

CITY OF FAIRFIELD
Regular City Council Meeting
#FY 25-13
Thursday, April 17th, 2025, 7:00p.m.

Mayor Terry Lee called the City Council meeting to order at 7:04 p.m. City Clerk Sonja Chrysler took roll call. In attendance were Mayor Terry Lee, councilmembers Ted Miller, Josh Bovey, Tyler Ballard, and President John Pine was absent. Also, in attendance were Planning and Zoning Administrator Ed Reagan, Public Works Supervisor Jerry Scovill, Pam Berndt, Marianne Amen, Antonio Conti, and Nick Bombini.

APPROVAL OF AGENDA: *Council President Josh Bovey motioned to approve the agenda as presented, second by Councilmember Ted Miller. Motion passed 3-0.*

CONSENT AGENDA: Councilmember Josh Bovey motioned to approve the consent agenda with changes to the minutes and striking item "D", second by Councilmember Ted Miller. Motion passed 3-0.

NEW BUSINESS:

A. Set Budget Hearing Date as August 21st, 2025 @ 7:05 pm – ACTION ITEM:

Mayor Terry Lee states that we need to set our budget hearing date to the second city council meeting in August which is August 21st at 7:05pm.

Councilmember Josh Bovey moved to set our budget hearing for August 21st at 7:05pm, second by Councilmember Tyler Ballard.

Motion passed 3-0.

- B. Caboose Donation – ACTION ITEM:** Caboose presented a letter to council requesting an annual donation of \$1,000. Pam Berndt announced that this year marks the 35th anniversary of Caboose. It came to Camas County during the centennial. The Caboose is trying to find a weekend person to work for the season and is hoping to raise the wage from \$8.50 to \$9.00. Mickey Dalin checked the budget, and it appears that they should be able to do that. The matter will be addressed at their next meeting. They will be having a volunteer orientation at the forest service in their conference room. **Councilmember Tyler Ballard motioned to approve a \$1,000.00 donation to the Caboose, second by Councilmember Tyler Ballard. Motion passed unanimously 3-0.**

- C. Chamber Special Events Permit – ACTION ITEM:** Chamber of Commerce submitted a special events permit for use of the city park for Camas Lily Days on June 8th & 9th. There are no conflicting events on those dates. Historically the City has waived the fees for the Chamber to put on events for the community. **Councilmember Josh Bovey motioned to approve the special events permit for Camas Lily Days and waive the fees, second by Councilmember Ted Miller. Motion passed 3-0.**
- D. Chamber Bounce House Agreement – ACTION ITEM:** Chamber of Commerce is requesting to use the bounce house for Camas Lily Days. There is an agreement that there is no cost for them as long as it is returned clean and in good repair. If it is raining that day, it will not be set up as it takes too long to dry before putting it away. Jerry confirmed that he would be available that day to set it up and take it down. **Councilmember Ted Miller motioned to approve the rental agreement for the bounce house for the Chamber of Commerce for Camas Lily Days, second by Councilmember Tyler Ballard. Motion passed 3-0.**
- E. Hidden Heros Proclamation – ACTION ITEM:** Councilmember Josh Bovey motions for Mayor Lee to read the Hidden Heroes Proclamation into record, **second by councilmember Ted Miller. Motion passes 3-0.** Mayor Lee reads the proclamation into record, and declares it adopted on this day.
- F. Sign Contract for Soldier Road Sidewalk Project – ACTION ITEM – ACTION ITEM:** We received the contract for the North Soldier Sidewalk Project that needs a signature to proceed **Councilmember Ted Miller motioned to sign the contract for the North Soldier Road Project, second by Councilmember Tyler Ballard. Motion passed 3-0.**

CONTINUED BUSINESS:

- A. New Funding Opportunity for City - ACTION ITEM:** Mayor Lee spoke with Maya and reported that she said she was very excited to work with the County and the City on this project. They were able to secure the proper requested insurance policy for the event. Maya filled out and emailed back the Special Events Permit and then mailed in a check for the fee. When we approve the permit as an action item, we can address waiving the fee at that time. Terry will contact Maya tomorrow and hopes to have more information at the next meeting.
- B. Helen Thompson – Utilities Letter - ACTION ITEM:** Resident made a \$300.00 payment towards the past due utilities. The current amount due is \$545.48.

- C. **Code Enforcement Officer – Action Item:** Mayor Lee brought up the code enforcement officer position and asked council to start to consider what it entails. He stated that we did not budget for it this fiscal year, so if we moved forward with it now, we would need to open the budget to add a line item for it. In order to open the budget, we first need to advertise in the paper that we are opening the budget to add a line item to fund the position. Council needs to decide how many hours the position would offer and what the hourly wage would be. They also need to look at our current ordinances and decide what we want enforced and what ordinances need to be reevaluated and cleaned up. Council agreed that they will start going through the current ordinances. **Councilmember Tyler Ballard motioned to advertise in the paper to open the budget to appropriate funding for a code enforcement officer, second by Councilmember Ted Miller.**
Motion passed 3-0.
- D. **Nuisance Hearing – ACTION ITEM:** No discussion.
- E. **Zipty Project 5520810 – North Fairfield Fiber Install - ACTION ITEM:** No discussion.
- F. **Zipty Project 5520819 – South Fairfield Fiber Install - ACTION ITEM:** No discussion.
- G. **Sun Creek Subdivision – ACTION ITEM:** Mayor Lee stated that the only thing left at this time is sending the information over to the Idaho State Tax Commission so that they can change the taxing information from the county to the city. After the developer submits the final plat with everything on it, it will need to be approved by Antonio. Antonio stated that there is a series of approvals that the construction drawings will have to pass through before the final plat approval.
- H. **Pickleball Court Overlay – ACTION ITEM:** No discussion

REPORTS

- A. **Mayor's Report and Correspondence:** Mayor Lee: Mayor Lee invited Nick Bombini up to present him with a plaque recognizing his outstanding contribution to the beautification of the City of Fairfield, and naming his business, Camas Creek Enterprises, as being the best community renovation project of 2025. Antonio Conti was in attendance to give an update on the South Sidewalk Project. He announced that he had planned to have already had the project out to bid but unfortunately, it was not. He stated that it will be published in the paper next week on Wednesday, April 23rd and will run each Wednesday for the two following weeks, after which, we will have the bid opening.
- B. **Water and Sewer:** Tyler Ballard: No report.
- C. **Streets and Alleys:** Ted Miller: Now that the snow is melted, there are many residents that are encroaching on the right-of-way with their junk and trash.
- D. **Parks and Recreation:** John Pine: Mayor Lee reported that the ice rink is continuing to dry up and that it seems the kids are staying off it. Josh asked if

there was vole damage this year to the liner, and it was reported that there was not.

- E. **Fire and Police:** Josh Bovey: Gooding Fire Dept. reached out to the Fairfield FD and said they were getting rid of a fire tender and offered them first pick at it. Josh stated that they do not have much information on it right now, but they are going to try to get to Gooding tomorrow and take a look at it and should have more information at the next meeting.
- F. **Public Works Superintendent:** Jerry Scovill: Jerry reported that the main well is back up and running.
- G. **Planning and Zoning Administrator:** Ed Reagan: Ed gave an update on the Syringa project they are doing for Ziply. He received an email from them stating the project would cost \$5,000. This project is similar to the one they did when they ran from the same location to the courthouse. When they did that project the cost was so low that it was not practical to pull a bond. Ed stated that there is language in the application that says they need to fix things, so he recommends that we go ahead and approve the application. However, they cannot dig until Jerry says it is okay. Syringa asked Ed how long it would be before they could dig. Jerry said the roads were drying out and hardening up, so that they should be able to dig now. He also said that he told them that anything they dig up, they are required to replace with fill. This decision will be moved on, at the next council meeting.
- H. **City Clerk/Treasurer:** Sonja Chrysler: Sonja met with Scott Lindsley and two other associates of ETS via Zoom meeting to get more information about what they offer for IT services. There is a possibility for ETS to provide all IT services including VoIP phones. Sonja reported that ETS offers an IT audit where they thoroughly go over your IT system to see where you might have weaknesses or need improvements and provide both a short, and long-term plan to improve. This audit is free and there is no obligation to use their services once it is complete. Sonja stated that she felt it would be beneficial to have ETS handle all the City's IT services. She also let council know that it is not mandatory that cities have a .gov, however it is highly recommended. Council agreed that we should move forward with having ETS do the IT audit as well as transitioning to a .gov. Sonja also discussed her progress on the website as well as the tri-fold brochure.

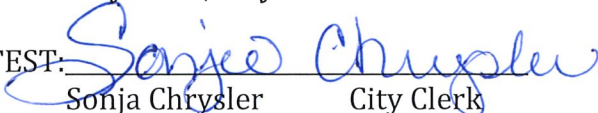
Councilmember Tyler Ballard moved to adjourn the meeting, seconded by Councilmember Josh Bovey. Motion passed 3-0. Meeting adjourned at 7:53 p.m.

Next Regular Council meeting will be Thursday, May 8thth, 2025, at 7:00 p.m. at
407 Soldier Road



Terry S Lee, Mayor

ATTEST:


Sonja Chrysler City Clerk