

Town of Burnham
"Home of Lake Winnecook"

SELECT BOARD MEETING
MINUTES

September 2, 2025

PRESENT: Stuart Huff, Rick Basford, Brent Chase, Stacy Patterson and 9 others

7:00 pm: S. Huff called meeting to order

APPROVAL OF MINUTES:

1. **August 18, 2025** approved on motion made by S. Huff. Seconded by R. Basford. Unanimous vote.
2. **August 4, 2025** were signed (already approved at the August 18, 2025 Select Board meeting)

APPROVAL OF WARRANTS:

1. B. Chase made a motion to approve **Payroll Warrant #36** in the amount of **\$8,332.72**. Seconded by R. Basford. Unanimous vote.
2. S. Huff made a motion to approve **Warrant #37** in the amount of **\$307,586.44**. Seconded by B. Chase. Unanimous vote.

APPOINTMENTS:

1. **Dave Billings & Sharon Bates** spoke to the Board about the possibility of the Town paving a section of Waterman Lane where it connects to Pond Road, or replacing the apron, due to the consistent loss of gravel in that area due to traffic. Suggestions were made to create a road association and/or rely on donations from residents that use Waterman Lane, since it was a private road.
2. **Brady Thies** explained to the Board his plan to move onto a piece of property on the Johnson Flat Road and his need for the Town's permission to put in a CMP pole, as well as easements from adjacent landowners. It was agreed that the administrative assistant would research and acquire correct forms needed from CMP and then contact Brady.

OLD BUSINESS:

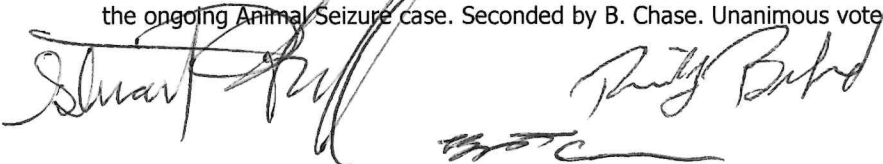
1. REMINDER: **Straw Poll Meeting/Vote** at Warsaw Middle School, Sept. 8th at 5:30pm – regarding the new school construction project

NEW BUSINESS:

1. S. Huff made a motion to appoint Brian Croft as **Deputy Licensed Plumbing Inspector**. Seconded by R. Basford. Unanimous vote.
2. S. Huff made a motion to appoint Stacy Patterson as **Administrative Assistant & Treasurer**. Seconded by R. Basford. Unanimous vote.
3. Board reviewed an emailed **complaint** regarding a resident's property maintenance on North Main Street. S. Huff made a motion to contact the Code Enforcement Officer to inspect the property. Seconded by R. Basford. Unanimous vote.
4. Sherri Thornton discussed with the Board setting the **Solar Facility Application Fee** and her research into what other town's were charging for Solar application fees. R. Basford made a motion to change the fee from \$500 per application (set in 2022) to 10 cents per square foot. Seconded by B. Chase. Unanimous vote.

EXECUTIVE SESSION:

1. R. Basford made a motion to go into Executive Session - **Personnel Matters** – 1 M.R.S.A. §405 (6)(A) AND **Discussion of Confidential Records** – 1 M.R.S.A. §405 (6)(F), regarding Shoreland Zoning Violations and the ongoing Animal Seizure case. Seconded by B. Chase. Unanimous vote.



2. S. Huff made a motion to go back into **Open Session**. Seconded by R. Basford. Unanimous vote.
3. S. Huff made a motion to hire Anne Goodblood as **Deputy Clerk, Deputy Tax Collector and Deputy Treasurer**. B. Chase seconded. Unanimous vote.
4. B. Chase made a motion to approve an adjusted pay rate for Stacy Patterson with the addition of **Administrative Assistant and Treasurer** to her responsibilities. Seconded by R. Basford. Unanimous vote.
5. After some discussion with Cemetery Sexton, Sherri Thornton, it was agreed to contact George Robison regarding some questions about the **Village Cemetery** survey.

CORRESPONDANCE:

1. Ongoing **PERC Bypass Notice** to Juniper Ridge was reviewed

ADJOURNMENT:

8:46 pm – S. Huff made a motion to adjourn. Seconded by R. Basford. Vote was unanimous.