and after. Travis Martin will let Fire department know when the training is to get certified. Follow up items to be addressed are:
 - i. ATF Storage guidelines-Fire department certified on Fireworks
 - ii. Draft safety plan and safety area (no alcohol and drugs)
 - iii. Ordinance revision needs to cut off fireworks by 11:00pm
 - c. **Firework Donation** to Chamber of Commerce. Motion by Councilmember Josh Bovey to donate \$1500.00 to Chamber, seconded by President John Pine to donate towards Chamber for purchase of 2024 Fireworks. Motion carries 4-0.
- G. Audit Dual controls-Required to have additional signer for financials-ACTION ITEM-Councilmember Josh Bovey and Councilmember Ted Miller volunteered to be rotating third signers to fulfill dual controls requirements. Stacy Westbrook will call auditors to confirm it can be multiple councilmen.
- H. Deliberation on Adoption of 2024-02 Future Land Use Map and Comprehensive Plan-Ed Reagan-ACTION ITEM- No deliberation needed. **Councilmember Ted Miller makes Motion to adopt and approve the Future Land Use map and the Comprehensive Plan, second by Councilmember Josh Bovey. Motion carries 4-0. Motion approved.**
- I. Approval of Resolution 2024-02-**Motion by Councilmember Ted Miller, second by Councilmember Josh Bovey by roll call. 2024-02 by title only is adopted.**

CONTINUED BUSINESS: None

REPORTS

- A. **Mayor's Report and Correspondence**- Mayor Lee-Pickle ball court equipment. Looking at Snap flooring. Gaps need to be filled. Funds from Mayors Walking Challenge will be used. One net will be left for tennis. Blue Cross has some funding available for Public Health.
- B. **Water and Sewer**: Tyler Ballard-None

- C. Streets and Alleys:** Ted Miller-None
- D. Parks and Recreation:** Council President John Pine-Working with Jerry Scovill on Tree grant for city to plant trees, basic inventory of trees, and pruning trees. Will review with Jerry. Murals- Need to get with building owners and talked with Roxanne Bell and a few High school students are interested. Put it out to the Public. Work on agreement with building owners. Might need language from the Attorney. Sealer to protect artwork.
- E. Fire and Police:** Josh Bovey-Nine Volunteer Fire department. Team took six different classes taken. Budget review of Power and Propane line items claims. Ensure they are being billed correctly.
- F. Public Works Superintendent-**Jerry Scovill-Ice Skating Rink liner needs to be replaced. We are researching off-season liner prices. Need a heavier liner so it lasts longer. Jerry interviewed person for Public Works position. Scott Casper will start on 3/18/24. Permission to go ahead and purchase two small storage containers and one 20ft container.
- G. Planning and Zoning Administrator:** Ed Reagan-Will have Future Land Use map printed in larger size.
- H. City Clerk/Treasurer-**Stacy Westbrook-Line items for budget discussed by Mayor Lee. Stacy will communicate Fire department bills on Visa to Josh and Jessie.

Councilmember President John Pine moved to adjourn meeting, Second by Councilmember Josh Bovey. Motion passes 4-0. Meeting adjourned at 8:45 p.m.

Next Regular Council meeting will be Thursday April 11, 2024 at 7:00 p.m. at 407 Soldier Road

Terry S Lee, Mayor

ATTEST: _____
Stacy Westbrook City Clerk