

Town of Burnham
"Home of Lake Winnecook"
SELECT BOARD MEETING
MINUTES

Monday August 31, 2026

PRESENT: Rick Basford (Chairman of Select Board), Brent Chase (Select Person), Micah O'Brien (Select Person), Stacy Patterson (Administrative Assistant) and 5 others – Jay Cunningham, Randy Hall, Kyle King, Roderick Pease & Sherri Thornton

7:05 pm: R. Basford called the meeting to order

APPROVAL OF MINUTES:

August 17, 2026 Select Board Meeting minutes approved on motion made by R. Basford. Seconded by B. Chase. Unanimous.

APPROVAL OF WARRANTS:

1. R. Basford made a motion to approve **Payroll Warrant #35** in the amount of **\$5,397.43**. Seconded by B. Chase. Unanimous.
2. B. Chase made a motion to approve **Warrant #36** in the amount of **\$297,706.84**. Seconded by M. O'Brien. Unanimous.

APPOINTMENTS: None

OLD BUSINESS:

1. The board reviewed a sample **animal housing contract** from **Bucksport**. It was agreed to get more information regarding pricing and duration of contract for the next meeting.
2. As requested, the town attorney agreed to attend the Select Board meeting on September 28, 2026 to discuss an ongoing animal seizure issue.

NEW BUSINESS:

1. The board briefly discussed a timeframe to put the **Solid Waste Contract** out to bid before the end of the year, with the current contract expiring in May 2027.
2. After some discussion, B. Chase made a motion to allow Cemetery Committee member, Roderick Pease, to repair the Village Cemetery fence that was recently damaged (if final costs total more than \$300, Sexton Sherri Thornton will discuss with the board for a decision of funds. Seconded by R. Basford. Unanimous.
3. The board signed the 2025 Audit Representation letter with **RHR Smith**.

EXECUTIVE SESSION:

1. R. Basford made a motion to go into **Executive Session** to discuss a pending enforcement matter with Code Enforcement Officer, Randy Hall - 1 M.R.S.A. § 405(6)(H). Seconded by B. Chase. Unanimous.
2. R. Basford made a motion to go back into **Open Session**. Seconded by B. Chase. Unanimous.
3. R. Basford made a motion to accept Jay Cunningham's documentation from the state DEP, when obtained, verifying the status of his SLZ violation, at which point he would need to obtain an after-the-fact permit from the Planning Board. Seconded by B. Chase. Unanimous.

REMINDERS:

1. MSAD #53 New School Construction Public Hearing on September 2, 2026 at 6pm at Warsaw

CORRESPONDENCE: None

ADJOURNMENT:

8:51 pm – B. Chase made a motion to adjourn. Seconded by R. Basford. Unanimous.

MINUTES SUBMITTED: By Stacy Patterson - Administrative Assistant/Clerk/Tax Collector/Treasurer

