

Town of Burnham
"Home of Lake Winnecook"

SELECT BOARD MEETING
MINUTES

December 22, 2025

PRESENT: Rick Basford (Select Person), Brent Chase (Select Person), Stacy Patterson (Administrative Assistant) and 3 others – Roderick Pease, JJ Tansey and Kyle King (Highway Commissioner)

7:00 pm: R. Basford opened the meeting

APPROVAL OF MINUTES:

December 22, 2025 Select Board Meeting minutes approved on motion made by R. Basford. Seconded by B. Chase.

APPROVAL OF WARRANTS:

1. B. Chase made a motion to approve **Payroll Warrant #52** in the amount of **\$5,047.08**. Seconded by R. Basford.
2. R. Basford made a motion to approve **Warrant #53** in the amount of **\$28,308.06**. Seconded by B. Chase.

APPOINTMENTS: None

OLD BUSINESS:

1. A follow-up email regarding the **Waldo County Budget Meeting** was reviewed.
2. The first draft copy of the new **Animal Control Contract** was reviewed. It was agreed to continue to reach out to Miracle Lane Farm & Sanctuary in Vassalboro for a response and to check into other options for the upcoming year.

NEW BUSINESS:

1. The Board reviewed a quote for **Ambulance Service** from the Town of Clinton, to be reviewed again at the budget meeting in January.
2. This year's Assessing **Quarter Review** Results by RJD Appraisal were discussed.

EXECUTIVE SESSION:

1. R. Basford made a motion to go into Executive Session to conduct **Personnel Reviews** - Personnel Matters 1 M.R.S.A. § 405(6)(A). Seconded by B. Chase.
2. R. Basford made a motion to go back into **Open Session**. Seconded by B. Chase.
3. R. Basford made a motion to approve raises for Transfer Station Attendants - Millissa Pierce, John J. Tansey and Heather Morse. Seconded by B. Chase.
4. R. Basford made a motion to approve raise for Deputy Clerk, Deputy Tax Collector & Deputy Treasurer - Anne Goodblood. Seconded by B. Chase.
5. R. Basford made a motion to approve raise for Clerk, Tax Collector, Treasurer & Administrative Assistant - Stacy Patterson. Seconded by B. Chase.

CORRESPONDENCE:

1. **PERC** – Bypass Notice
2. **CMP** – Pole Work to be conducted on parts of Johnson Flat Rd. in January.

ADJOURNMENT:

9:10 pm – R. Basford made a motion to adjourn. Seconded by B. Chase.

MINUTES SUBMITTED: By Stacy Patterson - Administrative Assistant/Clerk/Tax Collector/Treasurer

