

CITY OF FAIRFIELD
Regular City Council Meeting

#FY 25-08

Thursday, February 13th, 2025, 7:00p.m.

Mayor Terry Lee called the City Council meeting to order at 7:02 p.m. City Clerk Sonja Chrysler took roll call. In attendance were Councilmembers: President John Pine, Josh Bovey, Ted Miller, and Tyler Ballard. Also in attendance were Officers Travis Martin and Chris Fredrickson, Planning and Zoning Administrator Ed Reagan, Axel Ballard, Joe Mabbutt, Jeremy Finder, Brett Evans, and Dave Walker.

APPROVAL OF AGENDA: *Council President John Pine motioned to approve the agenda as presented, second by Councilmember Josh Bovey. Motion passed 4-0.*

CONSENT AGENDA: Council President John Pine motioned to approve items A, B, & C, with minor adjustments, second by Councilmember Josh Bovey. Motion passed 4-0.

NEW BUSINESS:

- A. **Public Hearing City of Fairfield Land Use and Zoning Map proposed changes 7:05pm - ACTION ITEM:** Mayor Lee announced the time at 7:05 pm. Council President John Pine made a motion to go into the public hearing, seconded by councilmember Josh Bovey. Motion passed 4-0. Mayor Lee invited Dave Walker to speak. Dave Walker declined. Ed Reagan was then invited to speak. Ed referenced the Findings of Facts and went over previous steps. In October of 2023 Planning and Zoning received a formal application for annexation together with all applicable fees. Planning and Zoning went through the public hearing process and recommended to the City in November of 2023, that the land use be changed to a designation of R1 and that the zoning also be changed to a designation of R1 for the entirety of the property. Most recently, with the guidance of our attorney, we posted the proper notice including the newspaper, and the property. Mayor Lee then invited any present member of the public to make comment. There were no comments from the public. **Council President John Pine motioned to come out of the public hearing, second by Josh Bovey. Motion carries 4-0. Mayor Lee announced coming out of the public hearing at 7:09pm.**

- B. **Camas County School District Building Permit – ACTION ITEM:** Ed Reagan informed council that the school district was going to be doing some repairs to the school roof as well as moving some HVAC equipment. He had not seen specific plans to see exactly where they plan to put the HVAC equipment. However, most of that is up to DOPL to review. The issue is that while DOPL reviews the plans, under our current contract, they do not issue building permits for schools. The city would be the one who would provide the building permit; however, we do not currently have a fee schedule for this situation. He stated that the school would submit their plans directly to DOPL and pay them any fees required, although from his understanding, he believed they do not require fees from schools. Ed asked council if there was a fee amount, they would like to suggest for the building permit, or if they wanted to consider waving the fee. Ed stated that he has the permit in hand and filled out, he just needs to know what councils' decision is about the fee. He said in any other situation; the applicant would fill out the building permits and submit plans to him and he would figure out the fees. Once he had the fees calculated, the applicant would write a check for that amount. Once the check is received, Ed would then submit the plans to DOPL along with a percentage of the applicant fees. However, in this case, the school is permitted to go straight to DOPL for plan review and then to the city for the building permit. The cost of the project is \$717,000.00. **Councilmember Tyler Ballard motioned to waive the fees for the building permit, second by Council President John Pine. Motion carries 4-0.**
- C. **DOPL Payment Method – ACTION ITEM:** Ed Reagan received a call from Tracy from DOPL to establish how we wanted to handle payment of fees for plan review. The options were to continue how we have done it in the past and take full payment from the applicant and then we pay DOPL their percentage from that payment, or we can use the method in the newest contract which would have the applicant pay the city directly for their portion and pay DOPL directly for their portion. The recommended method, and the one other cities use, is to take the full fee amount and then pay DOPL their percentage. It was agreed that we should continue with the method we have always used. Motion was not needed as we were not making any changes.
- D. **Public Right of Way Construction Permits – Crown Utilities – ACTION ITEM:** Ed Reagan did not have a copy of the permit with him, but stated he would explain everything now and then get a copy to everyone for the next council meeting on Thursday, February 20th. Syringa called him and said they have another project they want to do. It would start about 200 to 250 feet from where the senior center is, and go straight north to the alley way. For most of the project they will use existing conduit, but there will be digging. This project is being done for Syringa, by Crown Utility, but it is all for Northwest Fiber, which is Ziply. Discussion will continue at the next meeting.
- E. **South Sidewalk Project Bids – Antonio Conti – ACTION ITEM:** Due to weather conditions Antonio was unable to attend, and this item was tabled for the next meeting on Thursday, February 20th.

CONTINUED BUSINESS:

- A. **New Funding Opportunity for City - ACTION ITEM:** Last Wednesday, Mayor Lee, Commissioner Kramer, Commissioner Ralf, and Sherriff Martin met with the Tour De Force group and their safety people, John Madden, and Marty. The Tour De Force team came to Fairfield to look at the course and made the recommendation to run the course as originally planned, from Garnet going north. They plan to line the street along each side with one ton hay bales to narrow the roadway for the drivers. Tour De Force stated that the reason for sticking with the original direction of the speed trials, is because it is safer when accelerating than it is when slowing down. The original direction would put the drivers away from houses when they are decreasing speed. Mayor Lee spoke with Mia today and was told that she is in the process of obtaining their insurance through KK Insurance, a company that deals with motor sports across the nation. The hay bales have been donated locally and if one is damaged Tour De Force will pay for it. There will be a haybale attached upright to each power pole along the course. Mayor Lee spoke about the possibility of the Chamber setting up bleachers north of town on private property with the owner's permission. This could possibly generate funds for the Chamber. Tour De Force stated they will flag off on the streetlamps to allow access to the businesses. Tour De Force confirmed that Air St. Lukes will be on site during the event. There is also a plan to have another ambulance present, secondary to our local ambulance. This is planned with the concern that if our ambulance and team were called out for something else, then there would still be one on standby. Tour De Force met with our local fire department the following day to go over their part in the event. President John Pine voiced concern that everything be cleaned up properly after the event, such as the haybales, so that Main Street was not left a mess. Officer Martin announced that he has Jerome County, Gooding County, Lincoln County, and the State Police on board to send officers up to help with the event. Mayor Lee said he spoke with our attorney and as soon as Tour De Force has their insurance secured, there will be an indemnity clause drafted up releasing the city of any liability. Mia with Tour De Force will have both the city, and the county included in the insurance policy. **Councilmember Ted Miller motioned to allow Tour De Force to move forward with the trials this July as long as all necessary paperwork and insurance is in place and all safety and clean up conditions are met. Second by councilmember Tyler Ballard. Motion carries 4-0**
- B. **Code Enforcement Officer – Action Item:** Mayor Lee spoke again with the interested party. He informed him that it would not be a full-time job and the hours would vary. He said it would most likely pay around \$22 per hour. The gentleman said he was interested.
- C. **Nuisance Hearing – ACTION ITEM:** No discussion.
- D. **Ziply Project 5520810 – North Fairfield Fiber Install - ACTION ITEM:** No discussion.


- E. **Ziply Project 5520819 – South Fairfield Fiber Install - ACTION ITEM:** No discussion.
- F. **Sun Creek Subdivision – ACTION ITEM:** No discussion
- G. **Pickleball Court Overlay – ACTION ITEM:** No discussion

REPORTS

- A. **Mayor's Report and Correspondence:** Mayor Lee: Mayor Lee would like an auditors certificate filled out each month before council by anyone with expenses to help with accurate and timely record keeping. Next week our attorney will be here during the Sun Creek discussion.
- B. **Water and Sewer:** Tyler Ballard: Jerry has been defrosting water meters in town. The frost level is at about 4 ½ feet in areas of ground not covered by snow.
- C. **Streets and Alleys:** Ted Miller: No report.
- D. **Parks and Recreation:** John Pine: John reported that the federally funded tree grant from Idaho Department of Lands has been paused.
- E. **Fire and Police:** Josh Bovey: Josh informed city council that seven people would be attending the South Idaho Fire Academy on February 14th, 15th, & 16th. He said he made sure that there were people that would stay behind to handle any emergencies. Hydrants are getting difficult to see due to the snow.
- F. **Public Works Superintendent:** Jerry Scovill: No report
- G. **Planning and Zoning Administrator:** Ed Reagan: Ed filled out the 2025 Boundary and Annexation Survey (BAS) for the US Census Bureau.
- H. **City Clerk/Treasurer:** Sonja Chrysler: The new credit cards have arrived and are active. We should only use the new cards and phase out the old ones.

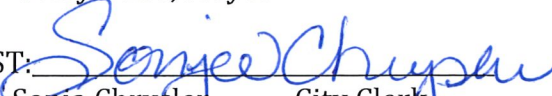
Councilmember Tyler Ballard moved to adjourn the meeting, seconded by Council President John Pine. Motion passed 4-0. Meeting adjourned at 7:45 p.m.

Next Regular Council meeting will be Thursday, February 20th, 2025, at 7:00 p.m. at 407 Soldier Road



Terry S Lee, Mayor

ATTEST:



Sonja Chrysler City Clerk

