

PROBATE COURT OF FRANKLIN COUNTY, OHIO
JEFFREY D. MACKEY, JUDGE

ESTATE OF Keith Brian Williams, DECEASED

CASE NO. 638953

ENTRY APPOINTING FIDUCIARY; LIMITED LETTERS OF AUTHORITY

Name of Fiduciary: A. Alysha Clous

Title of Fiduciary:

- Administrator. June 30, 2026
- Special Administrator, whose appointment shall expire on this date: Upon completion*
- Other: _____

The court finds as follows:

The Decedent died testate intestate on May 24, 2025, domiciled in Franklin County, Ohio

Applicant is a suitable and competent to serve. The court therefore appoints Applicant as fiduciary:

- with the power conferred by law to fully administer decedent's estate.
- pursuant to R.C. 2113.15, specifically empowered to:
 - receive presentment of a claim against the estate.
 - collect and preserve assets of the estate.
 - Limited to these specific assets: _____

Other: * of litigation under case no. 638953A. Account or certificate of termination due not later than thirteen months after appointment of fiduciary See separate order for details of hearing for plenary appointment

Regarding bond:

- Applicant has executed and filed an appropriate bond, which is approved by the court.
- Bond is dispensed with by law. **No assets shall be released to the fiduciary without a specific court order.** Estate assets shall be held 100% custodial.

This entry of appointment constitutes the fiduciary's letters of authority.

Signature Page Attached
Jeffrey D. Mackey, Probate Judge

CERTIFICATE OF APPOINTMENT AND INCUMBENCY

The above document is a true copy of the original kept by me as custodian of the records of this court. It constitutes the appointment and letters of authority of the named fiduciary, who is qualified and acting in such capacity.

Jeffrey D. Mackey
Probate Judge and Ex-Officio Clerk

By _____, Deputy Clerk

Date _____

IN THE PROBATE COURT OF FRANKLIN COUNTY, OHIO

In the Estate of
Keith B. Williams

Case No. 638953

MAGISTRATE ORDER

It is hereby ordered that a hearing be conducted on May 18, 2026 at 9 a.m. to consider the appointment of A. Alysha Clous as administrator of the above estate. Ms. Clous shall give notice of the hearing to all other parties in case no. 638953A by ordinary mail notice, or website posting, if the name or address of the party is unknown. The hearing will be by videoconference. See Exhibit A for details.

Signature page attached

Thomas A. Stone
Magistrate

Case No. _____

Exhibit A – Zoom Access Information

Professional Docket – Sr. Magistrate Thomas A. Stone

HOW TO ACCESS THE HEARING

1. Go to **<https://zoom.us/join>** on your mobile device or computer.
2. Input the Meeting ID and Passcode.

Meeting ID: **966 6618 7798**

Passcode: **131965**

Only participants without videoconferencing capabilities should attend hearings via telephone.
To do so, dial (929) 436-2866 and enter the Meeting ID and Passcode listed above.

If necessary, you may come to the court and participate via our equipment. If you require this, please contact the court in advance at (614) 525-3894.

ZOOM HEARING GUIDELINES

1. **This is an official court proceeding.** Dress and act as if you were in a courtroom: no driving, eating, or anything else you would not do in a courtroom.
2. Log on early. Test your camera, speaker, and microphone in advance. Know how to mute and unmute yourself.
3. Use your first and last name as your profile/screen name.
4. Stay on mute until the judicial officer identifies that it is your turn to talk. Do not speak over other participants.
5. Keep your camera on unless you have permission from the judge or magistrate.
6. To the extent possible, avoid moving your device around during the hearing; and participate from a quiet place. Try to minimize people and other distractions.
7. All documents to be used in a hearing should be readily available electronically for use via screen sharing and should also be exchanged in advance if possible.

***If the case becomes adversarial,
or if the use or exchange of exhibits is unduly burdensome,
the matter may be continued and an in-person hearing required.***